

**BOROUGH OF LAUREL SPRINGS
MAYOR AND COUNCIL REGULAR MEETING
MONDAY, May 9, 2016
AT 7:00 P.M. IN THE BOROUGH HALL
MAYOR THOMAS A. BARBERA PRESIDING
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SALUTE TO THE FLAG AND MOMENT OF SILENCE was led by Mayor Barbera

OPEN PUBLIC MEETINGS LAW – Mayor Barbera stated that adequate notice of this meeting was given by emailing The Retrospect and the Courier-Post on January 6, 2016 and posting on the Borough Website and bulletin board in the Borough Hall.

ROLL CALL recorded as present: Letts, Mochel, McCunney, DiGregorio, Cruz and Redstreake; absent: none

ENGINEERS REPORT - Jeremy Noll of Environmental Resolutions, Inc.

CAPITAL ITEMS

1. **NJDOT Municipal Aid Grant Applications – FY 2016**

The Borough recently received a \$200,000.00 Municipal Aid Grant for the Reconstruction of Washington Avenue, between Stone Road and Chestnut Avenue. Our office submitted a proposal dated April 20, 2016 for the design and construction management of the project for Council's consideration. Once the proposal is approved, we will begin the surveying and design work.

OTHER PROJECTS

2. **Tax Map Digitization / Revisions**

The State Division of Taxation comments and requested revisions were addressed and the tax maps have been accepted by the State. The tax map revisions have been finalized and hard copies of the maps have been delivered to the Borough Tax Assessor. We have also completed our work on the Graphic Information System (GIS) files. The Tax Assessor has informed us that the County Taxation Department will assist her with implementing the GIS files and software in the near future. ERI will provide additional support with the implementation if necessary.

3. **Tempo Builders Mixed Use Development**

ERI recently received Final Plans for conformance review to the terms of the Planning Board approval received by the developer in 2013. The design engineer has revised the Plans to satisfy ERI's review comments from March and the Final Plans have been signed by the Borough Engineer. Construction will be able to begin once the developer has posted a performance bond, inspection escrow; and has held a Preconstruction Meeting with our office and appropriate Borough officials.

APPROVAL OF MINUTES

- Work Session of April 25, 2016 – the motion to approve by Councilman Redstreake, was seconded by Councilwoman Mochel, with Letts, Mochel, DiGregorio and Redstreake, in favor, none abstaining and none opposed.

RESOLUTIONS

- RESOLVED TO PAY \$546,779.18 FROM CURRENT ACCOUNT AND \$17,007.18 TRUST AND CAPITAL ACCOUNTS
- The motion to approve by Councilman Redstreake was seconded by Councilwoman Mochel, with Letts, McCunney, Mochel, DiGregorio, Cruz and Redstreake in favor, none opposed and no abstentions

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ADOPTION OF THE 2016 MUNICIPAL BUDGET IN THE AMOUNT OF \$2,857,000.00

- Mayor Barbera opened the meeting for a Public Hearing. Hearing no comment, he closed the meeting to the public.
- The Motion to Adopt by Councilman Redstreak, was seconded by Councilwoman Mochel, with Letts, McCunney, Mochel, DiGregorio, Cruz and Redstreak in favor, none opposed and no abstentions
- Mayor Barbera thanked Chief Financial Officer Ciminera and department heads that helped contribute

COMMITTEE REPORTS

- DIRECTOR OF PUBLIC WORKS, BOARDS, SERVICES/PRESIDENT OF COUNCIL – Council President Redstreak commented that all was well with Public Works. He commented that they are focusing on preparing for Laurel Springs Day. He read the Sewer Utility Report for the month of April, 2016, copies of which are on file and available for review.
- DIRECTOR OF PUBLIC BUILDINGS & GROUNDS – Councilman McCunney had no report.
- DIRECTOR OF MUNICIPAL COURT – Councilwoman DiGregorio had no report.
- DIRECTOR OF ADMINISTRATION AND FINANCE – Councilman Letts read the CFO Report for the month of April, 2016, a copy of which is on file and available for review. Councilman Letts reported that there has been a resignation and some summer vacations which cannot be rearranged. Those deficiencies in Borough Hall staffing will be filled by offering some hours to existing Borough Employees on a temporary seasonal basis.
 - Motion to accept the resignation of Darlene Owens by Councilman Redstreak was seconded by Councilwoman Mochel with Letts, McCunney, Mochel, DiGregorio, Cruz and Redstreak in favor, none opposed and no abstentions
- DIRECTOR OF RECREATION – Councilman Cruz discussed questions regarding parking on Chestnut Avenue as it relates to attendance at the Ballfield and a complaint received by a Mount Vernon Avenue resident. The matter was referred to Ordinance Review. There was conversation about the long-term and renewed use of the Ballfield and the subsequent busyness of the area being a positive for the town. The Recreation Commission is completely focused on Laurel Springs Day preparations at this point.
- DIRECTOR OF PUBLIC SAFETY – POLICE AND FIRE – Councilwoman Mochel read the Police Report and Fire Report for the month of April, 2016, copies of which are on file and available for review.
- MAYOR'S REPORT – Mayor Barbera read the Mayor's Report covering his activities for the Month of April, 2016.

OLD BUSINESS

- Cord Mansion Project- A meeting was held with the Architects and they are working on drawings for the dormers and the elevator. Those grant items need immediate attention, and will be the focus currently.

ANNOUNCEMENTS

- Whitman Stafford Committee-Tuesday, May 10th @ 7 pm @ Farmhouse
- Laurel Springs Day-Saturday, May 14th @ 11 am @ Laurel Springs Downtown
- NJAWC Hydrant Flushing, Monday, May 16th through Friday, May 20th
- Economic Improvement, Tuesday, May 17th @ 4 pm @ Borough Hall

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- Bulk Pick Up, Wednesday, May 18th
- School Board Meeting, Wednesday, May 18th @ 7 pm @ Laurel Springs School
- Combined Land Use Board, Thursday, May 19th @ 7 pm @ Borough Hall
- No Work Session Council Meetings in May, June, July and August
- Miss Laurel Springs Pageant, Friday, May 27th @ 7 pm @ Sterling High School
- Memorial Day Service, Monday, May 30th @ 10 am @ War Memorial
- Walt Whitman's Birthday, Tuesday, May 31st
- Recreation Commission, Wednesday, June 1st @ 7 pm @ Recreation Center
- Market Night Downtown, Thursday, June 2nd 5 – 8 pm @ Laurel Springs Downtown
- Town Wide Campout, Friday, June 3rd @ 6 pm @ Ballfield
- WaltFEST, Saturday, June 4th 11 am – 3 pm @ Laurel Springs Historic Sites
- Primary Election, Tuesday, June 7th 6 am – 8 pm @ Recreation Center
- JIF Safety Meeting Tuesday, June 7th @ 12:30 pm @ Borough Hall
- Regular Meeting, Monday, June 13th @ 7 pm @ Borough Hall

COMMENTS FROM THE PUBLIC – Mayor Barbera opened the meeting to the public for comment and questions, hearing none he closed the meeting to the public.

ADJOURNMENT –There being no further business a motion was made by Councilman Redstreake, which was seconded by Councilwoman Mochel to adjourn at 7:27 p.m.

Respectfully submitted,

Dawn T. Amadio, RMC,
Municipal Clerk