

**BOROUGH OF LAUREL SPRINGS  
MAYOR AND COUNCIL REGULAR MEETING  
TUESDAY, OCTOBER 11<sup>th</sup>, 2016 - 7:00 P.M.  
MAYOR THOMAS A. BARBERA PRESIDING  
Page 1 of 4**

**SALUTE TO THE FLAG AND MOMENT OF SILENCE** was led by Mayor Barbera

**OPEN PUBLIC MEETINGS LAW** – Mayor Barbera stated that adequate notice of this meeting was given by emailing the Central Record and the Courier-Post on January 6, 2016 and posting on the website and bulletin board in the Borough Hall, also on Borough’s website.

**ROLL CALL** recorded as present: Letts, Mochel and Redstreake; absent: McCunney, DiGregorio and Cruz

**OFFICIAL OATH OF OFFICE** – Councilwoman Kendra Mochel administered the Oath of Office to new Police Officer Marco Lombardi.

**APPROVAL OF MINUTES**- Work Session Meeting of September 26, 2016 – the motion to approve by Councilman Redstreake, was seconded by Councilwoman Mochel with Letts, Mochel and Redstreake, in favor, none abstaining and none opposed.

**RESOLUTIONS**

○ **#078-2016- CALLING FOR THE PRESERVATION OF THE HUGG-HARRISON-GLOVER HOUSE**

**WHEREAS**, the Hugg-Harrison-Glover House in Bellmawr, New Jersey was the home of William Harrison, Captain of the Gloucester Town Militia Company, Second Battalion, Gloucester County Militia, whose lands stretched from King’s Highway to a place south of West Browning Road; and

**WHEREAS**, on the 26<sup>th</sup> of September, 1777 British General William Howe was able to out-manuever General George Washington marching his troops into Philadelphia unopposed, and after taking the city, needed supply routes along the Delaware River to support their occupation of Philadelphia hoping to take Fort Mifflin and Fort Mercer; and

**WHEREAS**, on the 22<sup>nd</sup> of October 1777, Hessians soldiers marching to attack Fort Mercer at Red Bank were forced by the Militia to bypass a dismantled bridge thus crossing Little Timber Creek at Captain Harrison’s mill dam; and

**WHEREAS**, the Battle of Gloucester (or the Battle of Haddonfield Road) was fought on 25<sup>th</sup> of November, 1777 under the command of the Marquis de Lafayette with Captain Harrison fighting alongside, the battle taking place partially on his own land; and

**WHEREAS**, the Hugg-Harrison-Glover House is an architecturally-significant early-18<sup>th</sup>-century dwelling with a 1764 two-story addition, which was investigated in 1937 by the Historic American Building Survey (NJ-380), which has been found eligible for the National Register of Historic Places, and is thought to be the only surviving Camden County home of a Revolutionary War Officer; and

**WHEREAS**, the residents of Bellmawr specifically and of Camden County in general are calling for the preservation of this home as a monument to Camden County’s rich and important Revolutionary War heritage; and

**WHEREAS**, the New Jersey Department of Transportation can and should preserve the Hugg-Harrison-Glover House by moving the structure;

**NOW THEREFORE BE IT RESOLVED** that Mayor and Council of the Borough of Laurel Springs, County of Camden, and State of New Jersey affirm their commitment to Camden County’s historic revolutionary war significance and do hereby call upon the State of New Jersey and its Department of Transportation to preserve this important piece of Camden County History.

- The motion to approve by Councilman Redstreake was seconded by Councilwoman Mochel with Letts, Mochel and Redstreake in favor, none opposed and no abstentions.

- **#079-2016- AMENDING PERSONNEL POLICIES AND PROCEDURES WITH REGARD TO DEPARTMENT HEAD NOTICE OF OUTSIDE EMPLOYMENT**

**WHEREAS**, Ordinance #730:2010 allows the Mayor and Council of the Borough of Laurel Springs by resolution to amend from time to time personnel policies and procedures including rules concerning the hiring and termination of employees, terms and conditions of employment, and regulations required to comply with applicable Federal and State employment related law; and

**WHEREAS**, the outside employment by municipal officials can sometimes be acceptable, it is imperative that no conflicts of interest impinge on municipal governance; and

**WHEREAS**, the Borough of Laurel Springs desires to establish a documented process for submitting notice of such employment and of determining whether or not a conflict of interest exists;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Laurel Springs that following changes be incorporated in the Policies and Procedures Manual:

**OUTSIDE EMPLOYMENT**

a. Employees shall not accept or engage in regular **outside employment** without informing the Borough Administrator or Municipal Clerk.

b. Employees shall not accept **outside employment** or engage in a gainful occupation which in the judgment of the Borough will compromise an employee's position with the Borough through a conflict of interest or will adversely affect the employee's ability to perform the duties of his position with the Borough.

c. Any employee who engages in **outside employment** may be asked to complete a statement to be forwarded to Borough Attorney and Borough Council for their review and recommendation. This statement shall contain the name and address of the employer, hours worked and the nature of the work. (Those employees holding **outside employment** at the time of adoption of this policy may be asked to prepare a statement as described herein for review within thirty (30) days of signing this policy.)

d. If there are any changes to the original statement submitted, a new statement may be requested for review as per paragraph c. of this section.

- There was conversation about the Best Practices Checklist overall and the process and percentages. There was also discussion of this and the next resolution which are simply committing standard operating procedures and commit them to writing in order to more fully comply with the Best Practices Checklist.
- The motion to approve by Councilman Redstreak was seconded by Councilwoman Mochel with Letts, Mochel and Redstreak in favor, none opposed and no abstentions.

- **#080-2016- ESTABLISHING POLICY FOR TAX APPEAL NOTIFICATION**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Laurel Springs that this resolution establish a policy that the Borough's Tax Assessor notify, in writing, both the Chief Financial Officer and governing body of all tax appeals once they are filed or no later than June 1<sup>st</sup> of each year.

- The motion to approve by Councilman Redstreak was seconded by Councilwoman Mochel with Letts, Mochel and Redstreak in favor, none opposed and no abstentions.

- **#081-2016- TO APPROVE TAX INSTALLMENT PLAN**

**WHEREAS**, 54:5-19 et seq. permits an installment plan on delinquent taxes and municipal charges prior to Tax Sale, and the owner of Block 58 Lot 16.01, 920 Sycamore Ave has requested an installment plan for delinquent taxes through the third quarter of 2016, and

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Page 3 of 4**

**WHEREAS**, the homeowner will make 36 monthly installments of approximately \$495.52 beginning in December 2016, and keep subsequent taxes and other municipal charges up to date while the agreement is in effect; and

**WHEREAS**, the Tax Collector has reviewed the request of the owners' ability to pay, and recommends that the plan be approved and it is now the desire of the governing body to act upon the tax installment plan so submitted by the Tax Collector.

**NOW THEREFORE BE IT RESOLVED**, by the Council of the Borough of Laurel Springs, in the county of Camden, State of New Jersey as follows:

1. That the Borough of Laurel Springs hereby authorize the installment plan covering the property known as Block 58 Lot 16.01, 920 Sycamore Ave ,the terms of agreement, the approximate amount of each monthly installment.
  2. That in the event that any of these installments or payments for subsequent taxes and/or municipal charges are not made in accordance with the agreement approved herein, the township shall have the right to proceed with the regular statutory collection procedures including, but not limited to, Tax Sale and subsequent foreclosure.
- The motion to approve by Councilman Redstreak was seconded by Councilwoman Mochel with Letts, Mochel and Redstreak in favor, none opposed and no abstentions.
  - RESOLVED TO PAY \$316,521.50 FROM CURRENT ACCOUNT AND \$29,660.76 FROM TRUST AND CAPITAL ACCOUNTS
  - The motion to approve by Councilman Redstreak was seconded by Councilwoman Mochel, with Letts, Mochel and Redstreak in favor, none opposed and no abstentions.

**APPOINTMENTS –**

- Cindy Cheeseman- Part Time Tax Office and Purchasing Clerk – The motion by Councilman Redstreak was seconded by Councilwoman Mochel, with Letts, Mochel and Redstreak in favor, none opposed and no abstentions.
- Liam McCunney- Senior Firefighter The motion by Councilman Redstreak was seconded by Councilwoman Mochel, with Letts, Mochel and Redstreak in favor, none opposed and no abstentions.

**COMMITTEE REPORTS**

- DIRECTOR OF PUB WORKS, BOARDS, SERVICES/PRESIDENT OF COUNCIL- Councilman Redstreak read the Sewer Report for the month of September, 2016 a copy of which is on file and available for review.
- DIRECTOR OF PUBLIC BUILDINGS & GROUNDS –
- DIRECTOR OF MUNICIPAL COURT
- DIRECTOR OF ADMINISTRATION AND FINANCE – Councilman Letts read the CFO's report for the month of September, 2016 a copy of which is on file and available for review.
- DIRECTOR OF
- DIRECTOR OF PUBLIC SAFETY – POLICE AND FIRE – Councilwoman Mochel read the Police Report for the months of September, 2016 copies of copy of which are on file and available for review.
- MAYOR'S REPORT – Mayor Barbera read the Mayor's Report for the month of September, 2016 a copy of which is on file and available for review.

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Page 4 of 4**

**OLD BUSINESS**

- Good Energy- Energy Aggregation Program – Solicitor Botcheos reported on a conversation he had with the Ed Carey of Good Energy and a small problem with citizens on a equalized payment plan. It is likely this will not affect Laurel Springs as they have met with Atlantic City Electric to fix it.

**NEW BUSINESS**

- Community Service Request from Sterling Senior Class Group for Lake Clean Up – This matter was coordinated though Mike Brown. Council expressed no objection.

**CORRESPONDENCE**

**ITEMS RECEIVED AFTER THE AGENDA WAS PRINTED**

**ANNOUNCEMENTS**

- Tax Sale – Tuesday, October 18<sup>th</sup> 10 am @ Borough Hall
- Ordinance Review/Economic Improvement – Tuesday, October 18<sup>th</sup> @ 4 pm @ Borough Hall.
- Bulk Pick Up – Wednesday, October 19<sup>th</sup>
- Combined Land Use Board, Thursday, October 20<sup>th</sup> @Borough Hall @ 7 pm
- Whit’s End Music Festival – Saturday, October 22<sup>nd</sup> – Laurel Springs Downtown 10 am –Dusk
- Work Session Meeting, Monday, October 24<sup>th</sup> @ 7 pm @ Borough Hall

**COMMENTS FROM THE PUBLIC –**

Ken Lippincott- 510 Park- Absentee Ballot: Inner envelope not sticky enough; Does not seal properly. The matter will be mentioned to the Board of Elections.

**ADJOURNMENT** –There being no further business a motion was made by Councilman Redstreak which was seconded by Councilwoman Mochel to adjourn at 7:30 p.m.

Respectfully submitted,

Dawn T. Amadio, RMC, Municipal Clerk