

**BOROUGH OF LAUREL SPRINGS
MAYOR AND COUNCIL WORK SESSION
MONDAY, JANUARY 25, 2016 - 7:00 P.M.
MAYOR THOMAS A. BARBERA PRESIDING
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SALUTE TO THE FLAG AND MOMENT OF SILENCE was led by Mayor Barbera

OPEN PUBLIC MEETINGS LAW – Mayor Barbera stated that adequate notice of this meeting was given by emailing the Central Record and the Courier-Post on January 6, 2016 and posting on the website and bulletin board in the Borough Hall, also on Borough's website.

ROLL CALL recorded as present: Letts, Mochel, DiGregorio, Cruz, and Redstreak; absent: McCunney.

ENGINEERS REPORT – Environmental Resolutions - Mr. Hansen had no update to his report but was available for questions or comments.

CAPITAL ITEMS

1. **NJDOT Municipal Aid Grant Applications – FY 2016**

Our office has submitted FY2016 NJDOT Municipal Aid Grant Application for the reconstruction of Washington Avenue between Grand Avenue and Chestnut Avenue and also for a FY2016 NJDOT Safe Routes to Transit Application for the reconstruction of sidewalk along both sides of Stone Road between Washington Avenue and Broadway. We will apprise Council as updates to the status of the applications becomes available from NJDOT.

OTHER PROJECTS

2. **Tax Map Digitization / Revisions**

The State Division of Taxation comments and requested revisions were addressed and the tax maps have been accepted by the State. The tax map revisions have been finalized and hard copies of the maps have been delivered to the Borough Tax Assessor. We have also completed our work on the Graphic Information System (GIS) files. The Tax Assessor has informed us that the County Taxation Department will assist her with implementing the GIS files and software in the near future. ERI will provide additional support with the implementation if necessary.

3. **Glen Avenue Sinkholes**

During the spring sinkholes were observed in the 600 block of Glen Avenue that appeared to coincide with New Jersey American Water's recently abandoned water main. NJAW repaired the sinkholes in June. Another sinkhole was observed in July. Again NJAW excavated to expose their abandoned main and no issues were discovered with the main. The storm sewer and sanitary sewer along the block were televised and no problems were observed. It is possible that the sinkholes were caused by improperly backfilled areas and that the problem took years to manifest itself. The repaired areas will continue to be monitored to determine whether further corrective action will be necessary.

Mayor Barbera commented that the ad had been placed in the newspaper to solicit proposals for the Revaluation.

MATTERS REQUIRING OFFICIAL ACTION

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- **APPROVAL OF MINUTES** – Recessed Meeting of January 4, 2016. Regular Meeting of January 4, 2016 - The motion to approve by Councilman Redstreak, was seconded by Councilwoman Mochel with Letts, Mochel, DiGregorio, Cruz, and Redstreak in favor, and none abstaining.
- **RESOLUTIONS**
 - **#026-2016- AUTHORIZING MUNICIPAL COURT ADMINISTRATOR TO CANCEL OUTSTANDING CHECKS**

WHEREAS, the following checks are outstanding

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Laurel Springs that the following nominal amounts be canceled from the court’s General Account, 1263803:

2002	1.00
2030	.20
2051	125.00
Total	\$126.20
 - The motion to approve by Councilman Redstreak was seconded by Councilwoman Mochel, with Letts, Mochel, DiGregorio, Cruz, and Redstreak in favor, none opposed and no abstentions.
 - **#027-2016- FOR NEW MERCANTILE LICENSE**

WHEREAS, Mayor and Council of the Borough of Laurel Springs have passed an ordinance establishing Chapter 169 of the code of the Borough of Laurel Springs, known as “Mercantile License”.

WHEREAS, a license is required to operate or conduct any business establishment in the Borough of Laurel Springs.

NOW, THEREFORE, BE IT RESOLVED by Mayor and Council of the Borough of Laurel Springs that the proper investigations have been made and the following applicants have complied with the general laws and statutes of the state and the ordinance of the Borough of Laurel Springs.

BE IT FURTHER RESOLVED that approval has been granted by Mayor and Council for NEW “MERCANTILE LICENSES” for:

 - JAM Nutrition and Fitness
301 North White Horse Pike
 - The Studio Shop - Renee France Designs
313A White Horse Pike
 - The motion to approve by Councilman Redstreak was seconded by Councilwoman Mochel, with Letts, Mochel, DiGregorio, Cruz, and Redstreak in favor, none opposed and no abstentions.
- **RESOLVED TO PAY \$42,147.40 FROM CURRENT ACCOUNT AND \$34,153.90 FROM TRUST AND CAPITAL ACCOUNTS**
 - The motion to approve by Councilman Redstreak was seconded by Councilwoman Mochel, with Letts, Mochel, DiGregorio, Cruz, and Redstreak in favor, none opposed and no abstentions.

MATTERS FOR COUNCIL DISCUSSION

- **5K Run by HSC** – there was a discussion of what the event was and what the Home and School Council hoped to achieve. There was discussion of what would be required with regard to insurance certification. Council concurred that there was no objection to Municipal Clerk Amadio providing HSC with whatever might be needed. She in turn would contact Hardenbergh Insurance to have them secure a certificate of insurance from the Board of Education. There was discussion of other potential fund raising activities.
- **Opportunity for Volunteer Services** – There was discussion of the offer from The College of New Jersey for Volunteer Services from the Bonner Institute. There was discussion of the dates they would be available and that they would choose and assign the dates. The concept is to have the various

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trees and plants at Crystal Springs listed and identified and cross referenced with Whitman's writings. Council would be willing to take whatever services they would offer. There was review of the application process. A resolution will be put on the February 8, 2016 meeting.

- **Ordinances** – There was discussion of Ordinances to be potentially introduced at February 8, 2016 Meeting. Mandatory Direct deposit must be regulated by Ordinance in a Municipality. CFO Ciminera has provided the Borough with a sample to be introduced on February 8. The Salary Range Ordinance will be introduced, and perhaps the Cap Rate Ordinance, dependent on the timeline of the budget introduction and adoption. An ordinance for the installation of additional stop signs will be introduced at that time as well.
- **Mayoral Appointments** - Mayor Barbera announced the 2016 appointments to the Whitman Stafford 2016 Executive Committee as Richard Zimmermann–President, Wayne Bommer–Vice President, Frederick Lynch Secretary/Treasurer, Edna Askew, Marilyn Lynch, Barbara Bassett, Marie Nasuti and Bryan Hofacker. Mayor Barbera also announced that Paul Bliem has declined reappointment to the Recreation Commission and that Leah Straub has agreed to take his position and is so appointed to the Commission. Mayor Barbera reviewed the process of Mayoral appointment.

CORRESPONDENCE

- From Bowman regarding Municipal Budget Process Seminar - one date had already passed and some have signed up.
- From JIF regard Elected Official Training Seminars – Mayor Barbera, Councilman Cruz and Borough Administrator Cheeseman attended in Atlantic City. There are additional dates now available to register, which takes \$250 off of the insurance bill. Councilman Redstreak, Councilwoman DiGregorio and Councilwoman Mochel are going to the Collingswood class.
- From Sustainable Jersey regarding receipt of grant award – this is the same grant announced before, however, they forwarded half the proceeds at this time.
- From EJIF regarding their new Environmental Engineer – there has been a change to the Environmental Engineer that services claims of an environmental nature.

ITEMS RECEIVED AFTER THE AGENDA WAS PRINTED

- From JIF regarding Employment Practices Liability premiums can be changed by lowering the deductible. The material will be distributed to Council for the February 8th meeting.

ANNOUNCEMENTS

- Tuesday, January 26th LSYA Baseball/Softball Signup, 6-8 pm @Recreation Center
- Saturday, January 30th 1st Free Rabies and Licensing Clinic, 10 – 11 am @Fire House
- Saturday, January 30th Board of Health @ 11 am @ Fire House.
- Tuesday, February 2nd LSYA Baseball/Softball Signup, 6-8 pm @ Recreation Center
- Wednesday, February 3rd Recreation Commission @ 7 pm @ Recreation Center
- Monday, February 8th Regular Council Meeting, 7 pm @Borough Hall

COMMENTS FROM THE PUBLIC – none

ADJOURNMENT –There being no further business a motion was made by Councilman Redstreak which was seconded by Councilwoman DiGregorio to adjourn at 7:25 p.m.

Respectfully submitted,

Dawn T. Amadio, RMC
Municipal Clerk