

**BOROUGH OF LAUREL SPRINGS
MAYOR AND COUNCIL WORK SESSION
MONDAY AUGUST 8, 2016 - 7:00 P.M.
MAYOR THOMAS A. BARBERA PRESIDING
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SALUTE TO THE FLAG AND MOMENT OF SILENCE was led by Mayor Barbera

OPEN PUBLIC MEETINGS LAW – Mayor Barbera stated that adequate notice of this meeting was given by emailing the Central Record and the Courier-Post on January 6, 2016 and posting on the website and bulletin board in the Borough Hall, also on Borough's website.

ROLL CALL recorded as present: Letts, Mochel, DiGregorio and Redstreak; absent: McCunney and Cruz

ENGINEERS REPORT – Environmental Resolutions -

CAPITAL ITEMS

1. **NJDOT Municipal Aid Grant Applications – FY 2016**

The Borough recently received a \$200,000.00 Municipal Aid Grant for the Reconstruction of Washington Avenue, between Stone Road and Chestnut Avenue. ERI has completed the survey, roadway coring and base plans and the Construction Plans and Specifications are approximately 75% complete.

We recently received correspondence from NJDOT indicating that due to budgetary shortfalls in the Transportation Trust Fund, which is the primary funding source of this project, that no construction can begin until the State Legislature and Senate rectify this budget issue. NJDOT has indicated that the Borough may proceed with receipt of bids for the project in the interim. After discussing this situation in depth with Administrator Cheeseman, we mutually agreed that the advertisement for bids should be postponed due to the lingering uncertainty with the TTF funding, which has no apparent resolution in the short term. Once the funding issue has been alleviated, the project will be advertised for bid.

2. **Laurel Lake Dam Inspection**

ERI recently completed our inspection of the dam, which is required by NJDEP Bureau of Dam Safety every four (4) years. The inspection revealed that the improvements that were made to the dam in 2014 have greatly improved the function of the dam. Some minor maintenance work, such as brush clearing, etc., will be necessary but these tasks should be able to be accomplished by the Borough's Public Works staff. Our final inspection report will be submitted to the Bureau of Dam Safety within the month.

OTHER PROJECTS

3. **Tempo Builders Mixed Use Development**

ERI recently received Final Plans for conformance review to the terms of the Planning Board approval received by the developer in 2013. The design engineer has revised the Plans to satisfy ERI's review comments from March and the Final Plans have been signed by the Borough Engineer. Construction will be able to begin once the developer has posted a performance bond, inspection escrow; and has held a Preconstruction Meeting with our office and appropriate Borough officials.

MATTERS REQUIRING OFFICIAL ACTION

- **APPROVAL OF MINUTES**- Regular Meeting of July 11, 2016 – the motion to approve by Councilman Redstreak, was seconded by Councilwoman Mochel, with Letts, Mochel, DiGregorio and Redstreak, in favor, none abstaining and none opposed.

• **ORDINANCES**

- **#805-2016- AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 76 OF THE CODE OF THE BOROUGH OF LAUREL SPRINGS ENTITLED, "ANIMALS"**
 - Motion to Introduce by Councilman Redstreak was seconded by Councilwoman Mochel with Letts, Mochel, DiGregorio and Redstreak in favor, none opposed and no abstentions.
 - Second Reading, Public Hearing and Adoption will be held on Monday, September 12, 2016, 7 pm in the Borough Hall.

• **RESOLUTIONS**

- **#069-2016- APPROVING PERSON-TO-PERSON TRANSFER OF PLENARY RETAIL DISTRIBUTION LICENSE NO. 0420-44-003-013 MADIRA LIQUORS INC. TO PMK BEVERAGE, INC.**

WHEREAS, an application has been filed for the Person-to-Person Transfer of Borough of Laurel Springs Plenary Retail Distribution License Number 0420-44-003-013 from Madira Liquors, Inc. to PMK Beverage, Inc.; and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been renewed for the current license term; and

WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated there under, as well as pertinent local ordinances and conditions consistent with Title 33; and

WHEREAS, the principals in the application have been investigated by the proper authorities; and

WHEREAS, a Tax Clearance Certificate evidencing all taxes have been paid has been received from and Notification of Sale, Transfer or Assignment in Bulk filed with the NJ Division of Taxation.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Laurel Springs that the above-mentioned Person-to-Person transfer is hereby approved effective immediately.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Director of the New Jersey Division of Alcoholic Beverage Control.
- The motion to approve by Councilman Redstreak was seconded by Councilwoman Mochel with Letts, Mochel, DiGregorio and Redstreak in favor, none opposed and no abstentions.

○ **#070-2016- TO CANCEL ERRONEOUS SEWER BILLING**

WHEREAS, certain adjustments are necessary to the records of the Tax Collector;
NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Laurel Springs, County of Camden, State of New Jersey that the following adjustments be approved.

<u>OWNER</u>	<u>ACCOUNT #</u>	<u>AMOUNT</u>	<u>REASON</u>
CARR	248-0	\$175.00	BILLING UNITS REDUCED

- The motion to approve by Councilman Redstreak was seconded by Councilwoman Mochel with Letts, Mochel, DiGregorio and Redstreak in favor, none opposed and no abstentions.

○ **#071-2016- TO REFUND TAX OVERPAYMENT**

WHEREAS, certain adjustments are necessary to the records of the Tax Collector;
NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Laurel Springs, County of Camden, State of New Jersey that the following adjustments be approved.

<u>OWNER</u>	<u>BLOCK/LOT</u>	<u>AMOUNT</u>	<u>REASON</u>	<u>REFUND TO</u>
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JARVIS 19/10.01 \$1,619.20 DUPLICATE PAYMENT JARVIS, MICHAEL & MELISSA

- The motion to approve by Councilman Redstreak was seconded by Councilwoman Mochel with Letts, Mochel, DiGregorio and Redstreak in favor, none opposed and no abstentions.

○ **#072-2016- NAMING TREE TRIMMING SERVICES**

WHEREAS, there exists a need for the provision of trimming of Borough trees within the Borough of Laurel Springs; and

WHEREAS, the following tree services have submitted proposals and are willing and able to provide the required services:

- Bumblebee Tree Service – 44 Abington Lane, Sewell, NJ 08080

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Laurel Springs, in the County of Camden, and the State of New Jersey that the above mentioned tree services be designated and approved for the year 2016.

- The motion to approve by Councilman Redstreak was seconded by Councilwoman Mochel with Letts, Mochel, DiGregorio and Redstreak in favor, none opposed and no abstentions.

- RESOLVED TO PAY \$659,125.55 FROM CURRENT ACCOUNT AND \$28,211.39 FROM TRUST AND CAPITAL ACCOUNTS

- The motion to approve by Councilman Redstreak was seconded by Councilwoman Mochel, with Letts, Mochel, DiGregorio and Redstreak in favor, none opposed and no abstentions.

COMMITTEE REPORTS

- DIRECTOR OF PUB WORKS, BOARDS, SERVICES/PRESIDENT OF COUNCIL- Councilman Redstreak reported that all was well with Public Works. He read the Sewer Report for the month of August, a copy of which is on file and available for review.
- DIRECTOR OF PUBLIC BUILDINGS & GROUNDS –
- DIRECTOR OF MUNICIPAL COURT – Councilwoman DiGregorio read the Court Report for the months of June and July copies of which are on file and available for review.
- DIRECTOR OF ADMINISTRATION AND FINANCE – Councilman Letts read the CFO's report for the month of July, a copy of which is on file and available for review.
- DIRECTOR OF RECREATION – Councilman Cruz was absent
- DIRECTOR OF PUBLIC SAFETY – POLICE AND FIRE – Councilwoman Mochel read the Police Reports for the months of June and July copies of copy of which are on file and available for review.
- MAYOR'S REPORT – Mayor Barbera read the Mayor's Report for the month of July, 2016 a copy of which is on file and available for review.

OLD BUSINESS – none.

NEW BUSINESS - none.

CORRESPONDENCE – none

ITEMS RECEIVED AFTER THE AGENDA WAS PRINTED – none.

COMMENTS FROM THE PUBLIC –

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- **Ken Lippincott**- 511 Park Ave- Grand Marshal of July 4th Parade. Offered a tribute to Mr. and Mrs. Mather. Thankful to have had them as Grand Marshal of the Fourth of the July Parade a few years back.

ANNOUNCEMENTS

- Ordinance Review/Economic Improvement, Tuesday, August 16th @Borough Hall @ 4 pm
- Combined Land Use Board, Thursday, August 18th @ 7 pm @ Borough Hall
- No Work Session Council Meetings in August
- Market Night Downtown, Thursday, September 1st @ 5 – 8 pm
- Labor Day, Monday, September 5th – Borough Offices are closed
- JIF Safety Meeting, Tuesday, September 6th @ 12:30 pm @ Borough Hall
- Recreation Commission, Wednesday, September 7th @ 7 pm @ Recreation Center
- Regular Meeting, Monday, September 12th @ 7 pm @ Borough Hall

MOTION TO ADJOURN INTO CLOSED SESSION – at 7:24 pm by Councilman Redstreak was seconded by Councilwoman Mochel with Letts, Mochel, DiGregorio and Redstreak in favor, none opposed and no abstentions.

RETURN TO OPEN SESSION at 7:34 pm with **ROLL CALL** recording as present: Letts, Mochel, DiGregorio and Redstreak; absent: McCunney and Cruz

- **RESOLUTION #068-2016 - AUTHORIZING LAYOFFS WITHIN THE LAUREL SPRINGS POLICE DEPARTMENT**

WHEREAS, the Borough of Laurel Springs has determined that for reasons of economy, it is necessary to decrease the number of officers of the Police Department; and

WHEREAS, N.J.S.A. 40A:14-143 authorizes the Borough, for reasons of economy, to decrease the number of members and officers of the police department; provided such members are terminated in inverse order of their appointment; and

WHEREAS, the Borough of Laurel Springs has determined that by eliminating one (1) police officer position for reasons of economy, the Borough will be able to reduce its operating budget; and

WHEREAS, N.J.S.A. 40A:14-143 provides that police officers whose service is terminated by reason of economy shall be placed on a special employment list and, in the case of a new appointment, priority consideration shall be given to the persons on said special employment list; and

WHEREAS, the Borough has prepared a layoff plan that provides for the termination of one (1) police officer in accordance with the provisions of N.J.S.A. 40A:14-143.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Laurel Springs, County of Camden, and State of New Jersey, as follows:

1. The layoff plan providing for the termination of one (1) police officer is hereby approved.
2. The police officer to be terminated shall be the most recently hired police officer as required by the provisions of N.J.S.A. 40A:14-143.
3. A list of the police officers being terminated under the layoff plan is attached as Exhibit "A".
4. The layoff shall be effective and the terminated police officer shall be paid through August 13, 2016; provided however that the terminated police officer shall immediately be relieved of their work responsibilities on August 13, 2016 and shall not report for work thereafter.
5. The name of the terminated police officer shall be retained on a recall list in accordance with the provisions of N.J.S.A. 40A:14-143.

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NOW, THEREFORE, BE IT FURTHER RESOLVED, by the Borough of Laurel Springs, County of Camden, and State of New Jersey, that a copy of this Resolution shall be forwarded to the New Jersey Civil Service.

- The motion to approve by Councilman Redstreak was seconded by Councilwoman Mochel with Letts, Mochel, DiGregorio and Redstreak in favor, none opposed and no abstentions.

ADJOURNMENT –There being no further business a motion was made by Councilman Redstreak which was seconded by Councilwoman Mochel to adjourn at 7:35 pm with all in favor and none opposed.

Respectfully submitted,

Dawn T. Amadio, RMC, Municipal Clerk