

**BOROUGH OF LAUREL SPRINGS  
MAYOR AND COUNCIL WORK SESSION  
MONDAY APRIL 24, 2017 - 7:00 P.M.  
MAYOR THOMAS A. BARBERA PRESIDING  
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**SALUTE TO THE FLAG AND MOMENT OF SILENCE** was led by Mayor Barbera

**OPEN PUBLIC MEETINGS LAW** – Mayor Barbera stated that adequate notice of this meeting was given by emailing the Central Record and the Courier-Post on January 10, 2017 and posting on the website and bulletin board in the Borough Hall, also on Borough’s website.

**ROLL CALL** recorded as present: Letts, McCunney, Mochel and DiGregorio; absent: Cruz and Redstreake

**ENGINEERS REPORT** – Environmental Resolutions - Engineer Jeff Hansen

**CAPITAL ITEMS**

1. **Reconstruction of Washington Avenue, Phase 1 - NJDOT FY2016 Municipal Aid Grant**

The Borough received a \$200,000.00 Municipal Aid Grant for the Reconstruction of Washington Avenue, between Stone Road and Chestnut Avenue. ERI has completed the survey, roadway coring and base plans and the Construction Plans and Specifications are approximately 95% complete.

The project will be advertised during the week of April 24, 2017 for award at a May 2017 bid opening. Construction is anticipated to take place in the summer months and be completed before school returns in September.

2. **NJDOT Local Aid Grant Applications – FY2017**

Our office recently submitted Municipal Aid applications for Washington Avenue, Phase 2 (Central to Chestnut) and the Reconstruction of Arch Avenue (Chestnut to Summit); and also preparing a Safe Streets to Transit Application for sidewalk replacement along East Atlantic Avenue (Stratford Borough line to Lindenwold Borough line). We will apprise Council of any updates to the status of these applications as they become available.

3. **Borough Zoning Map Update**

ERI has prepared a draft copy of an updated zoning map for review with appropriate Borough officials. The map will be further updated based upon any comments received once Borough official have had a chance to review the map.

4. **Laurel Lake Cleanup Day / Lake Lowering Permit**

ERI has submitted an Application to New Jersey Department of Fish and Wildlife for the lowering of Laurel Lake to cover the Lake Cleanup Day date of April 22 and the rain date of April 29.

**OTHER PROJECTS**

5. **Tempo Builders Mixed Use Development**

ERI received Final Plans for conformance review to the terms of the Planning Board approval received by the developer in 2013. The design engineer has revised the Plans to satisfy ERI's review comments from March and the Final Plans have been signed by the Borough Engineer. Construction will be able to begin once the developer has posted a performance bond, inspection escrow; and has held a Preconstruction Meeting with our office and appropriate Borough officials.

**MATTERS REQUIRING OFFICIAL ACTION**

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- **APPROVAL OF MINUTES-** Regular Meeting of Monday, April 10, 2017 – the motion to approve by Councilwoman Mochel, was seconded by Councilman McCunney, with Letts, McCunney, Mochel and DiGregorio in favor, none abstaining and none opposed.
- **ORDINANCES – Second Reading by Title, Public Hearing and Motion to Adopt:**
  - **#809-2017- CALENDAR YEAR 2017 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A.40a:4-45.14)**
  - Mayor Barbera asked Borough Auditor Kirk Applegate to explain this ordinance to Council. He explained the difference between those items inside the cap and outside of the cap. Outside Cap items are items such as Debt Service, Grants, and other items you don't want to cap. All the other items are within the cap which may not exceed last year's by more than 2%. This ordinance allows the borough to exceed last year's cap by an additional 1.5%, plus the additional benefit of banking those portions not used for utilization in the next two years budgets.
  - Mayor Barbera opened the Meeting to the Public for comments or questions. Hearing none, he closed the meeting to the public.
  - The motion to adopt by Councilwoman Mochel was seconded by Councilman McCunney with Letts, McCunney, Mochel and DiGregorio in favor, none opposed and no abstentions.

- **RESOLUTIONS**

- **#048-2017- TO CANCEL OUTSTANDING CHECKS**

**WHEREAS**, upon review of the financial records of various bank accounts maintained by the Borough of Laurel Springs, it was determined that there are stale-dated outstanding checks; and

**WHEREAS**, it is in the best interest of the Borough to **cancel these outstanding checks; NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Laurel Springs, that the following outstanding check be cancelled:

<u>ACCOUNT &amp; CHECK #</u>	<u>DATED</u>	<u>PAYEE</u>	<u>AMOUNT</u>
<b><u>General Fund</u></b>			
#3257	03/29/16	9Livy, LLC	\$ 60.00
#3513	08/09/16	Michael & Melissa Jarvis	\$ 1,619.20
<b><u>Payroll Fund</u></b>			
#4205	02/05/16	Michael Wolcott	\$ 780.93
<b><u>Trust-Other Fund</u></b>			
#1023	06/27/16	Ian Doherty	\$ 84.80
<b><u>Recreation Trust</u></b>			
#1483	10/24/16	Kelly Meyers	\$ 25.00

- The motion to approve by Councilwoman Mochel was seconded by Councilman McCunney with Letts, McCunney, Mochel and DiGregorio in favor, none opposed and no abstentions.

- **#049-2017- AUTHORIZING THE CHIEF FINANCIAL OFFICER TO CONDUCT THE LOCAL BUDGET EXAMINATION**

**WHEREAS**, N.J.S.A. 40A: 4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

**WHEREAS**, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Borough of Laurel Springs has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the Borough of Laurel Springs meets the necessary conditions to participate in the program for the 2017 budget year;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Laurel Springs that, in accordance with N.J.A.C. 5:30-7.6a & b and based upon the Chief Financial Officer's certification, the governing body has found that the Budget has met the following requirements:

1. That, with reference to the following items, the amounts have been calculated pursuant to law, and appropriated as such in the Budget:
  - a) Payment of interest and debt redemption charges
  - b) Deferred charges and statutory expenditures
  - c) Cash deficit of preceding year
  - d) Reserve for uncollected taxes
  - e) Other reserves and non-disbursement items
  - f) Any inclusions of amounts required for school purposes
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A: 4-45.2 and appropriations for exceptions to limits on appropriations found at 40A: 4-45.3 et seq. are fully met.
3. That the Budget is in such form, arrangement and content as required by the Local Budget Law and N.J.A.C. 5:30-4 & 5:30-5.
4. That pursuant to the Local Budget Law:
  - a) All estimates of revenue are reasonable, accurate and correctly stated
  - b) Items of appropriation are properly set forth
  - c) In itemization, form, arrangement and content the Budget will permit the exercise of the comptroller function within the municipality.
5. The Budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A: 4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the Director of the Division of Local Government Services.

- The motion to approve by Councilwoman Mochel was seconded by Councilman McCunney with Letts, McCunney, Mochel and DiGregorio in favor, none opposed and no abstentions.

- **#050-2017- TO READ BUDGET BY TITLE ONLY**

**WHEREAS**, N.J.S. 40A:4-8, as amended by Chapter 259 P.L. 1995 § 14, 2015, provides that the budget may be read by title only at the time of the public hearing if a resolution is passed not less than a majority of the full governing body, providing that at least one week prior to the date of

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hearing a complete copy of the budget has been made available for public inspection, and has been made available to each person upon request; and

**WHEREAS**, these two conditions have been met;

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Laurel Springs, County of Camden, State of New Jersey that the 2017 Municipal Budget will be read by title only.

- The motion to approve by Councilwoman Mochel was seconded by Councilman McCunney with Letts, McCunney, Mochel and DiGregorio in favor, none opposed and no abstentions.
- **#051-2017- APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY IN A SAFE AND SECURE COMMUNITIES PROGRAM ADMINISTERED BY THE DIVISION OF CRIMINAL JUSTICE, DEPARTMENT OF LAW AND PUBLIC SAFETY**

**WHEREAS**, the Borough of Laurel Springs wishes to apply for funding for a project under the Safe and Secure Communities Program, and

**WHEREAS**, the Mayor and Council of the Borough of Laurel Springs has reviewed the accompanying application and has approved said request, and

**WHEREAS**, the project is a joint effort between the Department of Law and Public Safety and the Borough of Laurel Springs, for the purpose described in the application;

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Laurel Springs that:

- As a matter of public policy the Borough of Laurel Springs wishes to participate to the fullest extent possible with the Department of Law and
- The Attorney General of New Jersey will receive funds on behalf of the applicant.
- The Division of Criminal Justice shall be responsible for the receipt and review of the applications for said funds.
- The Division of Criminal Justice shall initiate allocations to the applicant as authorized by law.
- The motion to approve by Councilwoman Mochel was seconded by Councilman McCunney with Letts, McCunney, Mochel and DiGregorio in favor, none opposed and no abstentions.
- **RESOLVED TO PAY \$101,461.48 FROM CURRENT ACCOUNT AND \$28,107.10 FROM TRUST AND CAPITAL ACCOUNTS**
- The motion to approve by Councilwoman Mochel was seconded by Councilman McCunney, with Letts, McCunney, Mochel and DiGregorio, in favor, none opposed and no abstentions.

**INTRODUCTION OF THE 2017 MUNICIPAL BUDGET IN THE AMOUNT OF \$2,929,000.00**

- Mayor Barbera opened the Meeting to the Public for comments or questions. Hearing none, he closed the meeting to the public.
- The motion to adopt by Councilwoman Mochel was seconded by Councilman McCunney with Letts, McCunney, Mochel and DiGregorio in favor, none opposed and no abstentions.

**MATTERS FOR DISCUSSION**

- Correspondence from Kathryn and Anthony Falkowski regarding nuisance dog barking – a resident adjacent to the Whitman Stafford Farmhouse has requested more specific information be put in the Borough newsletter. Mayor and Council were very appreciative a bringing this matter to their attention, and a redo will be included in the next newsletter that includes continuous barking. It was a very good observation, and would have been a good fit with the last newsletter.

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Numerous complaints have been received regarding owners not properly caring for their dogs properly. This particular neighbor has complained consistently over many years about nuisance barking and was provided with copies of the nuisance ordinance which she has directed back to Mayor and Council suggesting they incorporate the information in the Borough Newsletter, which will gladly be done.

**ITEMS RECEIVED AFTER THE AGENDA WAS PRINTED -**

- Mayor Barbera announced that Chief Rabottino is to become President of the Camden County Chiefs Association.
- Mayor Barbera commented that a tour of Laurel Springs was provided to the Municipal Contact for the NJDEP, in which she received a tour of the Whitman Stafford Farmhouse. Mr. Zimmermann took that opportunity to tell Mayor Barbera how pleased he is with both the LSDPW and LSPD in their attentiveness to the Farmhouse

**COMMENTS FROM THE PUBLIC – none**

**ANNOUNCEMENTS**

- Saturday, April 29<sup>th</sup> Free Rabies clinic Pet Licensing @10 am @Fire House, Tomlinson Avenue
- Saturday, April 29<sup>th</sup> Board of Health Meeting @11 am @ Fire House
- Wednesday, May 3<sup>rd</sup>, Recreation Commission Meeting @7 pm @Rec Center
- Saturday, May 6<sup>th</sup> Clean Communities Town Wide Yard Sale @ 9 am Town Wide
- Monday, May 8<sup>th</sup>, Regular Meeting of Mayor and Council @7 pm @Borough Hall

**ADJOURNMENT** –There being no further business a motion was made by Councilwoman Mochel which was seconded by Councilman McCunney to adjourn at 7:18 p.m.

Respectfully submitted,

Dawn T. Amadio, RMC, Municipal Clerk