

BOROUGH OF LAUREL SPRINGS

**MAYOR AND COUNCIL WORK SESSION
TUESDAY MARCH 29, 2016 - 7:00 P.M.
MAYOR THOMAS A. BARBERA PRESIDING
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SALUTE TO THE FLAG AND MOMENT OF SILENCE was led by Mayor Barbera

OPEN PUBLIC MEETINGS LAW – Mayor Barbera stated that adequate notice of this meeting was given by emailing the Central Record and the Courier-Post on January 6, 2016 and posting on the website and bulletin board in the Borough Hall, also on Borough’s website.

ROLL CALL recorded as present: Letts, McCunney, Mochel, DiGregorio, and Redstreake; absent: Cruz

MATTERS REQUIRING OFFICIAL ACTION

- **First Reading and Introduction of #800-2016- AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)**
 - The motion to introduce by Councilman Redstreake was seconded by Councilman McCunney with Letts, McCunney, Mochel, DiGregorio and Redstreake in favor, none opposed and no abstentions.
 - Second Reading, Public Hearing and Adoption are scheduled for Monday, April 11, 2016 in the Borough hall, 135 Broadway, Laurel Springs, New Jersey.
- **Resolution #046-2016 - TO READ BUDGET BY TITLE ONLY**

WHEREAS, N.J.S. 40A:4-8, as amended by Chapter 259, P.L. 1995 provides that the budget may be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of hearing, a complete copy of the budget has been made available for public inspection in the free public library, if any, located within our municipality and a county library. If there is no county library located within the municipality, then it must be provided to any county library in the county wherein the municipality is located. Further, the public officer delegated the responsibility for delivery of the copies to said libraries has completed a certification forwarded to the governing body that such deliveries were made and copies have been made available by the Clerk to persons requesting them; and
WHEREAS, these two conditions have been met;
NOW, THEREFORE, BE IT RESOLVED, that the budget shall be read by title only.

 - The motion to approve by Councilman Redstreake was seconded by Councilman McCunney with Letts, McCunney, Mochel, DiGregorio and Redstreake in favor, none opposed and no abstentions.
 - **Resolution #047-2016 - APPROVING AND PROVIDING NOTICE ON THE PUBLIC HEARING FOR THE CY 2016 BUDGET - Borough of Laurel Springs, Camden County**

BE IT RESOLVED, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2016; and
BE IT FURTHER RESOLVED that said Budget be published in the Retrospect in the issue of April 8, 2016:

General Appropriations	
Appropriations Within “CAPS” – Municipal Purposes	\$1,796,600.00
Appropriations Excluded from “CAPS”	793,400.00
Reserve for Uncollected Taxes	
Based on Estimated 94.85 Percent of Tax Collections	<u>267,000.00</u>
Total General Appropriations.....	2,857,000.00
Less: Anticipated Revenues Other Than Current Property Tax.....	<u>1,023,300.00</u>
Amount to be Raised by Taxes for Support of Municipal Budget.....	<u>\$1,833,700.00</u>

Notice is hereby given that the Borough Council of the Borough of Laurel Springs, County of Camden, approved the Budget and Tax Resolution on March 28, 2016. A hearing on the Budget and Tax Resolution will be held at the Borough Hall on May 9, 2016 at 7:00 p.m. at

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which time and place objections to said Budget and Tax Resolution for the calendar year 2016 may be presented by taxpayers or other interested persons.

- The motion to approve by Councilman Redstreak was seconded by Councilman McCunney with Letts, McCunney, Mochel, DiGregorio and Redstreak in favor, none opposed and no abstentions.
- **INTRODUCTION OF THE 2016 MUNICIPAL BUDGET IN THE AMOUNT OF \$2,857,000.00**
 - The motion to introduce by Councilman Redstreak was seconded by Councilman McCunney with Letts, McCunney, Mochel, DiGregorio and Redstreak in favor, none opposed and no abstentions
 - The Public Hearing is scheduled for Monday, May 9, 2016 in the Borough Hall, 135 Broadway, Laurel Springs, New Jersey.

RESOLUTIONS

- **#043-2016 – for 2015 Appropriation Reserve Transfers**

WHEREAS, NJSA 40A:4-59 provides that all unexpended balances carried forward after the close of the year are available, until lapsed at the close of the succeeding year, to meet specific claims,

WHEREAS, NJSA 40A:4-59 further allows transfers to be made from unexpended balances to commitments or contracts incurred during the preceding fiscal year, and;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough those reserve accounts which are expected to be insufficient, during the first three months of the succeeding year; of Laurel Springs that the following **transfers between 2015 Appropriation Reserves** be approved:

GENERAL FUND

<u>Account #</u>		<u>FROM</u>	<u>TO</u>
1-20-155-205	Legal Services - OE		\$1,000.00
1-23-225-210	Disability Insurance - OE	\$1,000.00	
1-36-473-202	Soc. Sec. & Med. Taxes - OE	1,600.00	
1-42-360-205	Interlocal Construction Agreement - OE		1,600.00
	TOTAL	<u>\$2,600.00</u>	<u>\$2,600.00</u>

- The motion to approve by Councilman Redstreak was seconded by Councilman McCunney, with Letts, McCunney, and Redstreak in favor, none opposed and no abstentions.

- **#044-2016- TO REFUND RECREATION COMMISSION FEES**

WHEREAS, the following Recreation Commission registrations were received and subsequently withdrawn for reasons beyond their control:

Jose A. Sanchez	\$ 25.00	Vendor Permit
Lori Dougherty	\$150.00	LSYA Baseball

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Laurel Springs that the amounts indicated be refunded.

- The motion to approve by Councilman Redstreak was seconded by Councilman McCunney, with Letts, McCunney, and Redstreak in favor, none opposed and no abstentions.

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▪ **#045-2016 - APPROVING PROPOSAL OF ENVIRONMENTAL RESOLUTIONS, INC. FOR INSPECTION FO LAUREL SPRINGS DAM, NJDEP DAM #31-36**

WHEREAS, NJDEP Dam Safety Standards require regular inspections per N.J.AC. 7:20-1; and

WHEREAS, a quote to inspect said dam has been received from Environmental Resolutions, Inc. and reviewed by Mayor and Council; and

WHEREAS, Environmental Resolutions, Inc. were appointed as Borough Engineer on January 4, 2016;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Laurel Springs that the proposal for the Inspection and Engineering services associated with Laurel Springs Dam, NJDEP Dam #31-36 be approved in the amount of \$2,250.

- The motion to approve by Councilman Redstreak was seconded by Councilman McCunney, with Letts, McCunney, and Redstreak in favor, none opposed and no abstentions.
- RESOLVED TO PAY \$57,684.81 FROM CURRENT ACCOUNT AND \$15,413.07 FROM TRUST AND CAPITAL ACCOUNTS
- The motion to approve by Councilman Redstreak was seconded by Councilman McCunney, with Letts, McCunney, and Redstreak in favor, none opposed and no abstentions.
- **ENGINEERS REPORT** – Environmental Resolutions - Mr. Hansen had no update to his report but was available for questions or comments.

CAPITAL ITEMS

1. **NJDOT Municipal Aid Grant Applications – FY 2016**

Our office has submitted FY2016 NJDOT Municipal Aid Grant Application for the reconstruction of Washington Avenue between Grand Avenue and Chestnut Avenue and also for a FY2016 NJDOT Safe Routes to Transit Application for the reconstruction of sidewalk along both sides of Stone Road between Washington Avenue and Broadway. We will apprise Council as updates to the status of the applications becomes available from NJDOT.

OTHER PROJECTS

2. **Tax Map Digitization / Revisions**

The State Division of Taxation comments and requested revisions were addressed and the tax maps have been accepted by the State. The tax map revisions have been finalized and hard copies of the maps have been delivered to the Borough Tax Assessor. We have also completed our work on the Graphic Information System (GIS) files. The Tax Assessor has informed us that the County Taxation Department will assist her with implementing the GIS files and software in the near future. ERI will provide additional support with the implementation if necessary.

3. **Laurel Lake - Lake Lowering Permit**

Our office has submitted a Lake Lowering Permit to the NJEDEP Division of Fish and Wildlife to cover the dates for the annual Lake Cleanup Day on April 23 and also for the rain date of April 30.

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4. Tempo Builders Mixed Use Development

ERI recently received Final Plans for conformance review to the terms of the Planning Board approval received by the developer in 2013. We have completed a review of the submitted materials and have requested some additional information and revisions from the Applicant's engineer which we have not received to date.

There was discussion of the NJDOT Municipal Aid award for Washington Avenue, and that nothing has been heard from the State.

MATTERS FOR COUNCIL DISCUSSION

- Financial Disclosure Statement Due – These are done online and are due to April 30, 2016.

CORRESPONDENCE

- BOE rescheduled – a notice was received saying that the Board of Education Meeting will meet on April 27, 2016 rather than on the 20th.

ITEMS RECEIVED AFTER THE AGENDA WAS PRINTED

ANNOUNCEMENTS

- Laurel Green Team WaltFEST Meeting – Wednesday, March 30th @6:30 pm @ Borough Hall.
- Recreation Commission – Wednesday, April 6th @ 7 pm @ Recreation Center.
- Regular Meeting of Mayor and Council – Monday, April 11th @ 7 pm @ Borough Hall.

COMMENTS FROM THE PUBLIC – none

ADJOURNMENT –There being no further business a motion was made by Councilman Redstreak which was seconded by Councilman McCunney to adjourn at 8:10 p.m.

Respectfully submitted,

Dawn T. Amadio, RMC
Municipal Clerk