

**BOROUGH OF LAUREL SPRINGS
MAYOR AND COUNCIL WORK SESSION
MONDAY DECEMBER 26, 2016 - 7:00 P.M.
MAYOR THOMAS A. BARBERA PRESIDING
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SALUTE TO THE FLAG AND MOMENT OF SILENCE was led by Mayor Barbera

OPEN PUBLIC MEETINGS LAW – Mayor Barbera stated that adequate notice of this meeting was given by emailing the Central Record and the Courier-Post on January 6, 2016 and posting on the website and bulletin board in the Borough Hall, also on Borough’s website.

ROLL CALL recorded as present: McCunney, Mochel, DiGregorio and Redstreak; absent: Letts and Cruz

ENGINEERS REPORT – Environmental Resolutions - Engineer Jeff Hansen

CAPITAL ITEMS

1. **Reconstruction of Washington Avenue, Phase 1 - NJDOT FY2016 Municipal Aid Grant**

The Borough received a \$200,000.00 Municipal Aid Grant for the Reconstruction of Washington Avenue, between Stone Road and Chestnut Avenue. ERI has completed the survey, roadway coring and base plans and the Construction Plans and Specifications are approximately 95% complete.

We have received correspondence from NJDOT dated October 17, 2016 (attached) indicating that projects using Transportation Trust Fund monies may proceed at earliest convenience. The project will be advertised for bid in late January / early February for a potential March contract award, with the intention of having the construction completed during the summer months in order to reduce conflict with vehicular and pedestrian traffic associated with the school.

2. **NJDOT Local Aid Grant Applications – FY2017**

ERI is in receipt of NJDOT correspondence dated November 17, 2016 indicating that NJDOT is accepting FY2017 Local Aid applications, which are due no later than February, 3, 2017. Programs included in the submission deadline are Municipal Aid (Road Programs), Transit Village, Bikeways and Safe Streets to Transit.

We are currently preparing Municipal Aid applications for Washington Avenue, Phase 2 (Central to Chestnut) and the Reconstruction of Arch Avenue (Chestnut to Summit); and also preparing a Safe Streets to Transit Application for sidewalk replacement along East Atlantic Avenue (Stratford Borough line to Lindenwold Borough line).

3. **Laurel Lake Dam Inspection**

ERI recently completed our inspection of the dam, which is required by NJDEP Bureau of Dam Safety every four (4) years. The inspection revealed that the improvements that were made to the dam in 2014 have greatly improved the function of the dam. Some minor maintenance work, such as brush clearing, etc., will be necessary but these tasks should be able to be accomplished by the Borough's Public Works staff.

Our final inspection report was submitted to the Bureau of Dam Safety, who subsequently deemed the report satisfactory, conditioned upon the recommended minor repairs being completed. The next dam inspection must be completed in 2020.

OTHER PROJECTS

4. **Tempo Builders Mixed Use Development**

ERI received Final Plans for conformance review to the terms of the Planning Board approval received by the developer in 2013. The design engineer has revised the Plans to satisfy ERI's review comments from March and the Final Plans have been signed by the Borough Engineer. Construction will be able to begin once the developer has posted a performance bond, inspection escrow; and has held a Preconstruction Meeting with our office and appropriate Borough officials.

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MATTERS REQUIRING OFFICIAL ACTION

- **APPROVAL OF MINUTES-** Regular Meeting of Monday, December 12th, 2016 – the motion to approve by Councilman Redstreak, was seconded by Councilman McCunney, with McCunney and Redstreak in favor, Mochel and DiGregorio abstaining and none opposed.

- **RESOLUTIONS**

- **#096-2016-APPROVING BUDGET TRANSFER #3**

WHEREAS , N.J.S.A. 40A:4-58 provides that a municipal governing body may make			
Budget Transfers during the last two months of the fiscal year;			
NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of			
the Borough of Laurel Springs, that the following 2016 Budget Transfers (#3) be approved:			
GENERAL FUND			
Account #		From	To
1-20-120-207	Municipal Clerk - OE	\$2,000.00	
1-20-130-205	Finance Department - OE		\$500.00
1-25-240-101	Police Department - SW	4,700.00	
1-25-240-201	Police Department - OE	2,000.00	
1-26-315-203	Vehicle Maintenance - OE		3,500.00
1-31-430-204	Telephone - OE	500.00	
1-31-430-206	Other Telecommunications - OE		500.00
1-32-465-202	Solid Waste Disposal - OE		3,500.00
1-32-467-202	Solid Waste Disposal - OE (Outside Cap)		500.00
1-42-360-205	Interlocal Construction Agreement - OE (Outside Cap)		700.00
TOTAL GENERAL FUND		\$9,200.00	\$9,200.00

- The motion to approve by Councilman Redstreak was seconded by Councilwoman Mochel with McCunney, Mochel, DiGregorio and Redstreak in favor, none opposed and no abstentions.

- **#097-2016- RESOLUTION TO CANCEL APPROPRIATIONS**

WHEREAS, the following accounts in the 2016 Budget have appropriation balances which remain unexpended:

General Fund

<u>Account #</u>	<u>Description</u>	<u>Amount</u>
1-20-155-200	Legal Services – OE	\$ 10,000.00
1-23-230-200	Unemployment Insurance – OE	10,000.00
1-25-240-100	Police Department – SW	10,000.00
1-26-290-200	Streets & Roads – OE	4,000.00
1-26-310-100	Buildings & Grounds - SW	4,000.00
1-31-430-200	Gasoline & Diesel Fuel – OE	5,000.00
1-36-471-200	Public Employee Retirement – OE	7.00
1-36-472-200	Police & Fire Retirement – OE	<u>79.00</u>

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Cancel to General Fund Surplus

\$ 43,086.00

WHEREAS, it is necessary to formally cancel said balances so that the unexpended appropriations may be credited to Fund Balance;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council, that the above listed unexpended appropriations of the 2016 Budget be cancelled.

- The motion to approve by Councilman Redstreak was seconded by Councilwoman Mochel with McCunney, Mochel, DiGregorio and Redstreak in favor, none opposed and no abstentions.
- **RESOLVED TO PAY \$184,963.50 FROM CURRENT ACCOUNT AND \$11,670.15 FROM TRUST AND CAPITAL ACCOUNTS**
- The motion to approve by Councilman Redstreak was seconded by Councilwoman Mochel, with Letts, Mochel, DiGregorio and Redstreak in favor, none opposed and no abstentions.

MATTERS FOR DISCUSSION

- Revaluation – Follow up with Residents Letters to Residents and Follow Up – an email was received from the Tax Assessor reviewing the appointments held thus far with residents. She comments that the response was very light. There have been evening appointments, and no awareness of any resident not being accommodated with an appointment at their convenience.

CORRESPONDENCE

- From Verizon regarding installation of small network nodes in the public right of way – a letter was received from Verizon’s consultant asking for permission and authorization for placement of devices in the public right of way to enhance their wireless network. This is a formality as they state in the letter that they have the legal right to the right of way. Solicitor Botcheos will be asked to review the material.

ITEMS RECEIVED AFTER THE AGENDA WAS PRINTED - none

ANNOUNCEMENTS

- School Board Reorganization Wednesday, January 4, 2017 @6pm @Laurel Springs School.
- Recreation Commission, Wednesday, January 4, 2017 @7pm @Recreation Center
- O’TannenBomb Tree Throwing contest Saturday, January 7, 2017 @3pm @ Ballfield
- Reorganization Meeting of Mayor and Council Monday, January 9, 2017 @7 pm @Borough Hall

COMMENTS FROM THE PUBLIC –

- Doris Walsh- Broadway- asked what the “right of way” is for Verizon, to which it was responded that it is the phone poles in the greenbelt.

MOTION TO RECESS MEETING TO MONDAY, JANUARY 9, 2017 AT 7 PM by Councilman Redstreak which was seconded by Councilwoman Mochel to adjourn at 7:14p.m.

Respectfully submitted,

Dawn T. Amadio, RMC, Municipal Clerk