

**BOROUGH OF LAUREL SPRINGS
MEETING OF MAYOR AND COUNCIL
MONDAY, June 8, 2015
AT 7:00 P.M. IN THE BOROUGH HALL
MAYOR THOMAS A. BARBERA PRESIDING
Page 1 of 8**

SALUTE TO THE FLAG AND MOMENT OF SILENCE was led by Mayor Barbera

OPEN MEETING ACT– Mayor Barbera stated that adequate notice of this meeting was given by emailing the Central Record and the Courier-Post on January 7, 2015 and posting on the website and bulletin board in the Borough Hall, also on Borough’s website.

ROLL CALL recorded as present: Letts, McCunney , Mochel, Cruz, and DiGregorio; absent: Redstreake

ENGINEER’S REPORT

CAPITAL ITEMS

1. 2013 Road Improvement Program – East Maple, West Elma, West Atlantic & Arch Avenues

Work on the project is complete. The project was completed \$47,833.32 under the bid amount because of savings on project final as built quantities. Pay Estimate #3, Final and Change Order #1, Final were submitted to the Borough under ERI cover letters of October 31, 2014. NJDOT has approved the Change Order and the Borough should be receiving a check for the final 25% of the grant amount in the near future.

2. Safe Routes to School Application – FY 2014

An NJDOT Safe Routes to School Grant Application was submitted on June 27, 2014 for the reconstruction of sidewalk and associated improvements along both sides of Stone Road between Washington Avenue and Broadway.

The Borough received a letter from NJDOT dated March 17, 2015 indicating that the project was not selected for funding.

3. NJDOT Municipal Aid Grant Applications – FY 2015

Our office submitted FY2015 NJDOT Municipal Aid Grant Application for the reconstruction of Washington Avenue between Grand Avenue and Chestnut Avenue and also submitted a FY2015 NJDOT Safe Routes to Transit Application for the reconstruction of sidewalk along both sides of Stone Road between Washington Avenue and Broadway. A letter from NJDOT dated April 20, 2015 indicated that funding was denied for the Washington Avenue project. We will apprise Council of the status of the Stone Road SRTT Application once we receive information from NJDOT.

**BOROUGH OF LAUREL SPRINGS
MEETING OF MAYOR AND COUNCIL
MONDAY, June 8, 2015
AT 7:00 P.M. IN THE BOROUGH HALL
MAYOR THOMAS A. BARBERA PRESIDING
Page 1 of 8**

OTHER PROJECTS

4. Stone Road Reconstruction

Camden County is currently preparing Contract Documents to bid the resurfacing of Stone Road and associated work for future construction.

5. Tax Map Digitization / Revisions

The State Division of Taxation comments and requested revisions have been incorporated into the tax maps and a revised set of maps was sent to the State under our cover letter of April 13, 2015. Once the revisions have been accepted by the State and finalized we will begin work on the GIS mapping.

6. Sewer Main Repair – West Atlantic Avenue

At the request of the Borough Administrator our office investigated a sanitary sewer main break behind the Spring Garden Apartments. Dave Kennedy, the licensed operator, was also present. After the site visit we contacted Root24 to have the pipe jetted and televised. The TV inspection revealed a break in the top of the main, which is in a concrete encasement. Root24 indicated that it may be possible to make the repair using a stainless steel clamp point repair. If the stainless steel clamp does not completely seal the break it will be necessary to also install a polyethylene liner point repair, which will seal the joint. The price quoted for the jetting, televising and stainless steel clamp repair is \$5,933.15. Due to the emergent nature of the repair, our office, the licensed operator, the Administrator and CFO all agreed that Root24 should be authorized to complete the repair immediately. If the polyethylene liner is necessary it will be subject to an additional quote, which can be expected to cost approximately \$7,000.00.

Mr. Hansen asked Council to be prepared at the next monthly meeting to make a recommendation for the 2016 Road Project. The Tax Maps have been approved by the State. There was discussion of the Sewer Main break behind Work Fellowship Church. With regard to the sink hole on Glen Avenue, the best that can be determined is that an old water main is caving in. Mr. Hansen spoke to his contact at New Jersey American Water and they will investigate when they can free up a crew.

MATTERS REQUIRING OFFICIAL ACTION

▪ **APPROVAL OF MINUTES –**

- Work Session Meeting of May 11, 2015 - The motion to approve by Councilwoman Mochel, was seconded by Councilman Letts, with Mochel, Cruz, Letts and McCunney in favor, none opposed and DiGregorio abstaining.
- Closed Session Meeting of May 11, 2015 – The motion to approve by Councilwoman Mochel, was seconded by Councilman Letts, with Mochel, Cruz, Letts and McCunney in favor, none opposed and DiGregorio abstaining.
- Special Meeting of May 18, 2015 – The motion to approve by Councilwoman Mochel, was seconded by Councilwoman DiGregorio with Mochel, McCunney, Mochel, DiGregorio and Cruz in favor, none opposed and no abstentions.

▪ **ORDINANCES**

▪ **FIRST READINGS AND INTRODUCTION**

**BOROUGH OF LAUREL SPRINGS
MEETING OF MAYOR AND COUNCIL
MONDAY, June 8, 2015
AT 7:00 P.M. IN THE BOROUGH HALL
MAYOR THOMAS A. BARBERA PRESIDING
Page 1 of 8**

- **#793-2015- AN ORDINANCE AUTHORIZING A SPECIAL EMERGENCY AUTHORIZATION PER NJSA 40A:4-53 FOR THE PREPARATION OF THE MASTER PLAN**
 - The motion to introduce by Councilwoman Mochel was seconded by Councilman McCunney with McCunney, Letts, Mochel, Cruz and DiGregorio in favor, none opposed and no abstentions.
 - Second Reading, Public Hearing and Motion to Adopt will be held on Monday, July 13, 2015, 7 pm in the Borough Hall.

- **RESOLUTIONS**

- **#070-2015 – APPROVING CHANGE ORDER #1 FOR ROOT 24, INC. FOR SEWER REPAIRS**

WHEREAS, a proposal in the amount of \$5,545.00 was awarded to Root 24hrs., Inc. on May 11, 2014 by Resolution No. 066-2015 for an emergency repair of a cracked sewer line to be funded by Sewer Capital Funds; and

WHEREAS, an amendment to the original contract is necessary for installation of a clamp, for a net increase in the amount of \$1,555.00, and an adjusted contract in the amount of \$7,100.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Laurel Springs that **Change Order #1**, in the net amount of **\$1,555.00 (increase)**, which amends the original contract with Root 24hrs., Inc. for additional sewer repair work and clamp is hereby approved.

- The motion to approve by Councilman McCunney was seconded by Councilwoman Mochel, with Mochel, Letts, McCunney, Cruz and DiGregorio in favor, none opposed and no abstentions.
- **#071-2015- APPROVING PERSON-TO-PERSON TRANSFER OF PLENARY RETAIL CONSUMPTION LICENSE NO. 0420-33-001-005 GOOD TIDINGS INC. TO BONDS GIRLS, LLC**

WHEREAS, an application has been filed for the Person-to-Person Transfer of Borough of Laurel Springs Plenary Retail Consumption License Number 0420-33-001-005 from Good Tidings, Inc. to Bonds Girls, LLC and; and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been renewed for the current license term; and

WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated there under, as well as pertinent local ordinances and conditions consistent with Title 33; and

WHEREAS, the principals in the application have been investigated by the proper authorities; and

WHEREAS, a Tax Clearance Certificate evidencing all taxes have been paid has been received from and Notification of Sale, Transfer or Assignment in Bulk filed with the NJ Division of Taxation.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Laurel Springs that the above-mentioned Person-to-Person transfer is hereby approved effective immediately.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Director of the New Jersey Division of Alcoholic Beverage Control.
- The motion to approve by Councilwoman Mochel was seconded by Councilman McCunney, with Mochel, Letts, McCunney, Cruz and DiGregorio in favor, none opposed and no abstentions.
- **#072-2015- INSERTION OF AN ITEM OF REVENUE – CLEAN COMMUNITIES GRANT**

**BOROUGH OF LAUREL SPRINGS
MEETING OF MAYOR AND COUNCIL
MONDAY, June 8, 2015
AT 7:00 P.M. IN THE BOROUGH HALL
MAYOR THOMAS A. BARBERA PRESIDING
Page 1 of 8**

WHEREAS, N.J.S.A. 40A provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality, when such item shall have been made available by law, and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for an equal amount;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Borough Council of the Borough of Laurel Springs do hereby request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2015 in the sum of \$4,554.77, which is now available as a revenue from the State of New Jersey Clean Communities Grant

BE IT FURTHER RESOLVED, that a like sum of \$4,554.77 is hereby appropriated under the title "Streets & Roads – Other Expenses," pursuant to the provisions of the statute.

- The motion to approve by Councilwoman Mochel was seconded by Councilman McCunney, with Mochel, Letts, McCunney, Cruz and DiGregorio in favor, none opposed and no abstentions.

• **#073-2015- TO REFUND TAX OVERPAYMENT**

WHEREAS, certain adjustments are necessary to the records of the Tax Collector;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Laurel Springs, County of Camden, State of New Jersey that the following adjustments be approved.

<u>OWNER</u>	<u>BLOCK/LOT</u>	<u>AMOUNT</u>	<u>REASON</u>	<u>REFUND TO</u>
BARTON	39/1	\$1,365.39	DUPLICATE PAYMENT	SUSAN D. RICHARDS
CLARK	46/18	\$1,087.83	OVERPAYMENT	CORELOGIC

- The motion to approve by Councilwoman Mochel was seconded by Councilwoman DiGregorio, with Mochel, Letts, McCunney, Cruz and DiGregorio in favor, none opposed and no abstentions.

• **#074-2015- APPROVING CONTRACT WITH LAUREL SPRINGS POLICE CHIEF CARMEN RABOTTINO**

WHEREAS, the contract between Laurel Springs Police Chief Carmen Rabottino and the Borough of Laurel Springs expired on December 31, 2014; and

WHEREAS, the Borough and Chief Rabottino have agreed upon a new three-year contract effective as of January 1, 2015 through December 31, 2017.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and council of the Borough of Laurel Springs, County of Camden, State of New Jersey that the aforementioned contract between Police Chief Carmen Rabottino and the Borough of Laurel Springs is approved.

- The motion to approve by Councilwoman DiGregorio was seconded by Councilman McCunney, with Mochel, Letts, McCunney, Cruz and DiGregorio in favor, none opposed and no abstentions.

• **#075-2015- FOR NEW MERCANTILE LICENSE**

WHEREAS, Mayor and Council of the Borough of Laurel Springs have passed an ordinance establishing Chapter 169 of the code of the Borough of Laurel Springs, known as "Mercantile License".

WHEREAS, a license is required to operate or conduct any business establishment in the Borough of Laurel Springs.

NOW, THEREFORE, BE IT RESOLVED by Mayor and Council of the Borough of Laurel Springs that the proper investigations have been made and the following applicants have complied with the general laws and statutes of the state and the ordinance of the Borough of Laurel Springs.

**BOROUGH OF LAUREL SPRINGS
MEETING OF MAYOR AND COUNCIL
MONDAY, June 8, 2015
AT 7:00 P.M. IN THE BOROUGH HALL
MAYOR THOMAS A. BARBERA PRESIDING
Page 1 of 8**

BE IT FURTHER RESOLVED, that approval has been granted by Mayor and Council for NEW “MERCANTILE LICENSES” for:

Shri Laxminqrayan LLC
(Laurel Springs Market)
415B White Horse Pike

- The motion to approve by Councilwoman Mochel was seconded by Councilman Letts with Mochel, Letts, McCunney, Cruz and DiGregorio in favor, none opposed and no abstentions.

• **#076-2015- APPROVING PROPOSAL OF GREENHOUSE VENTILATION SYSTEM, INC.**

WHEREAS, a Fire Suppression System with Gas Shut Off Valve is required with respect to the new installation of commercial gas range for the repair of the Jack H. Hagen Recreation Center; and **WHEREAS**, quotes to install such a system were solicited, received and reviewed by the Borough Administrator and Recreation Commission; and

WHEREAS, Greenhouse Ventilation System, Inc. submitted the lowest responsible quote;

WHEREAS, there are fund available in the Recreation Trust Account.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Laurel Springs that the proposal for the installation of a Fire Suppression System be approved in the amount of \$8,500.00 by Greenhouse Ventilation Sytem, Inc. 1018 Cherry Street, Philadelphia, PA 19107-2305.

- The motion to approve by Councilwoman Mochel was seconded by Councilman McCunney with Letts, McCunney, Mochel, DiGregorio and Cruz in favor, none opposed and no abstentions.
- RESOLVED TO PAY \$469,085.56 FROM CURRENT ACCOUNT AND \$177,058.55 FROM TRUST AND CAPITAL ACCOUNTS
 - The motion to approve by Councilman Letts was seconded by Councilman McCunney with Mochel, Letts, McCunney, Cruz and DiGregorio in favor, none opposed and no abstentions.

COMMITTEE REPORTS

- **DIRECTOR OF PUBLIC WORKS, BOARDS, SERVICES-** Council President Redstreak was not present.
- **DIRECTOR OF PUBLIC BUILDINGS & GROUNDS** – Councilman McCunney had no report.
- **DIRECTOR OF MUNICIPAL COURT** – Councilwoman DiGregorio had no report.
- **DIRECTOR OF ADMINISTRATION AND FINANCE** – Councilman Letts read the CFO’s Report for the Month ending May 31, 2015, as submitted by CFO Ciminera, a copy of which is on file and available for review.
- **DIRECTOR OF RECREATION** – Councilman Cruz read the Recreation Commission Report for the month of June, a copy of which is on file and available for review.
- **DIRECTOR OF PUBLIC SAFETY – POLICE AND FIRE** - Councilwoman Mochel read the Police Report for the Month of May, 2015 as submitted by Chief Carmen Rabottino, a copy of which is on file and available for review. Mayor Barbera confirmed that there was police monitoring of Summit Avenue.
- **MAYOR’S REPORT** – Mayor Barbera read his report which reviews his activities from the date of the last regular Meeting, a copy of which is on file and available for review. Mayor Barbera asked how the negotiated bond sale turned out. CFO Ciminera reported that it went very well, the Borough receiving a 2.52 rate. CFO Ciminera commented about the municipal sale of sewer systems. He offered a word of caution not to compare all towns to the benefit derived in Haddonfield. Their

**BOROUGH OF LAUREL SPRINGS
MEETING OF MAYOR AND COUNCIL
MONDAY, June 8, 2015
AT 7:00 P.M. IN THE BOROUGH HALL
MAYOR THOMAS A. BARBERA PRESIDING
Page 1 of 8**

infrastructure was in dire straits, so it was a win/win situation for them. However, if the infrastructure is sound, it may be not such a good deal down the line. There was discussion of how certain towns can avoid the referendum process if their infrastructure is in a dire condition. However, it is not a guarantee that the municipality won't have to go for a referendum. Solicitor Botcheos cautioned against not holding a referendum in the current climate of full public disclosure. CFO Ciminera has come up with three different scenarios in Voorhees using three to five year projections. At the end of each projection the municipality is back where they were if not worse. Mayor Barbera discussed Laurel Springs' connection to Lindenwold, and their capital plans to build new pumping stations, and that inevitability of those capital expenditures impacting the Laurel Springs rate eventually. Lindenwold is dead set against any purchases by New Jersey American Water. Borough Administrator Ken Cheeseman said he has spoken to quite a few towns about the opportunity and many are deciding against it, as New Jersey American have to keep the rates down for two years, after that, there is no control unless it is specifically in the RFP's. Stratford is putting the feelers out to see what opportunities are.

- **July 22nd** – Blueberry Festival

CORRESPONDENCE

- From DVRPC about tax incentives for Economic Improvement. Councilman Letts will be attending. Mayor Barbera took the opportunity that a Licensed Pharmacist is going to open in the shop next to the cell phone store.

OLD BUSINESS

- **Cord Mansion** – Borough Administrator Ken Cheeseman reviewed the scope of the project and made arrangement for their crew to get into take the measurements and etc. required. A new Flag pole was donated and installed by the Laurel Springs Lions Club. The Historic Preservation Application must be resubmitted as Camden County Open Space has changed the format, and it appears the State Historic Registration will have to be pursued.

NEW BUSINESS

ITEMS RECEIVED AFTER THE AGENDA

- **Pot Belly Pigs** – Solicitor Botcheos reviewed the ordinance and they are prohibited either inside or outside.
- **Pharmacy**
- **DVRPC mtg notice**

ANNOUNCEMENTS

- Wednesday, June 17, 2015 @___ Laurel Springs School Graduation
- Thursday, June 18, 2015 @ 7 pm, Combined Land Use Board @ Borough Hall
- Wednesday, June 24, 2015 @ 7 pm, School Board @ Laurel Springs School
- Wednesday, July 1, 2015 @ 7 pm, Recreation Commission @ Recreation Center
- Thursday, July 2, 2015 @ 5 – 8 pm, Market Night @ Laurel Springs Downtown
- Saturday, July 4, 2015 @ 9:15 am Fourth of July Parade. Parade assembles on Walnut Avenue at 8:15 am.
- There are no Work Session Meetings in the month of May, June, July or August

**BOROUGH OF LAUREL SPRINGS
MEETING OF MAYOR AND COUNCIL
MONDAY, June 8, 2015
AT 7:00 P.M. IN THE BOROUGH HALL
MAYOR THOMAS A. BARBERA PRESIDING
Page 1 of 8**

- Monday, July 13, 2015 @ 7 pm, Regular Meeting of Mayor and Council @ Borough Hall

COMMENTS FROM THE PUBLIC

- **Bob Lickfield- 432 Glen Avenue-** the Dempsey property at the corner of Locust and Glen will need a dog waste sign, because of residents walking dogs and not cleaning up after them.

MOTION TO RECESS INTO CLOSED SESSION

CLOSED SESSION - Be it resolved to have a "Closed Session" following adjournment/recess of the meeting to discuss pending litigation under public meeting act 10:4-12, B-8. Disclosure to the public will be forthcoming when a decision is made by the Mayor and Council. The motion to recess into Closed Session by Councilman McCunney, seconded by Councilwoman Mochel with Letts, McCunney, Mochel, DiGregorio, and Cruz in favor, none opposed and no abstentions.

Mayor Barbera reopened the Meeting at 8:07 p.m. with the following official action taken:

- **#077-2015 - AUTHORIZING TOWNSHIP SOLICITOR TO REPRESENT THE INTERESTS OF LAUREL SPRINGS BOROUGH, LAUREL SPRINGS BOROUGH POLICE DEPARTMENT AND CHIEF CARMEN RABOTTINO IN PENDING LITIGATION**

WHEREAS, on or about April 9, 2015, a certain lawsuit was filed in the Superior Court of New Jersey - Camden County, bearing Docket No. L-1381-15, on behalf of Edward H. Ochmanski, Plaintiff v. Laurel Springs Borough, Laurel Springs Borough Police Department and Chief Carmen Rabottino, Defendant (hereinafter "Legal Proceeding"); and

WHEREAS, Plaintiff is alleging violation of the Family and Medical Leave (29 USC, Section 2612 et seq) and violation of the New Jersey Law Against Discrimination which is NJSA 10:5-12 et seq; and

WHEREAS, the Governing Body has been advised that while the Legal Proceeding was referred out to the Camden County Municipal Joint Insurance Fund for coverage, they have also been advised that there is no coverage under both the General Liability and Employment Practices Liability policies for the Summons and Complaint filed against the Borough.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Laurel Springs for the reasons set forth above that the Borough Solicitor is hereby authorized to enter his appearance as counsel for, and take any and all necessary action on behalf of Laurel Springs Borough, Laurel Springs Borough Police Department and Chief Carmen Rabottino in connection with said Legal Proceeding and to execute any documents necessary in connection therewith.

- The motion to approve by Councilwoman Mochel was seconded by Councilman McCunney with Letts, McCunney, Mochel, DiGregorio and Cruz in favor, none opposed and not abstentions.

ADJOURNMENT –There being no further business a motion was made by Councilwoman Mochel, which was seconded by Councilman Cruz to adjourn at 8:08 p.m.

Respectfully submitted,

Dawn T. Amadio, RMC

**BOROUGH OF LAUREL SPRINGS
MEETING OF MAYOR AND COUNCIL
MONDAY, June 8, 2015
AT 7:00 P.M. IN THE BOROUGH HALL
MAYOR THOMAS A. BARBERA PRESIDING
Page 1 of 8**

Municipal Clerk