

BOROUGH OF LAUREL SPRINGS  
WORK SESSION MEETING OF MAYOR AND COUNCIL  
MONDAY, January 28, 2019  
MAYOR THOMAS A. BARBERA PRESIDING

**SALUTE TO THE FLAG AND MOMENT OF SILENCE** was led by Mayor Barbera

**OPEN PUBLIC MEETINGS LAW** – Mayor Barbera stated that adequate notice of this meeting was given by emailing the Retrospect and the Courier-Post on January 8, 2019 and posting on the Borough Website and bulletin board in the Borough Hall.

**ROLL CALL** recorded as present: Letts, Cruz and Redstreak.

**ENGINEERS REPORT – Jeff Hansen – Environmental Resolutions**

**CAPITAL ITEMS**

1. **Reconstruction of Washington Avenue, Phase 1 - NJDOT FY2016 Municipal Aid Grant**

NJDOT has accepted the final grant closeout documentation that our office submitted in December 2018 and authorized release of the remaining 25 percent of the undisbursed grant funds. The Borough should expect to receive a check within approximately the next month.

2. **NJDOT Local Aid Grant Applications – FY2018**

The Borough was awarded a Municipal Aid Grant in the amount of \$195,000.00 for the Reconstruction of Arch Avenue. ERI has completed the field survey work and the base plans. The design work is roughly 90% complete and the Plans and Specifications will be completed for a spring of 2019 construction start date.

3. **NJDOT Local Aid Grant Applications – FY2019**

The NJDOT Local Aid Applications for the FY2019 Grant Cycle were submitted to the state prior to the October 8, 2018 deadline. We will apprise the Governing Body of any news with regard to the Application as it is received.

**OTHER PROJECTS**

4. **Laurel Whitman Urban Renewal (Former Municipal Building Redevelopment Site)**

A preconstruction meeting was held between the developer, our office and the Borough Administrator on November 21, 2018. The developer has applied for and received all permits and

has posted the required escrow. Final Plans for appropriate signatures have been submitted. The developer started work at the site in December. ERI is providing construction inspections of the work as necessary.

5. **Stone Road Rehabilitation Plan**

Borough Council adopted the Stone Road Rehabilitation Plan at their March 26, 2018 meeting.

6. **Laurel Lake Cleanup Day - Lake Lowering Permit Application**

Our office has prepared a Lake Lowering Permit application for the period between April 1, 2019 and April 14, 2019. This will cover the scheduled lake cleanup day of April 6 and also the rain date of April 13. Once we have the appropriate Borough signatures we will submit the application to the New Jersey Division of Fish & Wildlife.

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**MATTERS REQUIRING OFFICIAL ACTION**

• **APPROVAL OF MINUTES -**

- Recessed Meeting of Monday, January 7, 2019 – the motion to approve by Councilman Redstreak was seconded by Councilman Cruz with Letts, Cruz and Redstreak in favor, no abstentions and none opposed.
- Reorganization Meeting of Monday, January 7, 2019 – the motion to approve by Councilman Redstreak was seconded by Councilman Cruz, with Letts, Cruz and Redstreak in favor, no abstentions and none opposed.

**RESOLUTIONS**

- #027-2019 - TO WAIVE OR REDUCE FEES FOR THE JACK H. HAGEN RECREATION CENTER  
WHEREAS, there are fees required for the rental of the Jack H. Hagen Recreation Center in the Borough of Laurel Springs, NJ; and  
WHEREAS, in certain instances, these fees are reduced or waived;  
NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Laurel Springs that the fees for rental of the Jack H. Hagen Recreation Center be reduced or waived:
  - Kendra Mochel – Councilperson – January 26th
  - Jim Redstreak – Councilperson – February 8th
  - Tori Owens – Borough employee – February 10th
  - Brian Mazziotta – Borough employee – February 15th
  - Laurel Springs HSC – Borough Organization – March 1st
  - Laurel Springs Fire Department – March 2nd
- The motion to approve by Councilman Redstreak was seconded by Councilman Cruz, with Letts, Cruz and Redstreak in favor, none opposed and no abstentions.
- #028-2019 - AUTHORIZING A MONTH TO MONTH CONTRACT (BID A-61/2015-3RD YEAR OPTION), BY AND BETWEEN THE COUNTY OF CAMDEN (DEPARTMENT OF BUILDINGS AND OPERATIONS) AND CAMDEN COUNTY ENERGY RECOVERY ASSOCIATES, L.P., FOR DISPOSAL OF SOLID WASTE FOR CAMDEN COUNTY AND THE BOROUGH OF LAUREL SPRINGS UNDER THE CAMDEN COUNTY COOPERATIVE PRICING SYSTEM  
WHEREAS, by Resolution No. 25 adopted December 21, 2017, the Camden County Board of Chosen Freeholders authorized and awarded a contract to Camden County Energy Recovery Associates, LP, 445 South Street, Morristown, NJ 07960, for Bid A-61/2015 – 3rd Year Option, for Disposal of Solid Waste for Camden County and Various Camden County Agencies and Municipalities, under the Camden County Cooperative Pricing System, ID 357-CCCPS, for the term commencing January 1, 2018 through December 31, 2018; and  
WHEREAS, the Camden County Division of Purchasing is in the process of re-procuring these services through a publicly advertised bid and is pending the award of bid for a new contract to extend the current contract for a period of 30 days with the same rates terms and conditions in accordance with NJSA 40A:11-15; and  
WHEREAS, the Borough of Laurel Springs, a body politic and corporate of the State of New Jersey and a participating member (hereinafter “System Member”) of the Camden County Cooperative Pricing System, at 723 West Atlantic Avenue, Laurel Springs, NJ 08021, is desirous of entering into a contract for the same; and  
NOW THEREFORE, BE IT RESOLVED, by the Borough of Laurel Springs, that the current year contract between Camden County Energy Recovery Associates, LP, for Bid A-61/2015, (third year option) be and the same is hereby extended for a period of thirty (30) days and month to month

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thereafter, at the same rates, terms and conditions pending the re-procurement of said service by the County of Camden;

- The motion to approve by Councilman Redstreak was seconded by Councilman Cruz, with Letts, Cruz and Redstreak in favor, none opposed and no abstentions.

- #029-2019 - APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY IN the 2018 SAFE AND SECURE COMMUNITIES PROGRAM ADMINISTERED BY THE DIVISION OF CRIMINAL JUSTICE, DEPARTMENT OF LAW AND PUBLIC SAFETY

WHEREAS, the Borough of Laurel Springs wishes to apply for funding under the 2018 Safe and Secure Communities Program Grant Number 19-0420 for the subaward project duration period 05/24/19-05/23/20; and

WHEREAS, the Mayor and Council of the Borough of Laurel Springs has reviewed the application and has approved said request for a total amount of the award of \$25,000 plus it's required local in-kind match by means of fringe benefits; and

WHEREAS, the project is a joint effort between the Department of Law and Public Safety and the Borough of Laurel Springs, for the purpose described in the application;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of Borough of Laurel Springs that:

1. As a matter of public policy the Borough of Laurel Springs wishes to participate to the fullest extent possible with the Department of Law and
2. The Attorney General of New Jersey will receive funds on behalf of the applicant.
3. The Division of Criminal Justice shall be responsible for the receipt and review of the applications for said funds.
4. The Division of Criminal Justice shall initiate allocations to the applicant as authorized by law.

BE IT FURTHER RESOLVED by the Mayor and Council of the Borough of Laurel Springs that it is authorized to accept and does accept the Subaward for the purpose described in the application and authorize the Mayor to execute the grant application.

- The motion to approve by Councilman Redstreak was seconded by Councilman Cruz, with Letts, Cruz and Redstreak in favor, none opposed and no abstentions.

- #030-2019 - FOR RENEWAL OF MERCANTILE LICENSE

WHEREAS, Mayor and Council of the Borough of Laurel Springs have passed an ordinance establishing Chapter 169 of the code of the Borough of Laurel Springs, known as "Mercantile License"; and

WHEREAS, a license is required to operate or conduct any business establishment in the Borough of Laurel Springs; and

NOW, THEREFORE, BE IT RESOLVED by Mayor and Council of the Borough of Laurel Springs that the proper investigation has been made and the following applicants have complied with the general laws and statutes of the state and the ordinance of the Borough of Laurel Springs.

BE IT FURTHER RESOLVED that approval has been granted by Mayor and Council for RENEWALS OF "MERCANTILE LICENSE" for:

1. Express Auto Service & Xpress Auto Sale -101 S White Horse Pike
2. Laurel Springs Automotive-900 Stone Road
3. McFadden Catering-831 Stone Road
4. Citgo Gas Station-2 Broadway
5. Citgo Grocery Store- 2 Broadway
6. Maker's Workshop-801 West Atlantic Avenue

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- Councilman Redstreak voiced concerns about on street parking and traffic at the top of Park Avenue close to the intersection of Stone Road, saying parking from both of the above captioned addresses makes it a safety issue. He asked that officer stop by and observe the situation and begin monitoring it. There was also discussion of whether the curb line is painted and of a nearby fire hydrant. Councilman Redstreak reiterated that he had no thought of denying the license by wanted to take the opportunity to point out the problem.
- The motion to approve by Councilman Redstreak was seconded by Councilman Cruz, with Letts, Cruz and Redstreak in favor, none opposed and no abstentions.

Councilwoman Susan DiGregorio was reached by phone. ROLL CALL recorded as present: Letts, DiGregorio, Cruz and Redstreak.

• #031-2019 – APPROVING AMENDMENT TO THE TEMPORARY BUDGET

<b>WHEREAS</b> , N.J.S.A. 40A:4-19 provides that a governing body make Temporary Budget		
Appropriations to provide for the period between the beginning of the year and the adoption of the annual Municipal Budget;		
<b>WHEREAS</b> , the 2019 Temporary Budget was previously adopted by Resolution #0001-2019 on January 7, 2019;		
<b>NOW, THEREFORE, BE IT RESOLVED</b> by the Mayor and Council of the Borough of Laurel Springs, that the following amendment to the <b>2019 Temporary Budget</b> , be approved:		
<b><u>GENERAL FUND</u></b>		
<b>REVENUES</b>	<b>From</b>	<b>To</b>
Amount to be Raised by Taxation	\$539,600.00	\$569,600.00
Other Revenues	0.00	0.00
<b>TOTAL REVENUES</b>	<b>\$539,600.00</b>	<b>\$569,600.00</b>
<b>APPROPRIATIONS</b>	<b>From</b>	<b>To</b>
<b>CAPITAL IMPROVEMENTS:</b>		
Capital Improvement Fund		
Other Expenses	\$5,000.00	\$35,000.00
Other Appropriations	534,600.00	534,600.00
<b>TOTAL APPROPRIATIONS</b>	<b>\$539,600.00</b>	<b>\$569,600.00</b>

- The motion to approve by Councilman Redstreak was seconded by Councilman Cruz, with Letts, DiGregorio, Cruz and Redstreak in favor, none opposed and no abstentions.

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- #032-2019 - FOR TEMPORARY CAPITAL BUDGET

WHEREAS, there is a need to introduce bond ordinances to provide funds for General Improvement purposes; and

WHEREAS, the regulations of the Local Finance Board (NJAC 5:30-4.3b) of the N.J. Division of Local Government Services, Department of Community Affairs, require that a Municipality adopt a Temporary Capital Budget if a bond ordinance is to be passed prior to the adoption of the annual Capital Budget; and

WHEREAS, the bond ordinances provide total improvement authorizations as follows:

<u>Description</u>	<u>Total</u>	State/Federal <u>Grant</u>	5% <u>Downpayment</u>	Bonds or Notes <u>Authorized</u>
Improvements to the Cord Mansion and Other Municipal Buildings	\$ 892,500.00	\$ 0.00	\$ 44,625.00	\$ 847,875.00
<b>TOTAL</b>	<b>\$ 892,500.00</b>	<b>\$ 0.00</b>	<b>\$ 44,625.00</b>	<b>\$ 847,875.00</b>

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council that a Temporary Capital Budget is hereby created for the above, and that said projects will be included in the annual Capital Budget.

BE IT FURTHER RESOLVED that one certified copy of this Resolution shall be forwarded to the Director of the Division of Local Government Services, immediately upon passage.

- The motion to approve by Councilman Redstreak was seconded by Councilman Cruz, with Letts, DiGregorio, Cruz and Redstreak in favor, none opposed and no abstentions
- RESOLVED TO PAY \$109,935.64 FROM CURRENT ACCOUNT AND \$16,871.66 FROM TRUST AND CAPITAL ACCOUNTS
- The motion to approve by Councilman Redstreak was seconded by Councilman Cruz, with Letts, DiGregorio, Cruz and Redstreak in favor, none opposed and no abstentions.

**MATTERS FOR DISCUSSION** – none

**CORRESPONDENCE**

- Laurel Springs Board of Education Annual Schedule was distributed to Council.

**COMMENTS FROM THE PUBLIC** – None

**ANNOUNCEMENTS**

- LSYA Baseball Signups, Tuesday, February 5, 12 and 19th, 6 – 8 pm at the Recreation Center
- There is no Recreation Commission Meeting in February
- Regular Meeting of Mayor and Council, Monday, February 11th @7 pm @Recreation Center

**MOTION TO ADJOURN** by Councilman Redstreak was seconded by Councilman Cruz to adjourn at 7:16 pm with all in favor and none opposed.

Respectfully submitted

Dawn T. Amadio, RMC, Municipal Clerk