

BOROUGH OF LAUREL SPRINGS
WORK SESSION MEETING OF MAYOR AND COUNCIL
MONDAY, DECEMBER 27, 2018
MAYOR THOMAS A. BARBERA PRESIDING

SALUTE TO THE FLAG AND MOMENT OF SILENCE was led by Mayor Barbera

OPEN PUBLIC MEETINGS LAW – Mayor Barbera stated that adequate notice of this meeting was given by emailing the Retrospect and the Courier-Post on May 17, 2018 and posting on the Borough Website and bulletin board in the Borough Hall.

ROLL CALL recorded as present: Letts, Cruz and Redstreak.

Mayor Barbera announced that Councilman DelPidio and his wife had welcomed a happy and healthy son to their family, and unfortunately Councilwoman DiGregorio had experienced a death and also would not be present.

ENGINEERS REPORT – Jeff Hansen – Environmental Resolutions

CAPITAL ITEMS

1. Reconstruction of Washington Avenue, Phase 1 - NJDOT FY2016 Municipal Aid Grant

The Borough received a \$200,000.00 Municipal Aid Grant for the Reconstruction of Washington Avenue, between Stone Road and Central Avenue. The Contractor, Paving Plus, LLC, substantially completed construction in September, 2017.

Our office has submitted the final grant closeout paperwork to NJDOT in order for the Borough to receive the remaining 25 percent of the grant funds.

2. NJDOT Local Aid Grant Applications – FY2018

The Borough was recently awarded a Municipal Aid Grant in the amount of \$195,000.00 for the Reconstruction of Arch Avenue. ERI has completed the field survey work and the base plans. The design work is roughly 90% complete and the Plans and Specifications will be completed for a spring of 2019 construction start date.

3. NJDOT Local Aid Grant Applications – FY2019

The NJDOT Local Aid Applications for the FY2019 Grant Cycle were submitted to the state prior to the October 8, 2018 deadline. We will apprise the Governing Body of any news with regard to the Application as it is received.

OTHER PROJECTS

4. Laurel Whitman Urban Renewal (Former Municipal Building Redevelopment Site)

A preconstruction meeting was held between the developer, our office and the Borough Administrator on November 21, 2018. The developer has applied for and received all permits and has posted the required escrow. Final Plans for appropriate signatures have been submitted. The developer started work at the site in December. ERI is providing construction inspections of the work as necessary.

5. Stone Road Rehabilitation Plan

Borough Council adopted the Stone Road Rehabilitation Plan at their March 26, 2018 meeting.

BOROUGH OF LAUREL SPRINGS
WORK SESSION MEETING OF MAYOR AND COUNCIL
MONDAY, DECEMBER 27, 2018
MAYOR THOMAS A. BARBERA PRESIDING

MATTERS REQUIRING OFFICIAL ACTION

• **APPROVAL OF MINUTES –**

- Regular Meeting of Monday, December 10, 2018 – the motion to approve by Councilman Redstreak was seconded by Councilman Cruz with Letts, Cruz and Redstreak in favor, no abstentions and none opposed.

• **RESOLUTIONS**

- **#097-2018 –APPROVING A TEMPORARY SHARED SERVICE AGREEMENT BETWEEN THE BOROUGH OF CLEMENTON AND THE LAUREL SPRINGS FIRE DEPARTMENT AND THE LINDENWOLD FIRE DEPARTMENT, BOARD OF FIRE COMMISIONERS**

WHEREAS, the Boroughs of Clementon, Lindenwold and Laurel Springs pursuant to the provisions of NJSA 40A14-156.1, 14-67 and NJSA 40A:65-1 entered into an inter-local services agreement creating the Laurel Lake Regional Fire Service Alliance for the purpose of permitting the provision of fire services in the constituent municipalities through the sharing of their manpower, equipment and apparatus of their departments within one organized alliance; and

WHEREAS, fire protection services are provided in the three communities utilizing a mutual aid response, and operate under one operational guideline and maintain fire service personnel training to the same extent, and by Resolution 049-2013 the Laurel Springs Borough Council gave their support to the creation of the Laurel Lake Regional Fire Service Alliance; and

WHEREAS, at this time, an additional temporary Shared Service Agreement between the Borough of Clementon and the Laurel Springs Fire Department and the Lindenwold Fire Department, Board of Fire Commissioners is required and has been crafted to assist the Borough of Clementon with its fire and rescue services; and

WHEREAS, the Laurel Springs and Lindenwold Fire Departments will provide fire and rescue services to the Borough of Clementon beginning on January 1, 2019 until June 30, 2019 or until such time as an appropriate long-term shared services agreement can be agreed upon; and

WHEREAS, during the duration of this temporary Shared Service Agreement, all parties will work on a long-term shared services agreement; and

WHEREAS, the Borough of Clementon shall pay \$4,000.00 per month, \$2,000.00 to Laurel Springs Fire Department and \$2,000.00 to Lindenwold Fire Department during the term of this agreement; and

WHEREAS, current up-to-date FFI certified members of the Clementon Fire Department will be able to transfer to either Laurel Springs or Lindenwold Fire Departments, bringing their current PPE with them, and all non-certified members would apply and follow the normal procedures for joining Laurel Springs or Lindenwold Fire Departments; and

WHEREAS, officers from Laurel Springs and Lindenwold will review the equipment of the Borough of Clementon and will make recommendations for utilizing the equipment by one of the departments or listing it for sale by the Borough of Clementon.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Laurel Springs that they approve of the aforementioned Temporary Shared Services Agreement and will continue to aid and indemnify the Laurel Springs Fire Department and Laurel Lake Fire Alliance to whatever extent it is heretofore committed; and

BE IT FURTHER RESOLVED by the Mayor and Council of the Borough of Laurel Springs that they authorize the Laurel Springs Fire Chief to execute all agreements necessary so that the aforementioned Shared Service to assist the Borough of Clementon can be executed.

BOROUGH OF LAUREL SPRINGS
WORK SESSION MEETING OF MAYOR AND COUNCIL
MONDAY, DECEMBER 27, 2018
MAYOR THOMAS A. BARBERA PRESIDING

- The motion to approve by Councilman Redstreak was seconded by Councilman Cruz, with Letts, Cruz and Redstreak in favor, none opposed and no abstentions.

- **#098-2018-REJECTING BID FOR CAMDEN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT FOR REMOVAL OF ARCHITECTURAL BARRIERS – STAIR TOWER ADDITION TO THE CORD MANSION PURSUANT TO NJSA 40A:11-13.2**

WHEREAS, on November 29, 2018 the Borough of Laurel Springs received sealed bids for Camden County Community Development Block Grant Project for Removal of Architectural Barriers – Stair Tower Addition to the Cord Mansion in accordance with the bid documents therefor; and

WHEREAS, the lowest bid substantially exceeds the contracting unit's appropriation for the goods or services and substantially exceeds the cost estimates and, therefore, the Chief Financial Officer has recommended that all bids be rejected; and

WHEREAS, the Mayor and Borough Council hereby determine that it is in the best interest of the Borough to reject said bid;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Laurel Springs that the bid received for the for Camden County Community Development Block Grant Project for Removal of Architectural Barriers – Stair Tower Addition to the Cord Mansion is hereby rejected pursuant to N.J.S.A. 40A:11-13.2 since the lowest bid substantially exceeds the cost estimates for the goods or services and substantially exceeds the contracting unit's appropriation for the goods or services.

- The motion to approve by Councilman Redstreak was seconded by Councilman Cruz, with Letts, Cruz and Redstreak in favor, none opposed and no abstentions.

- **#099-2018- AUTHORIZING AGREEMENT BY AND BETWEEN THE BOROUGH OF LAUREL SPRINGS AND OMNI RECYCLING LLC FOR THE MATERIAL MARKETING OF RECYCLABLES**

WHEREAS, the Borough of Laurel Springs (hereinafter “Laurel Springs”) is in a Shared Services relationship with the Township of Voorhees for the collection and disposal of single stream recyclables; and

WHEREAS, the **Township of Voorhees**, (hereinafter “VOORHEES”), has entered into an Agreement with OMNI RECYCLING LLC (hereinafter "BUYER") of 408 Lambs Road, Pitman, NJ 08071, to sell, transfer and convey single stream: commingled paper and commingled containers; and

WHEREAS, the Laurel Springs is required to enter into such an agreement with the Buyer as well; and

WHEREAS, such Agreement will provide for the material marketing of residential single stream recycling materials which are generated by municipal programs; and

WHEREAS, the term of this contract is for a period of two (2) years commencing on January 1, 2019 and terminate on December 31, 2020 with three (3) one-year options to renew; and

WHEREAS, Laurel Springs shall pay to Omni Recycling for the said services for a price rebate that will be variable based on the “Pulp and Paper Week” pricing for fiber and Recyclingmarkets.net for aluminum cans, steel cans, natural HDPE, colored HDPE, and PET as in the attached example.; and

WHEREAS, full and additional terms and conditions are set forth in the contract attached hereto; and

BOROUGH OF LAUREL SPRINGS
 WORK SESSION MEETING OF MAYOR AND COUNCIL
 MONDAY, DECEMBER 27, 2018
 MAYOR THOMAS A. BARBERA PRESIDING

NOW THEREFORE, BE IT RESOLVED, by the Borough of Laurel Springs, that the proper officials be and are hereby authorized to execute the Agreement with OMNI RECYCLING, LLC, for the provision of marketing recyclables as described herein Rebate will be (Variable) based on the "Pulp and Paper Week" pricing for fiber and Recycling Markets. Net for Aluminum cans, Steel cans, Natural HDPE, Colored HDPE, and PET. See attached for example.

- The motion to approve by Councilman Redstreak was seconded by Councilman Cruz, with Letts, Cruz and Redstreak in favor, none opposed and no abstentions.

- **#100-2018- APPROVING BUDGET TRANSFERS #3**

WHEREAS, N.J.S.A. 40A:4-58 provides that a municipal governing body may make Budget Transfers during the last two months of the fiscal year;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Laurel Springs, that the following **2018 Budget Transfers (#3)** be approved:

<u>GENERAL FUND</u>		<u>From</u>	<u>To</u>
<u>Account #</u>			
1-20-120-209	Municipal Clerk - OE	\$300.00	
1-21-180-209	Planning Board - OE		\$300.00
1-26-310-101	Public Bldgs. & Grounds- SW	3,000.00	
1-26-310-207	Public Bldgs. & Grounds - OE		2,000.00
1-26-315-202	Vehicle Maintenance - OE		1,000.00
1-31-430-201	Electricity - OE	2,500.00	
1-31-430-203	Natural Gas - OE	1,000.00	
1-31-430-205	Gasoline & Diesel Fuel - OE		1,500.00
1-32-465-204	Solid Waste Disposal - OE		2,000.00
TOTAL GENERAL FUND		\$6,800.00	\$6,800.00

- The motion to approve by Councilman Redstreak was seconded by Councilman Cruz, with Letts, Cruz and Redstreak in favor, none opposed and no abstentions.

- **#101-2018- TO CANCEL APPROPRIATIONS**

WHEREAS, the following accounts in the 2018 Budget have appropriation balances which remain unexpended:

General Fund		
<u>Account #</u>	<u>Description</u>	<u>Amount</u>
1-23-210-200	Liability Insurance – OE	\$ 2,000.00
1-23-215-200	Worker Comp. Insurance – OE	1,000.00
1-23-220-100	Health Benefits Incentive - SW	4,000.00
1-23-220-200	Group Health Insurance – OE	10,000.00
1-25-240-100	Police Department – SW	5,000.00
1-26-300-200	Shade Tree Program – OE	5,000.00
1-26-310-200	Buildings & Grounds - OE	5,000.00
1-36-471-200	Public Employee Retirement – OE	48.44
1-36-472-200	Police & Fire Retirement – OE	67.00

BOROUGH OF LAUREL SPRINGS
WORK SESSION MEETING OF MAYOR AND COUNCIL
MONDAY, DECEMBER 27, 2018
MAYOR THOMAS A. BARBERA PRESIDING

1-42-347-100	Interlocal Recycling Agreement – SW	442.31
1-42-350-200	Interlocal Trash Agreement – OE	5.00
1-42-355-100	Interlocal Tax Collector Agreement – SW	74.92
1-42-360-100	Interlocal Construction Agreement – SW	<u>8,046.17</u>

Cancel to General Fund Surplus **\$ 40,683.84**

WHEREAS, it is necessary to formally cancel said balances so that the unexpended appropriations may be credited to Fund Balance;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council, that the above listed unexpended appropriations of the 2018 Budget be cancelled.

- The motion to approve by Councilman Redstreak was seconded by Councilman Cruz, with Letts, Cruz and Redstreak in favor, none opposed and no abstentions.
- RESOLVED TO PAY \$198,268.56 FROM CURRENT ACCOUNT AND \$19,326.37 FROM TRUST AND CAPITAL ACCOUNTS
- The motion to approve by Councilman Redstreak was seconded by Councilman Cruz, with Letts, Cruz and Redstreak in favor, none opposed and no abstentions.

MATTERS FOR DISCUSSION

- Meeting Dates- There was room in the 2019 calendar to move the last meeting to 12/30/2019, which allows for more time to properly close out the books. There was no objection from Council.

CORRESPONDENCE

- Laurel Springs Reorg Invite- Mayor Barbera announced that he would be sworn in as President on Wednesday, January 16, 2019 at Lucien’s at 6 PM. Council expressed their interest in attending.
- Laurel Springs Board of Education change in meeting schedule to Thursday January 3rd – This is their Reorganization and the re-elected and new members will be sworn in.
- NJLM Webinar, March 6, 2019 – The information was distributed to Council.

COMMENTS FROM THE PUBLIC – None.

ANNOUNCEMENTS

- Tuesday, January 1st, 2019- New Year’s Day, Borough Offices are closed.
- Wednesday, January 2nd, 2019- Recreation Commission, @7PM @Recreation Center
- Thursday, January 3rd, 2019- School Board Reorganization @6PM @Laurel Springs School.
- Monday, January 7th, 2019- Reorganization Meeting of Mayor and Council @7PM @Recreation Center.

MOTION TO RECESS by Councilman Redstreak to recess the meeting to Monday, January 7, 2019 at 7 pm, was seconded by Councilman Letts at 7:14 pm with all in favor and none opposed.

Respectfully submitted

Dawn T. Amadio, RMC, Municipal Clerk