

**BOROUGH OF LAUREL SPRINGS
MAYOR AND COUNCIL WORK SESSION
MONDAY, May 14, 2018 - 7:00 P.M.
MAYOR THOMAS A. BARBERA PRESIDING
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SALUTE TO THE FLAG AND MOMENT OF SILENCE was led by Mayor Barbera

OPEN PUBLIC MEETINGS LAW – Mayor Barbera stated that adequate notice of this meeting was given by emailing the Central Record and the Courier-Post on January 9, 2018 and posting on the website and bulletin board in the Borough Hall, also on Borough’s website.

ROLL CALL recorded as present: Letts, Mochel, DiGregorio, Cruz, DelPidio and Redstreak; absent: none

ENGINEERS REPORT – Environmental Resolutions - Engineer Jeff Hansen

CAPITAL ITEMS

1. **Reconstruction of Washington Avenue, Phase 1 - NJDOT FY2016 Municipal Aid Grant**

The Borough received a \$200,000.00 Municipal Aid Grant for the Reconstruction of Washington Avenue, between Stone Road and Central Avenue. The Contractor, Paving Plus, LLC, substantially completed construction in September, 2017.

Our office is currently in the process of closing out the project with NJDOT in order for the Borough to receive the remaining \$50,000.00 of grant money.

2. **NJDOT Local Aid Grant Applications – FY2018**

The Borough was recently awarded a Municipal Aid Grant in the amount of \$195,000.00 for the Reconstruction of Arch Avenue. Council approved ERI's Proposal for Engineering Design and Construction Management Services at their April 9, 2018 meeting. ERI will be performing the field survey work in the coming weeks, with the intention of having the design completed in time for an early Fall 2018 construction start date.

3. **Roadway Repair - Sycamore Avenue and Glen Avenue**

Quotes were received by ERI on April 27, 2018. The low quote was submitted by RTW Construction, in the amount of \$21,400.00 for Alternate Bid #2. We prepared a Quote Summary recommending award of a Contract to RTW Construction. If awarded, we will determine a construction schedule in concert with the Contractor and advise Borough officials accordingly.

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During the work, we will also have the Contractor investigate the existing reinforced concrete pipe crossing underneath Sycamore Avenue in order to determine if further repair is necessary once they have mobilized. A substantial joint separation in the length of pipe directly adjacent to the existing discharge was visually observed during our site visit, but the pipe cannot be further evaluated without excavation or being televised.

OTHER PROJECTS

4. Municipal Building Redevelopment Plan / Stone Road Redevelopment Area

The Determination of an Area in Need of Rehabilitation for various lots in Block 37 (Stone Road) was presented to the Planning Board on March 15, 2018. At that same meeting, the Redevelopment Plan for the municipal building was presented. Upon completion of the presentations, the Planning Board recommended that Council adopt both the Stone Road Rehabilitation Plan and the Municipal Building Redevelopment Plan. Council adopted the Plans at their March 26, 2018 meeting.

A Site Plan has been submitted by the Redeveloper and is scheduled for potential approval at the May 17, 2018 Planning Board meeting.

- Mayor Barbera asked if he had any experience with the contractor, to which Mr. Hansen responded he had, they are very good, and did the work on the Laurel Lake Dam.
- It was confirmed that the Site Plan review had been distributed to the applicant's representation. Councilman Redstreak inquired about the noticing for the Land Use meeting, and there was conversation that the applicants attorney had noticed in accordance with the law. Councilman DelPidio said he had received his notice. There was conversation about the difference in noticing for the Redevelopment Study and a Site Plan Review. The law had to be followed precisely with regard to the noticing requirements, which it was.

MATTERS REQUIRING OFFICIAL ACTION

- **APPROVAL OF MINUTES** – Work Session Meeting of Monday April 23, 2018 – the motion to approve by Councilman Redstreak was seconded by Councilwoman Mochel, with Letts, Mochel, DelPidio and Redstreak in favor, DiGregorio and Cruz abstaining and none opposed.

RESOLUTIONS

- **056-2018-AWARDING QUOTE FOR SYCAMORE AVENUE DRAINAGE IMPROVMENTS PROJECT**

WHEREAS, the Borough Engineer, Environmental Resolutions, Inc., on behalf of the Borough of Laurel Springs solicited and received quotes for the mitigation of the existing drainage issue along Sycamore Avenue near its intersection with Glen Avenue; and

WHEREAS, the apparent low bidder is RTW Construction, Inc., with a price of \$18,400 for Alternate Bid #1 and a price of \$21,400 for Alternate Bid #2; and

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WHEREAS, the Borough Engineer reviewed the quotes received and recommend that a contract to perform the work outlined in Alternate Bid #2 be awarded to RTW Construction, Inc., in the amount of \$21,400.00; and

WHEREAS, the Borough Solicitor has reviewed the quotes received, and funds for this contract are available in the Capital Fund to encumber funds in accordance with the law and award a contract and in accordance with the terms of the quote.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Laurel Springs authorizes the award of contract to RTW Construction, Inc., 16 Old Red Lion Road, Southampton, NJ 08088 in the amount of \$21,400.00 pursuant to the terms and conditions Alternate Bid #2 and in accordance with applicable law

- The motion to approve by Councilman Redstreak was seconded by Councilwoman Mochel with Letts, Mochel, DiGregorio, Cruz, DelPidio, and Redstreak in favor, none opposed and no abstentions.
- RESOLVED TO PAY \$1,052,160.10 FROM CURRENT ACCOUNT AND \$79,387.30 FROM TRUST AND CAPITAL ACCOUNTS
- The motion to approve by Councilman Redstreak was seconded by Councilwoman Mochel with Letts, Mochel, DiGregorio, Cruz, DelPidio, and Redstreak in favor, none opposed and no abstentions.

ORDINANCES

- 821-2018-AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 80 OF THE CODE OF THE BOROUGH OF LAUREL SPRINGS ENTITLED, "VEHICLES AND TRAFFIC"

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF LAUREL SPRINGS, COUNTY OF CAMDEN, STATE OF NEW JERSEY, AS FOLLOWS:

SECTION 1. Chapter 80, Subsection 31, of the Code of the Borough of Laurel Springs is amended and supplemented by the addition of the following:

<u>Stop Sign On:</u> Tomlinson Avenue	<u>At Intersection of:</u> Poplar Avenue
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- The Motion to Introduce by Councilman Redstreak was seconded by Councilwoman Mochel with Letts, Mochel, DiGregorio, Cruz, DelPidio and Redstreak in favor, none opposed and no abstentions.

APPROVAL OF EVENT BY OUTSIDE ORGANIZATION

- Saturday, June 2, 2018 – 6 pm – Our Lady of Guadalupe Parish Procession to celebrate the Feast of Corpus Christi.
- Mayor Barbera said the Parish Pastor had forwarded all the paperwork required, which would be forwarded to Chief Rabottino.
- The motion to approve by Councilman Redstreak was seconded by Councilwoman Mochel with Letts, Mochel, DiGregorio, Cruz, DelPidio, and Redstreak in favor, none opposed and no abstentions.

COMMITTEE REPORTS

- Director of Public Works, Boards, Services/President of Council – Councilman Redstreak commented that all was well with Public Works and read the Sewer Report for the month of April, 2018, a copy of which is on file and available for review.
- Director of Public Building and Grounds – Councilman DelPidio had no report
- Director of Municipal Court – Councilwoman DiGregorio had no report
- Director of Administration and Finance – Councilman Letts read the CFO Report for the month ending April 30, 2018, a copy of which is on file and available for review.

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- Director of Recreation – Councilman Cruz had no report.
- Director of Public Safety – Police and Fire – Councilwoman Mochel read the Police and Fire Reports for the month of April, 2018, copies of which are on file and available for review.
- Mayor’s Report – Mayor Barbera read the report on his activities since the time of the last Council Meeting a copy of which is on file and available for review.

OLD BUSINESS

- 2018 Elected Official Online Training – almost all members have taken the training. There was conversation of additional coverage that is available for elected officials, which the Borough does have.

NEW BUSINESS

Retirement of Bob Lickfield – Mayor Barbera congratulated and thanked Bob Lickfield for his service.

CORRESPONDENCE

- Change in Meeting for Laurel Springs Board of Education – the meeting for June 20, 2018 has been changed to Wednesday, June 27, 2018, 7:00 pm at Laurel Springs School.

ITEMS RECEIVED AFTER THE AGENDA WAS PRINTED - None.

COMMENTS FROM THE PUBLIC –

Ken Lippincott – 511 Park Avenue – all the wreaths for the various organizations are ordered for Memorial Day. The Service is at 10 am.

Bob Lippincott – Glen Avenue – confirmed that the stop sign will be placed on Poplar Avenue.

ANNOUNCEMENTS

- Thursday, May 17th - Combined Land Use Meeting @7pm @Borough Hall
- The months of May, June, July and August there are no Work Session Meetings
- Monday, May 28th - Memorial Day – Borough Offices are closed.
- Monday, May 28th - Memorial Day Ceremony @10 am @War Memorial
- Thursday, May 31st - Walt Whitman’s Birthday
- Saturday, June 2nd – WaltFEST - 11 am – 3 pm – Art and Poetry Festival celebrating Whitman’s birth
- Tuesday, June 5th - Primary Election @Recreation Center 6 am – 8 pm
- There is no Miss Laurel Springs Pageant this year due to lack of participation
- Monday, June 11th - Regular Meeting of Mayor and Council @7 pm @Recreation Center

ADJOURNMENT –There being no further business a motion was made by Councilman Redstreak which was seconded by Councilwoman Mochel to adjourn at 7:36 p.m. with all in favor, none opposed and no abstentions.

Respectfully submitted,

Dawn T. Amadio, RMC, Municipal Clerk