

BOROUGH OF LAUREL SPRINGS
REGULAR MEETING OF MAYOR AND COUNCIL
MONDAY, December 10, 2018
MAYOR THOMAS A. BARBERA PRESIDING

SALUTE TO THE FLAG AND MOMENT OF SILENCE was led by Mayor Barbera

OPEN PUBLIC MEETINGS LAW – Mayor Barbera stated that adequate notice of this meeting was given by emailing the Retrospect and the Courier-Post on May 17, 2018 and posting on the Borough Website and bulletin board in the Borough Hall.

ROLL CALL recorded as present: Letts, Mochel, Cruz, DelPidio and Redstreak, and DiGregorio absent.

APPROVAL OF MINUTES –

- Regular Meeting of Monday, Work Session of November 26, 2018 - the motion by Councilman Redstreak was seconded by Councilwoman Mochel, with Letts, Mochel, Cruz, DelPidio and Redstreak in favor, none opposed and no abstentions.

ORDINANCES – Second Reading, Public Hearing and Adoption

- 829-2018-ORDINANCE OF THE BOROUGH OF LAUREL SPRINGS, COUNTY OF CAMDEN, NEW JERSEY CANCELING CERTAIN UNFUNDED APPROPRIATION BALANCES HERETOFORE PROVIDED FOR CAPITAL IMPROVEMENTS AND REAPPROPRIATING SUCH UNFUNDED APPROPRIATION BALANCES FOR OTHER CAPITAL PROJECTS

BACKGROUND

WHEREAS, the Borough of Laurel Springs, County of Camden, New Jersey ("Borough"), duly and finally adopted Bond Ordinances 2016-802 and 2017-812 (collectively, the "Bond Ordinances"); and

WHEREAS, the Borough, having completed the improvements listed in those Bond Ordinances, has a remaining balance in total of \$12,100.00.

WHEREAS, the Borough is desirous of canceling and reappropriating certain unfunded balances for the acquisition of equipment for the Fire Department.

NOW, THEREFORE, BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF LAUREL SPRINGS, COUNTY OF CAMDEN, NEW JERSEY (NOT LESS THAN TWO-THIRDS OF ALL THE MEMBERS THEREOF AFFIRMATIVELY CONCURRING), PURSUANT TO THE PROVISIONS OF THE LOCAL BOND LAW, CHAPTER 169 OF THE LAWS OF 1960 OF THE STATE OF NEW JERSEY, AS AMENDED AND SUPPLEMENTED ("LOCAL BOND LAW"), AS FOLLOWS:

Section 1. The following appropriations remaining as balances in the Bond Ordinances heretofore adopted by the Borough are hereby cancelled:

	Ordinance	Amount of Funded Appropriation to be Cancelled	Amount of Unfunded Appropriation to be Cancelled
A.	2016-802, Section 7(B)	\$0.00	\$ 6,700.00
B.	2017-812, Section 7(A)	0.00	5,400.00
	Total	\$0.00	\$12,100.00

Section 2. The sum of \$12,100.00, which represents the unfunded appropriations cancelled in Section 1 hereof, is hereby reappropriated for the acquisition of equipment for the Fire Department ("Improvements").

Section 3. The period of usefulness of the Improvements referred to in Section 2, within the limitations of the Local Bond Law and according to the reasonable life thereof, is not less than five (5) years.

Section 4. The Capital Budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith, and the resolution promulgated by the Local Finance Board showing full detail of the amended Capital Budget and Capital Program as approved by the Director of the Division of Local Government Services, is on file with the Borough Clerk and available for inspection.

Section 5. The Improvements authorized hereby are not current expenses and are general improvements that the Borough may lawfully make. No part of the cost of the Improvements authorized hereby has been or shall be specially assessed on any property specially benefited thereby.

Section 6. All ordinances, or parts of ordinances, inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 7. This ordinance shall take effect twenty (20) days after the first publication thereof after final passage.

- Mayor Barbera opened the meeting to the public for comments and questions. Hearing none, he closed the meeting to the public.
- The motion to adopt by Councilman Redstreak was seconded by Councilwoman Mochel with Letts, Mochel, Cruz, DelPidio and Redstreak in favor, none opposed and no abstentions

BOROUGH OF LAUREL SPRINGS
 REGULAR MEETING OF MAYOR AND COUNCIL
 MONDAY, December 10, 2018
 MAYOR THOMAS A. BARBERA PRESIDING

- 830-2018-AN ORDINANCE REGULATING THE SALARIES OF THE POLICE OFFICERS AND EMPLOYEES OF THE BOROUGH OF LAUREL SPRINGS, COUNTY OF CAMDEN, STATE OF NEW JERSEY, FOR THE YEARS 2018-2019

BE IT ORDAINED, by the Mayor and Council of the Borough of Laurel Springs, County of Camden and the State of New Jersey as follows:

SECTION 1. The following salaries shall be paid at the designated time to the Police Officers and Employees of the Borough of Laurel Springs, County of Camden and the State of New Jersey while in the employ of the Borough of Laurel Springs, who hold or who are appointed to the positions enumerated below beginning January 1, 2018.

<u>POSITION</u>	<u>SALARY RANGE</u>	<u>PAYABLE</u>
Borough Administrator	\$ 2,500.00 to \$17,500.00	Bi-Weekly
Tax Collector	\$10,000.00 to \$25,000.00 Yr.	Bi-Weekly
Tax Assessor	\$ 4,000.00 to \$10,000.00 Yr.	Bi-Weekly
Chief Financial Officer	\$10,000.00 to \$27,000.00 Yr.	Bi-Weekly
Treasurer	\$ 1,500.00 to \$10,000.00	Bi-Weekly
Qualified Purchasing Agent	\$ 1,500.00 to \$10,000.00	Bi-Weekly
Deputy Treasurer	\$10,000.00 to \$25,000.00 Yr.	Bi-Weekly
Municipal Clerk	\$20,000.00 to \$65,000.00 Yr.	Bi-Weekly
Deputy Municipal Clerk	\$ 7,500.00 to \$25,000.00 Yr.	Bi-Weekly
Administrative Support Personnel	\$8.50 to \$16.00 hr	Bi-Weekly
Purchasing Clerk	\$8.50 to \$16.00 hr	Bi-Weekly
Payroll Clerk	\$8.50 to \$16.00 hr	Bi-Weekly
Office Clerk	\$8.50 to \$16.00 hr	Bi-Weekly
Registrar Vital Statistics	\$ 500.00 to. \$ 1,500.00 Yr.	Bi-Weekly
Deputy Registrar	\$ 500.00 to \$ 1,500.00 yr.	Bi-Weekly
Alternate Registrar	\$ 300.00 to \$ 800.00 yr.	Bi-Weekly
Court Administrator & Violations Clerk	\$15,000.00 to \$50,000.00 Yr.	Bi-Weekly
Deputy Court Administrator & Deputy Violations Clerk	\$ 5,000.00 to \$25,000.00 Yr.	Bi-Weekly
Municipal Magistrate	\$ 2,000.00 to \$10,000.00 Yr.	Bi-Weekly
Secretary Planning Board	\$ 2,000.00 to \$ 6,000.00 Yr.	Bi-Weekly
Secretary Recreation Commission	\$ 2,000.00 to \$ 6,000.00 Yr.	Bi-Weekly
Secretary to Code Enforcement	\$ 500.00 to \$ 4,000.00 Yr.	Bi-Weekly
Secretary to Board of Health	\$ 500.00 to \$ 4,000.00 Yr. \$8.50 to \$16.00 hr	Bi-Weekly
Police Chief	\$ 60,000.00 to \$110,000.00 Yr.	Bi-Weekly
Police Lieutenant	\$ 55,000.00 to \$ 95,000.00 Yr.	Bi-Weekly

BOROUGH OF LAUREL SPRINGS
 REGULAR MEETING OF MAYOR AND COUNCIL
 MONDAY, December 10, 2018
 MAYOR THOMAS A. BARBERA PRESIDING

Police Sergeant	\$ 50,000.00 to \$ 90,000.00 Yr.	Bi-Weekly
Police Detective	\$ 50,000.00 to \$ 90,000.00 Yr.	Bi-Weekly
Patrolman-Start of 6th year	\$ 40,000.00 to \$ 85,000.00 Yr.	Bi-Weekly
Patrolman-Start of 5th year	\$ 40,000.00 to \$ 80,000.00 Yr.	Bi-Weekly
Patrolman-Start of 4th year	\$ 40,000.00 to \$ 75,000.00 Yr.	Bi-Weekly
Patrolman-Start of 3rd year	\$ 40,000.00 to \$ 65,000.00 Yr.	Bi-Weekly
Patrolman-Start of 2nd year	\$ 40,000.00 to \$ 60,000.00 Yr.	Bi-Weekly
Patrolman-Start of 1st year	\$ 40,000.00 to \$ 50,000.00 Yr.	Bi-Weekly
Regular Patrolman - P.T.	\$8.50 to \$16.00 hr	Bi-Weekly
Police Confidential Secretary	\$8.50 to \$16.00 Hr.	Bi-Weekly
School Crossing Guards	\$20.00 to \$37.00 day	Bi-Weekly
Public Works Supervisor	\$10,000.00 to \$40,000.00 Yr.	Bi-Weekly
Foreman – Part Time	\$10.00 to \$18.00	Bi-Weekly
Assistant Foreman – P.T.	\$10.00 to \$18.00	Bi-Weekly
Laborer/Driver - P.T.	\$8.50 to \$16.00 Hr.	Bi-Weekly
Laborer - P.T.	\$8.50 to \$16.00 Hr.	Bi-Weekly
Public Wks Support Personnel	\$8.50 to 15.00 per hour	
Certified Recycling Prof.	\$ 100.00 to \$ 500.00 yr.	Bi-Weekly
Janitor	\$8.50 to \$15.00 Hr.	
Sewer Utility		
Utility Collector	\$ 2,000 To \$ 6,000/yr	Bi-Weekly
Utility Operator	\$ 1,500 To \$ 2,000/yr	Bi-Weekly
Utility Maintenance	\$ 5,000 To \$25,000/yr	Bi-Weekly
Fire Safety Official	\$ 2,500.00 to \$ 5,600.00 Yr.	Bi-Weekly
Office of Emergency Management Coordinator	\$ 1,000.00 to \$ 2,500.00 Yr.	Bi-Weekly
Property Maintenance Officer	\$ 1,000.00 to \$ 4,000.00 Yr.	Bi-Weekly
Recreation Custodians	\$ 8.50 to \$35.00 hr	
Code Enforcement/Zoning Officer	\$ 2,500.00 to \$ 5,000.00 Yr.	Bi-Weekly
Construction Code Official	\$ 500.00 to \$ 8,000.00 Yr.	Bi-Weekly
Secretary Construction Code	\$ 1,500.00 to \$ 6,000.00 Yr.	Bi-Weekly
Building Inspector	\$ 500.00 to \$ 6,000.00 Yr.	Bi-Weekly
Plumbing Inspector	\$ 500.00 to \$ 6,000.00 Yr.	Bi-Weekly
Electrical Inspector	\$ 500.00 to \$ 6,000.00 Yr.	Bi-Weekly
Fire Inspector	\$ 500.00 to \$ 6,000.00 Yr.	Bi-Weekly
Fire Safety Inspectors	\$ 15.00 Hr.	Bi-Weekly
Property Maint/Code Enf Inspector	\$ 15.00 Hr.	Bi-Weekly
Officiant for Marriage/ Civil Union Ceremonies	\$100.00 - \$300.00	per ceremony

- Mayor Barbera opened the meeting to the public for comments and questions. Hearing none, he closed the meeting to the public.

BOROUGH OF LAUREL SPRINGS
 REGULAR MEETING OF MAYOR AND COUNCIL
 MONDAY, December 10, 2018
 MAYOR THOMAS A. BARBERA PRESIDING

- The motion to adopt by Councilman Redstreak was seconded by Councilwoman Mochel with Letts, Mochel, Cruz, DelPidio and Redstreak in favor, none opposed and no abstentions

RESOLUTIONS

- **#091-2018 - INSERTION OF AN ITEM OF REVENUE NJ DRUNK DRIVING ENFORCEMENT GRANT**

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality, when such item shall have been made available by law, and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for an equal amount;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Borough Council of the Borough of Laurel Springs do hereby request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2018 in the sum of \$2,500.00, which is now available as a revenue from the NJ Drunk Driving Enforcement Fund.

BE IT FURTHER RESOLVED, that a like sum of \$2,500.00 is hereby appropriated under the title “Drunk Driving Enforcement Grant – Other Expenses,” pursuant to the provisions of the statute.

- The motion to approve by Councilman Redstreak was seconded by Councilwoman Mochel, with Letts, Mochel, Cruz, DelPidio and Redstreak in favor, none opposed and no abstentions

- **#092-2018 - APPROVING BUDGET TRANSFERS #2**

WHEREAS, N.J.S.A. 40A:4-58 provides that a municipal governing body may make Budget Transfers during the last two months of the fiscal year;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Laurel Springs, that the following 2018 Budget Transfers (#2) be approved:

Account #	GENERAL FUND	From	To
1-20-120-209	Municipal Clerk - OE	\$ 500.00	
1-20-130-207	Finance Department - OE		\$500.00
1-20-145-201	Tax Collection - OE		500.00
1-20-150-201	Tax Assessor - OE	500.00	
1-21-195-111	Code Enforcement - SW	300.00	
1-23-210-210	Liability Insurance - OE	1,300.00	
1-25-240-101	Police Department - SW	3,000.00	
1-26-310-101	Buildings & Grounds - SW	3,000.00	
1-26-310-208	Buildings & Grounds - OE		3,000.00
1-27-350-101	Board of Health - SW		300.00
1-28-370-102	Parks Commission - SW		300.00
1-30-415-101	Accumulated Leave Comp. - SW		1,000.00
1-31-430-201	Electricity - OE	1,000.00	
1-31-430-206	Other Telecommunications - OE		1,000.00
1-32-465-204	Solid Waste Disposal - OE		3,000.00
	TOTAL GENERAL FUND	\$9,600.00	\$9,600.00

- The motion to approve by Councilman Redstreak was seconded by Councilwoman Mochel, with Letts, Mochel, Cruz, DelPidio and Redstreak in favor, none opposed and no abstentions

- **#093-2018 - AUTHORIZING EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF VOORHEES AND THE BOROUGH OF LAUREL SPRINGS**

WHEREAS, the Township of Voorhees (Voorhees) wishes to enter into a Shared Services Agreement (“Agreement”) with the Borough of Laurel Springs (Laurel Springs) to share services and reduce costs by working together to provide Certified Recycling Professional services for the Borough of Laurel Springs; and

WHEREAS, by entering into the Agreement, Voorhees and Laurel Springs agree that the shared service will benefit each respective entity; and

WHEREAS, Laurel Springs shall pay Voorhees for the provision of Certified Recycling Professional services as defined in the Agreement, attached hereto and made a part hereof; and

WHEREAS, the parties hereto are permitted in accordance with N.J.S.A. 40:8A-1 et seq., the Interlocal Services Act (“Act”), to enter into an Agreement to provide jointly, or through each respective agency itself, such services authorized by the Act, including areas of general government administration;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Laurel Springs as follows:

BOROUGH OF LAUREL SPRINGS
 REGULAR MEETING OF MAYOR AND COUNCIL
 MONDAY, December 10, 2018
 MAYOR THOMAS A. BARBERA PRESIDING

1. The Mayor is hereby authorized to execute a Shared Services Agreement by and between the Township of Voorhees and the Borough of Laurel Springs in a form to be attached hereto and made a part hereof as Exhibit "A".
2. The Shared Services Agreement shall be placed on file in the office of the Municipal Clerk and made available for public inspection upon execution.
3. The terms and provisions of the Shared Services Agreement shall take effect upon execution of the Agreement by all parties.

- The motion to approve by Councilman Redstreak was seconded by Councilwoman Mochel, with Letts, Mochel, Cruz, DelPidio and Redstreak in favor, none opposed and no abstentions
- #094-2018 - AUTHORIZING EXECUTION OF ADDENDUM TO SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF LAUREL SPRINGS AND THE BOROUGH OF PINE VALLEY FOR REGISTERED MUNICIPAL CLERK

WHEREAS, the Borough of Laurel Springs on January 9, 2017 adopted Resolution #025-2017 "AUTHORIZING SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF LAUREL SPRINGS AND THE BOROUGH OF PINE VALLEY FOR REGISTERED MUNICIPAL CLERK AND DEPUTY CLERK"; and

WHEREAS, the need exists for that said agreement be amended;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Laurel Springs that the Mayor and Clerk are hereby authorized to execute an Addendum to the Shared Services Agreement between the borough of Laurel Springs and the Borough of Pine Valley to include an additional \$5,000 for the year of 2019 to cover additional costs of the Registered Municipal Clerk.

- The motion to approve by Councilman Redstreak was seconded by Councilwoman Mochel, with Letts, Mochel, Cruz, DelPidio and Redstreak in favor, none opposed and no abstentions

- #095-2018 - AUTHORIZING SUBMISSION OF A STRATEGIC PLAN FOR THE STERLING MUNICIPAL ALLIANCE

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, the Mayor and Council of the Borough of Laurel Springs, County of Camden, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Laurel Springs Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Laurel Springs Borough Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Camden;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Laurel Springs, County of Camden, State of New Jersey hereby recognizes the following:

1. The Laurel Springs Borough Council does hereby authorize submission of a strategic plan for the Sterling Municipal Alliance grant for fiscal year 2020 (Y20) in the amount of:

DEDR	\$ 31,746.16
Cash Match	\$ 7,936.54
In-Kind	\$ 23,809.62

2. The Laurel Springs Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

- The motion to approve by Councilman Redstreak was seconded by Councilwoman Mochel, with Letts, Mochel, Cruz, DelPidio and Redstreak in favor, none opposed and no abstentions
- #096-2018-AMENDING APPOINTMENTS FOR THE YEAR 2018

WHEREAS, Resolution #013-2018 designated the appointments for the year 2018; and

WHEREAS, it is necessary from time to time to amend the appointment list; and

NOW, BE IT RESOLVED, by Mayor and Council of the Borough of Laurel Springs, County of Camden, and State of New Jersey do hereby amend the list of appointments for Municipal Committees and Employees for 2018 as follows:

POSITION	TERM	NAME
Public Works		
Public Works Employee – Part time	When Needed	Andrew Leneweaver

- The motion to approve by Councilman Redstreak was seconded by Councilwoman Mochel, with Letts, Mochel, Cruz, DelPidio and Redstreak in favor, none opposed and no abstentions

BOROUGH OF LAUREL SPRINGS
REGULAR MEETING OF MAYOR AND COUNCIL
MONDAY, December 10, 2018
MAYOR THOMAS A. BARBERA PRESIDING

- RESOLVED TO PAY \$504,348.64 FROM CURRENT ACCOUNT AND \$26,585.68 FROM TRUST AND CAPITAL ACCOUNTS

COMMITTEE REPORTS – Copies a reports are on file and available for review

- DIRECTOR OF PUBLIC WORKS, BOARDS, SERVICES/PRESIDENT OF COUNCIL – Councilman Redstreak reviewed the Sewer Utility for the month of November commenting on some stoppages and a problem on Walnut. Snow Season, one plow had an issue, back in service. He reviewed the Public Works Report saying there were some issues on the ground at Cord Mansion with Electric. A temporary fix has been put in place. A permanent fix will occur when weather gets warm.
- DIRECTOR OF PUBLIC BUILDINGS & GROUNDS – Councilman Cruz reviewed the Buildings and Grounds report for the month of November highlighting the application for replacement of LED Lights at the Recreation Center. Ballfield LED lights phase one was completed, with hope to apply phase two next year.
- DIRECTOR OF MUNICIPAL COURT – Councilwoman DiGregorio was absent.
- DIRECTOR OF ADMINISTRATION AND FINANCE – Councilman Letts had no report.
- DIRECTOR OF RECREATION – Councilman DelPidio reviewed the Recreation report highlighting that new chairs and tables were being considered, for which he asked for input. The next Recreation event is O'TannedBOMB, which is in January.
- DIRECTOR OF PUBLIC SAFETY – POLICE AND FIRE – Councilwoman Mochel read the Fire report for November, 2018. Additionally, the Fire Department announced that one of its members had completed Fire Fighter 1 training. Graduation was held Sunday afternoon at Camden County College. Final Plans for the new squad are complete with delivery expected in the summer. Santa will be available for visitation on Christmas Eve.
- MAYOR'S REPORT – Mayor Barbera read the Mayor's Report which reviewed his activities since the last regular meeting on November 12th highlighting the Whitman Stafford Committee activities for the upcoming celebration of the 200th birthday of Walt Whitman.

OLD BUSINESS - None

NEW BUSINESS/CORRESPONDENCE

- Camden County letter regarding recycling – there was discussion about the difficulties with recycling and how the process has changed. There was discussion about different recycling numbers and what they mean and how they can be disposed of.
- NLM Seminar – Orientation for Elected Officials – the notable thing about this seminar scheduled for January 26th is that it is in South Jersey. There was discussion about the curriculum for the seminar.

ITEMS RECEIVED AFTER THE AGENDA WAS PRINTED – None

COMMENTS FROM THE PUBLIC – None

ANNOUNCEMENTS

- Wednesday, December 12th, Town Watch @7pm @Recreation Center
- Wednesday, December 19th Bulk Pick Up
- Wednesday, December 19th School Board Meeting @ 7pm @Laurel Springs School
- Thursday, December 20th Combined Land Use Board @ 7 pm @ Recreation Center
- Monday, December 24th Christmas Eve – Borough Offices are closed.
- Tuesday, December 25th Christmas Day – Borough Offices are closed.
- Thursday, December 26th – Work Session Meeting of Council @7pm @Recreation Center

ADJOURNMENT –There being no further business a motion was made by Councilman Redstreak, which was seconded by Councilwoman Mochel to adjourn at 7:25 p.m.

Respectfully submitted

Dawn T. Amadio, RMC,
Municipal Clerk