

**BOROUGH OF LAUREL SPRINGS
MAYOR AND COUNCIL REGULAR MEETING
MONDAY DECEMBER 12, 2016 - 7:00 P.M.
MAYOR THOMAS A. BARBERA PRESIDING
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SALUTE TO THE FLAG AND MOMENT OF SILENCE was led by Mayor Barbera

OPEN PUBLIC MEETINGS LAW – Mayor Barbera stated that adequate notice of this meeting was given by emailing the Central Record and the Courier-Post on January 6, 2016 and posting on the website and bulletin board in the Borough Hall, also on Borough’s website.

ROLL CALL recorded as present: Letts, McCunney, Cruz and Redstreak; absent: Mochel and DiGregorio

APPROVAL OF MINUTES- Work Session Meeting of November 28th, 2016 – the motion to approve by Councilman Redstreak, was seconded by Councilman Letts with Letts and Redstreak, in favor, McCunney and Cruz abstaining and none opposed.

RESOLUTIONS

• **#090-2016- AUTHORIZING SUBMISSION OF A STRATEGIC PLAN FOR THE STERLING MUNICIPAL ALLIANCE GRANT FOR FISCAL YEAR 2015-2016**

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, the Laurel Springs Borough Council of the Borough of Laurel Springs, county of Camden, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and

WHEREAS, the Laurel Springs Borough Council further recognized that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Laurel Springs Borough council has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Camden.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Laurel Springs, County of Camden, State of New Jersey hereby recognizes the following:

- The Laurel Springs Borough Council does hereby authorize submission of a strategic plan for the Sterling Municipal alliance grant for fiscal year 2015-2016 in the amount of:

DEDR	\$31,746.16
Cash Match	\$ 7,936.54
In-Kind	\$23,809.62
- The Laurel Springs Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.
- The motion to approve by Councilman Redstreak was seconded by Councilman McCunney with , Letts, McCunney, Cruz and Redstreak in favor, none opposed and no abstentions.

• **#091-2016- ADOPTING THE MITIGATION PLAN FOR FOUR NEW JERSEY COUNTIES**

WHEREAS, the Borough of Laurel Springs recognizes the threat that natural hazards pose to people and property within the Borough; and

WHEREAS, the Borough of Laurel Springs has participated in the preparation of the Mitigation Plan for Four New Jersey Counties, a multi-jurisdictional, multi-hazard mitigation plan in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, the Mitigation Plan for Four New Jersey Counties includes:

- The *Regional Hazard Mitigation Plan* and *Annexes* that include summary information common to all participating jurisdictions in the four county region, and
- The Borough of Laurel Springs Appendix that identifies mitigation goals, strategies, and measures specifically for the Borough to reduce or eliminate

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long-term risk to people and property from the impacts of future hazard events and disasters; and

WHEREAS, adoption by the Mayor and Council of the Borough of Laurel Springs demonstrates commitment to hazard mitigation and achieving the goals outlined in the Mitigation Plan for Four New Jersey Counties.

NOW, THEREFORE BE IT RESOLVED, in accordance with Mayor and Council of the Borough of Laurel Springs that the Mayor and Council of the Borough of Laurel Springs adopts the Mitigation Plan for Four New Jersey Counties and the Borough of Laurel Springs Appendix including authorizing the formation and duties of the Borough of Laurel Springs Hazard Mitigation Working Group (Working Group) as follows:

- The Working Group shall be convened by the Borough of Laurel Springs Emergency Management Coordinator and will include representatives of the following departments, agencies, and organizations and other interested parties:

Ken Cheeseman- Coordinator of Emergency Management
Dawn Amadio- Municipal Clerk
Roy Kane- Laurel Springs Fire Department
Tom Barbera- Mayor
Carmen Rabottino- Police Chief

The Working Group shall convene to conduct plan implementation and maintenance activities as identified in the Regional Hazard Mitigation Plan and Borough of Laurel Springs Appendix including monitoring, evaluation, and updating the Borough of Laurel Springs Appendix and providing annual reports to the Mayor and Council of the Borough of Laurel Springs and the Camden County Office of Emergency Management.

- The motion to approve by Councilman Redstreak was seconded by Councilman McCunney, with Letts, McCunney, Cruz and Redstreak in favor, none opposed and no abstentions.
- **#092-2016- APPROVING BUDGET TRANSFERS #2**

WHEREAS, N.J.S.A. 40A:4-58 provides that a municipal governing body may make Budget Transfers during the last two months of the fiscal year;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Laurel Springs, that the following **2016 Budget Transfers (#2)** be approved:

		<u>GENERAL FUND</u>	
		<u>From</u>	<u>To</u>
1-20-120-103	Municipal Clerk - SW		\$500.00
1-20-120-201	Municipal Clerk - OE	\$500.00	
1-20-130-103	Finance Department - SW	500.00	
1-20-130-205	Finance Department - OE		500.00
1-30-415-101	Accumulated Leave - SW		<u>1,000.00</u>
1-36-473-202	Social Security & Med. Taxes - OE	<u>1,000.00</u>	
TOTAL GENERAL FUND		<u>\$2,000.00</u>	<u>\$2,000.00</u>

- The motion to approve by Councilman Redstreak was seconded by Councilman McCunney, with Letts, McCunney, Cruz and Redstreak in favor, none opposed and no abstentions.
- **#093-2016- TO WAIVE OR REDUCE FEES FOR THE JACK H. HAGEN RECREATION CENTER**

WHEREAS, there are fees required for the use of the Jack H. Hagen Recreation Center in the Borough of Laurel Springs, NJ; and
WHEREAS, in certain instances, these fees are reduced or waived;
NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Laurel Springs that the fees for rental of the Jack H. Hagen Recreation Center be reduced or waived for:
Sarah Bolam Robinson

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BE, IT FURTHER RESOLVED that those monies in the amount of \$300.00 received be refunded to the resident.

- The motion to approve by Councilman Redstreak was seconded by Councilman McCunney, with Letts, McCunney, Cruz and Redstreak in favor, none opposed and no abstentions.

- **#094-2016- ACCEPTING QUOTE OF C. RILEY CONSTRUCTION, LLC FOR THE RESTORATION OF DORMERS ON ROOF OF THE CORD MANSION**

WHEREAS, quotations were solicited for the Restoration of Dormers on the roof of the Cord Mansion in keeping with tasks listed in the Camden County Open Space Historic Trust Fund; and

WHEREAS, quotations were received and reviewed by the Mayor and Council of the Borough of Laurel Springs; and

WHEREAS, Camden County Open Space Historic Trust Funds are available to complete this task; and

WHEREAS, C. Riley Construction, LLC, 355 Fourth Avenue, Lindenwold, NJ 08021 has provided a proposal herewith attached in the amount of \$21,100 for Bid No. 1 – Dormer (North, Eyebrow Window and Dormer (West) and \$18,000 for Bid no. 2 – Dormers (2) (South), which was the only quote received;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Laurel Springs, in the County of Camden, and the State of New Jersey that they hereby approve the Mayor and Clerk to accept the quote of C. Riley construction, LLC in the amount of \$21,100 for Bid No. 1 and \$18,000 for Bid No. 2 for a total of \$39,100.

- The motion to approve by Councilman Redstreak was seconded by Councilman McCunney, with Letts, McCunney, Cruz and Redstreak in favor, none opposed and no abstentions.

- **#095-2016-FOR TAX COLLECTOR TO TURN OVER FUNDS FROM PREMIUM ACCOUNT TO GENERAL FUND**

WHEREAS, certain adjustments are necessary to the records of the Tax Collector; and

WHEREAS, in accordance with NJSA 54:5-33, any premium payments shall be held by the collector and returned to the purchaser of the fee if and when redemption is made; and

WHEREAS, if redemption is not made within five years from date of sale or the Lienholder receives a Final Judgment, the premium payment shall be turned over to the treasurer of the municipality and become part of the funds of the municipality; and

WHEREAS, there was a \$6,500.00 premium bid on Block 27, Lot 4.02 by the Lienholder for Certificate 12-00007 and a final judgment was entered on April 7, 2016 for the subsequent Certificate 14-00011 which in turn closed out the interest of the lienholder on 12-00007.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Laurel Springs, that they hereby authorize the Chief Financial Officer to accept the premiums in the amount of \$6,500.00 for the above premiums of Tax Sale Certificates #12-00007.

- The motion to approve by Councilman Redstreak was seconded by Councilman McCunney, with Letts, McCunney, Cruz and Redstreak in favor, none opposed and no abstentions.

- **RESOLVED TO PAY \$527,417.04 FROM CURRENT ACCOUNT AND \$30,041.46 FROM TRUST AND CAPITAL ACCOUNTS**

- The motion to approve by Councilman Redstreak was seconded by Councilman McCunney, with Letts, McCunney, Cruz and Redstreak in favor, none opposed and no abstentions.

ORDINANCES – First Reading and Introduction:

- **#806-2016- AN ORDINANCE ADOPTING ANNUAL FEE SCHEDULE FOR THE BOROUGH OF LAUREL SPRINGS FOR YEAR 2017**

- The motion to introduce by Councilman Redstreak, was seconded by Councilman McCunney with Letts, McCunney, Cruz and Redstreak in favor, none opposed and no abstentions

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COMMITTEE REPORTS

- DIRECTOR OF PUB WORKS, BOARDS, SERVICES/PRESIDENT OF COUNCIL- Councilman Redstreak had no sewer report and said there were no issues to report for Public Works. He commented that the Christmas Party was very nice.
- DIRECTOR OF PUBLIC BUILDINGS & GROUNDS – Councilman McCunney read the Police Report for the month of November, 2016, copies of which are on file and available for review.
- DIRECTOR OF MUNICIPAL COURT – Councilwoman DiGregorio was not in attendance.
- DIRECTOR OF ADMINISTRATION AND FINANCE – Councilman Letts had no report.
- DIRECTOR OF RECREATION – Councilman Cruz had no report.
- DIRECTOR OF PUBLIC SAFETY – POLICE AND FIRE – Mochel was not in attendance.
- MAYOR'S REPORT – Mayor Barbera read the Mayor's Report for the month of November, 2016 a copy of which is on file and available for review.

OLD BUSINESS - none

NEW BUSINESS –

- 2017 Employment Practices and Public Officials Deductible and Coinsurance – Mayor Barbera presented the proposal to Council, which Council had reviewed, and expressed no interest in changing the current arrangement. There was question about the Elected Official Training classes, to which it was responded that there will be a new set of classes for the New Year.
- Receipt of Proposals – Professional Contracts for 2017 receipt of bids were presented to Council in bid tabulation form, and Mayor Barbera discussed. Each proposal package was available on the Council to review in total. Council expressed no interest in changing professional appointments for 2017, and was content with the service previously provided by all professional.

CORRESPONDENCE

- From NJLOM regarding Webinar – the notice was distributed to Council and the discussion ensued that the Auditing firm, Bowman will offer free Budget Seminar in January.

ITEMS RECEIVED AFTER THE AGENDA WAS PRINTED – none

COMMENTS FROM THE PUBLIC – none

ANNOUNCEMENTS

- Combined Land Use Meeting – Thursday, December 15, 2016 – 7 pm @Borough Hall – cancelled
- Ordinance Review/Economic Improvement, Tuesday, December 20, 2016 @4 pm in Borough Hall.
- School Board Meeting – Wednesday, December 21, 2016 @7pm @Laurel Springs School
- Work Session Meeting, Monday, December 26, 2016 – 7 pm @Borough Hall.

ADJOURNMENT –There being no further business a motion was made by Councilman Redstreak which was seconded by Councilman McCunney to adjourn at 7:30 p.m.

Respectfully submitted,

Dawn T. Amadio, RMC, Municipal Clerk