

**BOROUGH OF LAUREL SPRINGS
MAYOR AND COUNCIL WORK SESSION
MONDAY JUNE 13, 2016 - 7:00 P.M.
MAYOR THOMAS A. BARBERA PRESIDING
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SALUTE TO THE FLAG AND MOMENT OF SILENCE was led by Mayor Barbera

OPEN PUBLIC MEETINGS LAW – Mayor Barbera stated that adequate notice of this meeting was given by emailing the Central Record and the Courier-Post on January 6, 2016 and posting on the website and bulletin board in the Borough Hall, also on Borough's website.

ROLL CALL recorded as present: Letts, McCunney, Mochel, DiGregorio and Redstreak; absent: Cruz

ENGINEERS REPORT – Environmental Resolutions -

CAPITAL ITEMS

1. **NJDOT Municipal Aid Grant Applications – FY 2016**

The Borough recently received a \$200,000.00 Municipal Aid Grant for the Reconstruction of Washington Avenue, between Stone Road and Chestnut Avenue. ERI has completed the survey, roadway coring and base plans and we are in the process of compiling construction plans and specifications. The project will go out for bid during the summer.

2. **Laurel Lake Dam Inspection**

ERI recently completed our inspection of the dam, which is required by NJDEP Bureau of Dam Safety every four (4) years. The inspection revealed that the improvements that were made to the dam in 2014 have greatly improved the function of the dam. Some minor maintenance work, such as brush clearing, etc., will be necessary but these tasks should be able to be accomplished by the Borough's Public Works staff.

OTHER PROJECTS

3. **Tax Map Digitization / Revisions**

The State Division of Taxation comments and requested revisions were addressed and the tax maps have been accepted by the State. The tax map revisions have been finalized and hard copies of the maps have been delivered to the Borough Tax Assessor. We have also completed our work on the Graphic Information System (GIS) files. The Tax Assessor has informed us that the County Taxation Department will assist her with implementing the GIS files and software in the near future. ERI will provide additional support with the implementation if necessary.

4. **Tempo Builders Mixed Use Development**

ERI recently received Final Plans for conformance review to the terms of the Planning Board approval received by the developer in 2013. The design engineer has revised the Plans to satisfy ERI's review comments from March and the Final Plans have been signed by the Borough Engineer. Construction will be able to begin once the developer has posted a performance bond, inspection escrow; and has held a Preconstruction Meeting with our office and appropriate Borough officials.

There was discussion of whether Road Project was funded, to which it was responded that the Bond Ordinance is being introduced tonight. There was conversation about the Masonic Lodge allowing the teachers to park in their lot should the project interfere with school year. It was confirmed that the sink hole on Stone Road was a matter for the County to handle, the conversation has been held with them and they will be attending to it. Mayor Barbera mentioned that with regard to the Tax Map and the

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subsequent reassessment of properties, the letter from Professional Property Appraisals went out today. There was an accompanying brochure that should answer questions. Mayor wanted Council to be aware of the mailing.

MATTERS REQUIRING OFFICIAL ACTION

- **APPROVAL OF MINUTES-** Regular Meeting of May 9, 2016 – the motion to approve by Councilman Redstreak, was seconded by Councilwoman Mochel, with Letts, McCunney, Mochel, DiGregorio and Redstreak, in favor, none abstaining and none opposed.
- **ORDINANCE Second Reading of**
 - **#801-2016- BOND ORDINANCE AUTHORIZING THE COMPLETION OF IMPROVEMENTS TO VARIOUS BOROUGH BUILDINGS AND GROUNDS IN AND FOR THE BOROUGH OF LAUREL SPRINGS, COUNTY OF CAMDEN, NEW JERSEY; APPROPRIATING THE SUM OF \$315,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE BOROUGH OF LAUREL SPRINGS, COUNTY OF CAMDEN, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$299,250; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING**
 - The Motion to introduce by Councilman Redstreak was seconded by Councilwoman Mochel, with Letts, McCunney, Mochel, DiGregorio and Redstreak, in favor, none abstaining and none opposed.
 - Second Reading, Public Hearing and Adoption is scheduled for Monday, July 11, 2016, 7 pm in the Borough Hall.
 - **#802-2016- BOND ORDINANCE AUTHORIZING THE ACQUISITION OF VARIOUS EQUIPMENT FOR THE BOROUGH OF LAUREL SPRINGS, COUNTY OF CAMDEN, NEW JERSEY; APPROPRIATING THE SUM OF \$62,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE BOROUGH OF LAUREL SPRINGS, COUNTY OF CAMDEN, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$58,900; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING**
 - The Motion to introduce by Councilman Redstreak was seconded by Councilwoman Mochel, with Letts, McCunney, Mochel, DiGregorio and Redstreak, in favor, none abstaining and none opposed.
 - Second Reading, Public Hearing and Adoption is scheduled for Monday, July 11, 2016, 7 pm in the Borough Hall.
 - **#803-2016- BOND ORDINANCE AUTHORIZING THE RECONSTRUCTION OF WASHINGTON AVENUE IN AND FOR THE BOROUGH OF LAUREL SPRINGS, COUNTY OF CAMDEN, NEW JERSEY; APPROPRIATING THE SUM OF \$241,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE BOROUGH OF LAUREL SPRINGS, COUNTY OF CAMDEN, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$38,950; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING**
 - The Motion to introduce by Councilman Redstreak was seconded by Councilwoman Mochel, with Letts, McCunney, Mochel, DiGregorio and Redstreak, in favor, none abstaining and none opposed.
 - Second Reading, Public Hearing and Adoption is scheduled for Monday, July 11, 2016, 7 pm in the Borough Hall.
- **#804-2016- AN ORDINANCE AUTHORIZING A SPECIAL EMERGENCY AUTHORIZATION PER NJSA 40A:4-53 FOR THE PREPARATION AND EXECUTION OF A COMPLETE PROGRAM OF REVALUATION OF REAL PROPERTY**

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- The Motion to introduce by Councilman Redstreak was seconded by Councilwoman Mochel, with Letts, McCunney, Mochel, DiGregorio and Redstreak, in favor, none abstaining and none opposed.
- Second Reading, Public Hearing and Adoption is scheduled for Monday, July 11, 2016, 7 pm in the Borough Hall.

• **RESOLUTIONS**

○ **#054-2016- TO REFUND RECREATION COMMISSION FEES**

WHEREAS, the following Recreation Commission registrations were received and subsequently withdrawn for reasons beyond their control:

Melissa Dark \$ 25.00 Vendor Permit
Hog Day Afternoon \$ 70.00 Vendor Permit

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Laurel Springs that the amounts indicated be refunded.

- The motion to approve by Councilman Redstreak was seconded by Councilwoman Mochel with Letts, McCunney, Mochel, DiGregorio and Redstreak in favor, none opposed and no abstentions.

○ **#055-2016- AUTHORIZING AN AGREEMENT BETWEEN THE BOROUGH OF LAUREL SPRINGS AND SSI SCHAEFER FOR THE PURCHASE OF REFUSE CONTAINERS**

WHEREAS, the Borough of Laurel Springs is desirous of purchasing refuse containers for trash disposal; and

WHEREAS, Laurel Springs intends to purchase 50 (95-gallon) refuse containers at \$53.75 per container for a total of \$2,687.00 plus approximately \$695.00 for freight; and

WHEREAS, Schaefer has submitted a quotation to Laurel Springs approving the purchase of the refuse containers, and has agreed that all containers ordered by Laurel Springs will have the Borough of Laurel Springs named imprinted on the containers, and that the price includes assembly of all containers and delivery to the Laurel Springs Department of Public Works.

WHEREAS, Capital Funding is avoidable for such a purchase.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Laurel Springs to accept the quotation of SSI Schaefer, 10021 West Lake Drive, Charlotte, NC 28273 in the amount of \$2,687.00 plus freight.

- The motion to approve by Councilman Redstreak was seconded by Councilwoman Mochel with Letts, McCunney, Mochel, DiGregorio and Redstreak in favor, none opposed and no abstentions.

• **#056-2016- TO CANCEL ERRONEOUS SEWER BILLING**

WHEREAS, certain adjustments are necessary to the records of the Tax Collector;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Laurel Springs, County of Camden, State of New Jersey that the following adjustments be approved.

<u>OWNER</u>	<u>ACCOUNT #</u>	<u>AMOUNT</u>	<u>REASON</u>
MCI/VERIZON CELL TOWER	37-0	\$350.00	BILLING ERROR-CANCEL

- The motion to approve by Councilman Redstreak was seconded by Councilwoman Mochel with Letts, McCunney, Mochel, DiGregorio and Redstreak in favor, none opposed and no abstentions.

• **#057-2016- FOR RENEWAL OF LIQUOR LICENSE**

WHEREAS, SFV, LLC. of 26 Stone Road, is the holder of a Plenary Retail Consumption License in the Borough of Laurel Springs; and

WHEREAS, the said applicant has paid the \$200.00 fee filing application with the State of New Jersey, and \$2,500.00 fee to the Borough of Laurel Springs; and

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WHEREAS, said applicant has complied with the health, safety, and taxation regulations and applicable local ordinances;

NOW, THEREFORE, BE IT RESOLVED by Mayor and Council of the Borough of Laurel Springs, that Plenary Retail Consumption License No. 0420-33-002-003 is granted to SFV, LLC for the period of July 1, 2016 to June 30, 2017.

- The motion to approve by Councilman Redstreak was seconded by Councilwoman Mochel with Letts, McCunney, Mochel, DiGregorio and Redstreak in favor, none opposed and no abstentions.

- **#058-2016- FOR RENEWAL OF LIQUOR LICENSE**

WHEREAS, Madira Liquors, Inc. of 211 White Horse Pike, is the holder of a Plenary Retail Distribution License in the Borough of Laurel Springs; and

WHEREAS, the said applicant has paid the \$200.00 fee filing application with the State of New Jersey, and \$2,500.00 fee to the Borough of Laurel Springs; and

WHEREAS, said applicant has complied with the health, safety, and taxation regulations and applicable local ordinances;

NOW, THEREFORE, BE IT RESOLVED by Mayor and Council of the Borough of Laurel Springs, that Plenary Retail Consumption License No. 0420-33-003-013 is granted to Madira Liquors, Inc. for the period of July 1, 2016 to June 30, 2017

- The motion to approve by Councilman Redstreak was seconded by Councilwoman Mochel with Letts, McCunney, Mochel, DiGregorio and Redstreak in favor, none opposed and no abstentions.

- **#059-2016- *AUTHORIZING THE RENEWAL OF PLENARY RETAIL ALCOHOLIC BEVERAGE CONSUMPTION LICENSE 0420-33-001-007 HELD "IN POCKET STATUS" BY BONS GIRLS LLC FOR THE LICENSING PERIOD COMMENCING JULY 1, 2016 THROUGH JUNE 30, 2017***

WHEREAS, licensee, Bons Girls, LLC has filed a renewal application for the fiscal year July 1, 2016 through June 30, 2017 for Plenary Alcoholic Beverage Consumption License No. 0420-33-001-007 being held "in-pocket" status; and

WHEREAS, said licensee has submitted the proper license fee and application and it is now the desire of this governing body to grant the renewal of said license.

WHEREAS, said applicant has complied with the health, safety, and taxation regulations and applicable local ordinances;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Laurel Springs, County of Camden, State of New Jersey that Plenary Retail Alcoholic Beverage Consumption License No. 0420-33-001-007 held "in pocket" status by Bons Girls, LLC be and is hereby renewed for the licensing term July 1, 2016 through June 30, 2017.

- The motion to approve by Councilman Redstreak was seconded by Councilwoman Mochel with Letts, McCunney, Mochel, DiGregorio and Redstreak in favor, none opposed and no abstentions.

- **#060-2016- INSERTION OF AN ITEM OF REVENUE CDBG YEAR 37 - SUPPLEMENTAL FUNDING**

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality, when such item shall have been made available by law, and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for an equal amount;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Borough Council of the Borough of Laurel Springs do hereby request the Director of the Division of Local Government Services to approve **the insertion of an item of revenue in the budget of the year 2016 in the sum of**

\$50,000.00, which is now available as a revenue from the Camden County Community Development Block Grant.

BE IT FURTHER RESOLVED, that a like sum of \$50,000.00 is hereby appropriated under the title "Community Development Block Grant – Other Expenses," pursuant to the provisions of the statute.

- The motion to approve by Councilman Redstreak was seconded by Councilwoman Mochel with Letts, McCunney, Mochel, DiGregorio and Redstreak in favor, none opposed and no abstentions.

• **#061-2016- INSERTION OF AN ITEM OF REVENUE – CLEAN COMMUNITIES GRANT**

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality, when such item shall have been made available by law, and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for an equal amount;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Borough Council of the Borough of Laurel Springs do hereby request the Director of the Division of Local Government Services to approve **the insertion of an item of revenue in the budget of the year 2016 in the sum of \$5,208.10, which is now available as a revenue from the State of New Jersey Clean Communities Fund.**

BE IT FURTHER RESOLVED, that a like sum of \$5,208.10 is hereby appropriated under the title "Clean Communities Grant – Other Expenses," pursuant to the provisions of the statute.

- The motion to approve by Councilman Redstreak was seconded by Councilwoman Mochel with Letts, McCunney, Mochel, DiGregorio and Redstreak in favor, none opposed and no abstentions.

• **RESOLVED TO PAY \$557,390.73 FROM CURRENT ACCOUNT AND \$69,334.07 FROM TRUST AND CAPITAL ACCOUNTS**

- The motion to approve by Councilman Redstreak was seconded by Councilwoman Mochel, with Letts, McCunney Mochel, DiGregorio and Redstreak in favor, none opposed and no abstentions.

MATTERS FOR COUNCIL DISCUSSION

- Financial Disclosure Statement Due – These are completed online and are due to April 30, 2016, which is the end of the week. It is a simple filing, and there is some difficulty with passwords, so assistance is available at Borough Hall.
- Zoning Overlay of Stone Road – this ordinance is still being reviewed. A section of Stone Road is proposed to have an overlay so that should a commercial entity desire to purchase property, they would not have to apply for a use variance. It lays out site standards for such. Mayor Barbera requested that Council review the ordinance especially with regard to the bulk requirements, and offer suggestions. The Zoning Board was presented with the proposed ordinance and made suggestions.

COMMITTEE REPORTS

- **DIRECTOR OF PUB WORKS, BOARDS, SERVICES/PRESIDENT OF COUNCIL-** Redstreak – Councilman Redstreak said Public Works was running well. He read the Sewer Authority Report for the month of May, 2016, a copy of which is on file and available for review. He touched on the WaltFEST event on June 4, 2016. He offered many thank you's saying it was a great day.
- **DIRECTOR OF PUBLIC BUILDINGS & GROUNDS –** McCunney
- **DIRECTOR OF MUNICIPAL COURT –** Councilwoman DiGregorio read the Court Report for the month of May, 2016, a copy of which is on file and available to review.

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- DIRECTOR OF ADMINISTRATION AND FINANCE – Councilman Letts read the CFO's Report for the Month of May, 2016, a copy of which is on file and available for review.
- DIRECTOR OF RECREATION – Councilman Cruz was absent.
- DIRECTOR OF PUBLIC SAFETY – POLICE AND FIRE – Councilwoman Mochel read the Police and Fire Department reports for the month of May copies of which are on file and available to review. Chief Rabottino reported that the Police Department would be deploying one officer for the Laser Light Show at Yellin School in Stratford on July 1, 2016.
- MAYOR'S REPORT – Mayor Barbera read the Mayors Report for the Month of May, 2016, a copy of which was on file and available for review.

OLD BUSINESS

- Cord Mansion Project – Mayor Barbera said the Architects were out and checking dimensions. The next step is to get the drawings ready to have the dormers installed to comply with Historic Preservation Committee for both design and deadlines for spending the money. Mayor Barbera explained the funding of the project and the reimbursement of debt with grant monies received upon completion of projects.

CORRESPONDENCE- None.

ITEMS RECEIVED AFTER THE AGENDA WAS PRINTED –None.

COMMENTS FROM THE PUBLIC –

Allison Manny- 505 W. Maple- Amend Ordinance to allow pot belly pig. Ordinance Samples will be requested from surrounding communities.

Ken Lippincott- 511 Park Ave- Thank you for Memorial Day. He commented that Senator Madden as a special speaker was good.

ANNOUNCEMENTS

- Bulk Pick Up, Wednesday, June 15th
- School Board Meeting, Wednesday, June 22nd @ 7 pm @ Laurel Springs School
- Combined Land Use Board, Thursday, June 16th @ 7 pm @ Borough Hall
- No Work Session Council Meetings in May, June, July and August
- Laser Show, Friday, July 1st @9:30 pm @ Yellin School, Stratford
- Independence Day, Monday, July 4th, Parade: Judging 8:15 am Walnut Avenue-Start: 9:15 am. Borough Offices are closed.
- Recreation Commission, Wednesday, July 6th @ 7 pm @ Recreation Center
- Regular Meeting, Monday, July 11th @ 7 pm @ Borough Hall

ADJOURNMENT –There being no further business a motion was made by Councilman Redstreak which was seconded by Councilman McCunney to adjourn at 7:41 p.m.

Respectfully submitted,

Dawn T. Amadio, RMC, Municipal Clerk