

**REORGANIZATION MEETING  
MAYOR AND COUNCIL OF THE BOROUGH OF LAUREL SPRINGS  
MONDAY, JANUARY 5, 2015  
AT 7:00 P.M. IN THE BOROUGH HALL  
MAYOR THOMAS BARBERA PRESIDING  
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**OPEN PUBLIC MEETINGS LAW** – Adequate notice of this meeting was given by e-mailing notice to the Record Breeze on December 9, 2014 and posting on the bulletin board in the Borough Hall.

**INVOCATION** – Pastor Clifford Jones, St. Paul’s Presbyterian Church offered the invocation.

**INTRODUCTION OF DISTINGUISHED GUESTS** - Mayor Barbera introduced State Senator Fred Madden, Assemblywoman Gabriella Mosquera, Freeholder Michelle Gentek, Auditor Representative, Mike Wagner of Bowman and Company, Engineer Representative, Jeremy Noll of Environmental Resolution, Inc. and Pastor David Meldrum, Laurel Springs Baptist.

**ELECTION RESULTS** – Municipal Clerk Dawn Amadio read the following results of the General Election held in the Borough of Laurel Springs, County of Camden and State of New Jersey on Tuesday, November 4, 2014.

- RICHARD J. MC CUNNEY was duly elected to the office of Member of Council for a three-year term from January 1, 2015 to December 31, 2017.
- JOSEPH CRUZ was duly elected to the office of Member of Council for a three-year term from January 1, 2015 to December 31, 2017. Councilman Cruz was sworn in by State Senator Fred Madden.

**ADMINISTRATION OF THE OATH OF OFFICE –**

- Councilman McCunney was sworn in by State Assemblywoman Gabriella Mosquera.
- Senator Fred Madden administered the Oath of Office to Councilman Gene Letts

**ROLL CALL** recorded as present *Letts, McCunney, Mochel, DiGregorio, and Redstreak; absent Leib*

**RESOLUTIONS**

- **001-2015 – Temporary Budget #1**  
WHEREAS, N.J.S.A. 40A:4-19 provides that a governing body make Temporary Budget Appropriations to provide for the period between the beginning of the year and the adoption of the annual Municipal Budget;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Laurel Springs, that the following 2015 Temporary Budget Appropriations, be approved:

**GENERAL FUND**

**REVENUES**

<b>Amount to be Raised by Taxation</b>	<b>Total</b>
State & Federal Grant Programs	\$488,000.00
Interlocal Service Agreements	0
	0
<b><u>TOTAL GENERAL FUND</u></b>	<b>488,000.00</b>

**APPROPRIATIONS**

**GENERAL GOVERNMENT:**

	SW	OE
Mayor and Council		
Salaries & Wages	\$100.00	
Other Expenses		\$400.00
Municipal Clerk		
Salaries & Wages	19,200.00	
Other Expenses		3,600.00
Financial Administration		
Salaries & Wages	12,500.00	
Other Expenses		3,500.00
Audit Services		
Other Expenses		15,500.00
		0

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Tax Collection	Salaries & Wages	4,800.00	
	Other Expenses		600.00
Tax Assessment	Salaries & Wages	1,100.00	
	Other Expenses		500
Legal Services	Other Expenses		4,100.00
Engineering Services	Other Expenses		200
Economic Development	Other Expenses		\$0.00
<b>LAND USE ADMINISTRATION:</b>			
Planning Board	Salaries & Wages	\$1,100.00	
	Other Expenses		\$700.00
<b>CODE ENFORCEMENT:</b>			
Code Enforcement	Salaries & Wages	\$1,100.00	
	Other Expenses		\$0.00
<b>UNIFORM CONSTRUCTION CODE:</b>			
Construction Office	Salaries & Wages	1,700.00	
	Other Expenses		\$600.00
Plumbing Inspections	Salaries & Wages	700.00	
Building Inspections	Salaries & Wages	1,700.00	
Electrical Inspections	Salaries & Wages	800	
Fire Inspections	Salaries & Wages	600	
<b>INSURANCE:</b>			
Liability Insurance			31,000.00
	Other Expenses		0
Worker Compensation			26,000.00
	Other Expenses		0
Employee Group Insurance	Salaries & Wages	2,100.00	
	Other Expenses		39,000.00
Disability Insurance	Other Expenses		1,600.00
Unemployment Insurance	Other Expenses		0
<b>PUBLIC SAFETY:</b>			
Police Department			

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	Salaries & Wages	124,000.00	
	Other Expenses		5,300.00
Emergency Management			
	Salaries & Wages	300	
	Other Expenses		100.00
Aid to Volunteer Fire Company			
	Other Expenses		5,600.00
Municipal Prosecutor			
	Other Expenses		800
<b>UNIFORM FIRE SAFETY ACT:</b>			
Fire Safety Official			
	Salaries & Wages	1,100.00	
	Other Expenses		200
Fire Hydrant Service			
	Other Expenses		7,100.00
<b>PUBLIC WORKS:</b>			
Road Department			
	Salaries & Wages	\$11,800.00	
	Other Expenses		\$2,100.00
Shade Tree			
	Other Expenses		2,100.00
Property Maintenance Officer			
	Salaries & Wages	800	
	Other Expenses		0.00
Garbage & Trash			
	Salaries & Wages	300	
	Other Expenses		0.00
Buildings & Grounds			
	Salaries & Wages	8,100.00	
	Other Expenses		6,300.00
Vehicle Maintenance			
	Other Expenses		6,800.00
<b>HEALTH &amp; HUMAN SERVICES:</b>			
Vital Statistics			
	Salaries & Wages	400.00	
	Other Expenses		200
Animal Control			
	Other Expenses		1,000.00
<b>PARKS &amp; RECREATION:</b>			
Parks Commission			
	Salaries & Wages	600.00	
	Other Expenses		0
Celebration of Public Events			
	Other Expenses		100
<b>OTHER OPERATING FUNCTIONS:</b>			
Accumulated Leave Compensation			
	Salaries & Wages	0.00	



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	Subtotal	\$212,700.00	265,300.00	\$478,000.00
<b>CAPITAL IMPROVEMENTS:</b>				
Capital Improvement Fund				
	Other Expenses		\$10,000.00	
<b>DEBT SERVICE:</b>				
Bond Principal				
	Other Expenses		0.00	
Note Principal				
	Other Expenses		<u>0.00</u>	
<b>Interest on Bonds</b>				
	Other Expenses		0	
Interest on Notes				
	Other Expenses		0.00	
<b>RESERVE FOR UNCOLLECTED TAXES:</b>				
Reserve for Uncollected Taxes				
	Other Expenses		\$0.00	
	<b>TOTAL GENERAL FUND</b>	<u>212,700.00</u>	<u>275,300.00</u>	<u>488,000.00</u>

**SEWER UTILITY FUND**

				<u>Total</u>
<b>REVENUES</b>				
Sewer Rents				\$42,000.00
<b><u>Miscellaneous Revenues</u></b>				<b><u>0.00</u></b>
	<b><u>TOTAL SEWER UTILITY FUND</u></b>			<b>42,000.00</b>
<b>APPROPRIATIONS</b>		<b>SW</b>	<b>OE</b>	
<b>GENERAL OPERATING:</b>				
Administration				
	Salaries & Wages	\$1,500.00		
	Other Expenses	-	\$800.00	
Operations				
	Salaries & Wages	3,200.00		
	Other Expenses		27,500.00	
Professional Services			0	
	Other Expenses		7,000.00	
<b>INSURANCE:</b>				
Employee Group Insurance				
	Other Expenses		0.00	
Liability Insurance				
	Other Expenses		500.00	
Worker Compensation				
	Other Expenses		0	
Disability Insurance				
	Other Expenses		0.00	

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STATUTORY EXPENDITURES:

Social Security & Medicare Taxes				
	Other Expenses		500.00	
Public Employee Retirement System				
	Other Expenses		0.00	
		<b>SUBTOTAL</b>	\$4,700.00	\$36,300.00
				\$41,000.00

CAPITAL IMPROVEMENTS:

Capital Improvement Fund				
	Other Expenses		\$1,000.00	
			0	

DEBT SERVICE:

Bond Principal				
	Other Expenses		0	
Note Principal				
	Other Expenses		0.00	
Interest on Bonds				
	Other Expenses		0.00	
Interest on Notes				
	Other Expenses		0.00	

CAPITAL IMPROVEMENTS:

Capital Improvement Fund				
	Other Expenses		\$1,000.00	
			0	

DEBT SERVICE:

Bond Principal				
	Other Expenses		0	
Note Principal				
	Other Expenses		0	
Interest on Bonds				
	Other Expenses		0	
Interest on Notes				
	Other Expenses		0	

TOTAL SEWER UTILITY FUND 4700 38300 43000

- The motion by Councilman Redstreak was seconded by Councilwoman Mochel, with Letts, McCunney, Mochel, DiGregorio, Cruz and Redstreak in favor, none opposed, and no abstentions.
- **#002-2015 - APPOINTING MUNICIPAL ATTORNEY**  
**WHEREAS**, professional services contracts may be awarded by criteria established pursuant to N.J.S.A. 19:44-01 et. seq.; and  
**WHEREAS**, The Borough of Laurel Springs desires to appoint a municipal attorney who will be the chief, general legal officer of the Borough;  
**NOW, THEREFORE, BE IT RESOLVED** by Mayor and Council of the Borough of Laurel Springs that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with George J. Botcheos, 1202 Laurel Oak Road, Suite 208, Voorhees, NJ 08043;  
**BE IT FURTHER RESOLVED**, that a notice of the appointment be published in a designated publication of the Borough of Laurel Springs.
- The motion by Councilman Redstreak was seconded by Councilwoman Mochel, with Letts, McCunney, Mochel, DiGregorio, Cruz and Redstreak in favor, none opposed, and no abstentions.

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• **#003-2015- APPOINTING MUNICIPAL AUDITORS**

**WHEREAS**, the Borough of Laurel Springs desires to appoint a firm of certified public accountants to act as municipal auditors for the Borough of Laurel Springs that demonstrate knowledge of municipal auditing laws and regulations and experience in providing advice to municipal entities on records compliance issues.

**NOW, THEREFORE, BE IT RESOLVED** by Mayor and Council of the Borough of Laurel Springs that the appointment of Bowman and Company, LLP, 601 White Horse Road, Voorhees, NJ 08043-2493.

- The motion by Councilman Redstreak was seconded by Councilwoman Mochel, with Letts, McCunney, Mochel, DiGregorio, Cruz and Redstreak in favor, none opposed, and no abstentions.

• **#004-2015- APPOINTING MUNICIPAL ENGINEER AND MUNICIPAL PLANNER**

**WHEREAS**, professional services contracts may be awarded by criteria established pursuant to N.J.S.A. 19:44-01 et. seq.; and

**WHEREAS**, The Borough of Laurel Springs desires to appoint a firm to provide a Municipal Engineer for municipal and consulting engineering services and a Municipal Planner to the Borough of Laurel Springs and the Laurel Springs Combined Land Use Board who has knowledge to prepare all plans and documents necessary for the Borough of Laurel Springs and its Land Use Boards.

**NOW, THEREFORE, BE IT RESOLVED** by Mayor and Council of the Borough of Laurel Springs that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with Environmental Resolutions, Inc., 525 Fellowship Road, suite 300, Mount Laurel, NJ 08054.

**BE IT FURTHER RESOLVED**, that a notice of the appointment be published in a designated publication of the Borough of Laurel Springs.

- The motion by Councilman Redstreak was seconded by Councilwoman Mochel, with Letts, McCunney, Mochel, DiGregorio, Cruz and Redstreak in favor, none opposed, and no abstentions.

• **#005-2015- APPOINTING MUNICIPAL BOND COUNSEL**

**WHEREAS**, professional services contracts may be awarded by criteria established pursuant to N.J.S.A. 19:44-01 et. seq.; and

**WHEREAS**, The Borough of Laurel Springs desires to appoint an attorney or firm who will be the primary legal representative of the Borough in all matters relating to the issuance of public debt instruments including bonds and bond anticipation notes of the Borough.

**NOW, THEREFORE, BE IT RESOLVED** by Mayor and Council of the Borough of Laurel Springs that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with Kutak Rock, Two Liberty Place, Suite 28B, Philadelphia, PA 19102.

**BE IT FURTHER RESOLVED**, that a notice of the appointment be published in a designated publication of the Borough of Laurel Springs.

- The motion by Councilman Redstreak was seconded by Councilwoman Mochel, with Letts, McCunney, Mochel, DiGregorio, Cruz and Redstreak in favor, none opposed, and no abstentions.

• **#006-2015- DESIGNATING RISK MANAGEMENT CONSULTANT FOR THE BOROUGH OF LAUREL SPRINGS**

**WHEREAS**, the Governing Body of the Borough of Laurel Springs is a member of the Camden County Municipal Joint Insurance Fund, a self-insurance pooling fund; and

**WHEREAS**, the bylaws of said Fund require that each municipality appoint a Risk Management Consultant to perform various professional services as detailed in the Bylaws; and

**WHEREAS**, the Bylaws indicate a fee not to exceed six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Governing Body; and

**WHEREAS**, N.J.S.A. 40A:11-5 (1) (m), specifically exempts the hiring of insurance consultants from competitive bidding as an extraordinary unspecifiable service; and

**WHEREAS**, the experience, knowledge of public insurance and risk management issues and judgmental nature required of a Risk Management Consultants are clearly an extraordinary unspecifiable service which therefore render competitive bidding impractical;

**NOW THEREFORE**, be it resolved that the governing body of the Borough of Laurel Springs does hereby appoint The Hardenbergh Insurance Group as its Risk Management Consultant in accordance with 40A:11-5 and;

**BE IT FURTHER RESOLVED** that the governing body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to N.J.S.A. 40A:11-5 (1), (a), (i).

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• **#007-2015- NAMING ANIMAL SHELTER SERVICES**

**WHEREAS**, there exists a need for the provision of animal shelter services for the Borough of Laurel Springs; and

**WHEREAS**, The Animal Orphanage, Cooper Road, P. O. Box 1363, Voorhees, NJ 08043, is willing and able to provide the required services in the amount of \$300.00 per month; and

**WHEREAS**, the Agreement is entering the second year of its two year term, which began on January 1, 2014 and ends on December 31, 2015;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Laurel Springs, in the County of Camden, and the State of New Jersey that they hereby name the Animal Orphanage as the facility for placement and housing of cats and dogs confiscated or seized within the Municipality.

- The motion by Councilman Redstreak was seconded by Councilwoman Mochel, with Letts, McCunney, Mochel, DiGregorio, Cruz and Redstreak in favor, none opposed, and no abstentions.

• **#008-2015- NAMING TREE TRIMMING SERVICES**

**WHEREAS**, there exists a need for the provision of trimming of Borough trees within the Borough of Laurel Springs; and

**WHEREAS**, the following tree services have submitted proposals and are willing and able to provide the required services at the cost of \$1,200 per day:

Turner Tree Service – 2357 Auburn Avenue – Atco, NJ 08004

Vince’s Tree and Landscaping – 307 Brighton Court – Sicklerville, NJ 08081

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Laurel Springs, in the County of Camden, and the State of New Jersey that the above mentioned tree services be designated and approved for the year 2015.

- The motion by Councilman Redstreak was seconded by Councilwoman Mochel, with Letts, McCunney, Mochel, DiGregorio, Cruz and Redstreak in favor, none opposed, and no abstentions.

• **#009-2015 - NAMING TOWING OPERATORS**

**WHEREAS**, according to Borough Ordinance #483:92, the need exists for a Towing Operator; and

**WHEREAS**, RHP Enterprises and Tomkinson Auto Repairs have made application to the Borough of Laurel Springs; and

**WHEREAS**, Police Chief Rabottino has approved the application and all necessary papers have been filed with the Municipal Clerk and the municipal fees paid according to Borough Ordinance.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Laurel Springs, in the County of Camden, and the State of New Jersey that the Towing Operators for the Year 2015 be:

**RHP Enterprises**  
238 White Horse Pike  
Atco, NJ 08004

**Tomkinson Auto Repair**  
503 South White Horse Pike  
Stratford, NJ 08084

- The motion by Councilman Redstreak was seconded by Councilwoman Mochel, with Letts, McCunney, Mochel, DiGregorio, Cruz and Redstreak in favor, none opposed, and no abstentions.

• **#010- APPOINTMENTS FOR THE YEAR 2015**

**BE IT RESOLVED**, by Mayor and Council of the Borough of Laurel Springs, County of Camden, State of New Jersey do hereby approve the appointment of the following Municipal Committees and Employees for 2015:

<u>POSITION</u>	<u>TERM</u>	<u>NAME</u>
<b>ADMINISTRATION</b>		
Borough Administrator	1 year	Kenneth J. Cheeseman
Municipal Clerk	Tenured	Dawn T. Amadio
Deputy Municipal Clerk	1 year	Cathy Sims
Deputy Registrar	1 year	Cathy Sims
Alternate Deputy Registrar	1 year	Michaela Bosler
Administrative File Clerk – Part Time	1 year	Victoria Owens
Administrative Office Clerk – Part Time	1 year	Michaela Bosler
Administrative Support Clerk- When needed	1 year	Darlene Owens
Chief Financial Officer	Tenured	Dean Ciminera
Treasurer	1 year	Dean Ciminera
Deputy Treasurer	1 year	Dawn T. Amadio

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Deputy Treasurer	1 year	Cathy Sims
Deputy Tax Collector	1 year	Dean Ciminera
Tax Collector	SharSA	Jennifer Dukelow
Tax Search Officer	1 year	Jennifer Dukelow
Qualified Purchasing Agent	1 year	Dean Ciminera
Purchasing/Payroll Clerk	1 year	Cathy Sims
<b><u>MUNICIPAL COURT</u></b>		
Municipal Court Judge	2013-2015	Craig Larsen
Municipal Court Administrator	SharSA	Jacqueline Vicari
<b><u>SERVICES</u></b>		
Construction		
Construction Code Official	60 days	Raymond Hallworth
Building Inspector	60 days	Albert Hallworth, IV
Plumbing Inspector	60 days	John Otis
Electrical Inspector	60 days	John Holroyd
Fire Inspector	60 days	John Honer
Construction Secretary	1 year	Michaela Bosler
Public Works		
Public Works Director – Part time	1 year	Kenneth J. Cheeseman
Public Works Foreman – Part time	1 year	Michael Brown
Public Works Employee – part time	1 year	Michael Vitale
Public Works Employee – part time	1 year	Jim Burns
Public Works Employee – part time	1 year	Jodie Sullivan
Public Works Janitorial – part time	1 year	Eric Warner
Public Works Support Personnel	When Needed	Christopher Neville
		Lawrence Winters
		Dave Woeppel
		Larry Neville
		Robert Lickfield
		Paul Fuhs
		Michael DeBlasio
Certified Recycling Professional	1 year	
Sewer Utility		
Utility Fund Collector	1 year	Cathy Sims
Utility Collection Systems Operator	1 year	David J. Kennedy
Code Enforcement		
Zoning Code Enforcement Officer	1 year	Albert O. Hallworth, IV
Property Maintenance Officer	1 year	Kenneth J. Cheeseman
		Lawrence Winters
Code Enforcement Secretary	1 year	Dawn T. Amadio
Fire Safety		
Fire Chief	1 year	Kenneth J. Cheeseman
Fire Official	1 year	Kenneth J. Cheeseman
Fire Safety Inspector	1 year	Lawrence Winters
Emergency Management Council		
Coordinator/Fire Chief	1 year	Kenneth J. Cheeseman
Deputy Coordinator/Police Chief	1 year	Carmen Rabottino
Mayor, Public Official	1 year	Thomas A. Barbera
Public Works	1 year	Kenneth J. Cheeseman
Public Information Officer	1 year	Dawn T. Amadio
Communications Officer	1 year	Craig Reiner
Medical Officer	1 year	Lisa Winchester
Misc. Services		
911 Coordinator	1 year	Craig Reiner
JIF/MEL Safety Director	1 year	Carmen Rabottino
JIF/MEL Fund Commissioner	1 year	Kenneth J. Cheeseman
JIF/MEL Alternate Fund Commissioner	1 year	Thomas A. Barbera
CDBG Representative	1 year	Thomas A. Barbera
CDBG Alternate Representative	1 year	Dean Ciminera
Public Compliance Officer	1 year	Dawn T. Amadio
<b><u>POLICE DEPARTMENT</u></b>		
Police Chief	Tenured/Contractual	Carmen Rabottino

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Sergeant	Tenured/Contractual	Brian Mazziotta
Patrolman	Tenured/Contractual	Michael Wolcott
Patrolman	Tenured/Contractual	Harrison Lickfield
Patrolman	Tenured/Contractual	Steven Casciato
Patrolman	Tenured/Contractual	David Woeppel
Patrolman-Academy		William Mosher
Patrolman-Part Time	1 year	Daniel Davis
Crossing Guards – Part Time	1 year	Jo Ann Weidler
	1 year	Cynthia Cheeseman
	1 year	Kim Brisbin
	1 year	Michael Brown
Crossing Guard – Alternate	1 year	Larry Winters
	1 year	Kenneth J. Cheeseman

**BOARDS AND COMMISSIONS**

Combined Land Use Board

Planning

Zoning

Class I	Cannot vote	Term as Mayor	Thomas A. Barbera
Class II	Regular #1	2015 (1 yr)	Ken Lippincott
Class III	Cannot vote	2015 (1 yr)	Councilman James Redstreak
Class IV	Regular #2	2013-2016 (4 yr)	Eric Hafer
Class IV	Regular #3	2015-2018 (4 yr)	Michael Hoffmann
Class IV	Regular #4	2012-2015 (4 yr)	Roy Kane
Class IV	Regular #5	2015-2018 (4 yr)	Doris Walsh
Class IV	Regular #6	2012-2015 (4 yr)	Michael Mercer
Alternate I	Regular #7	2015 (1 yr)	William Hawk
Alternate II	Alternate	2015-2016 (2 yr)	Ken Weidler
Board Solicitor		1 year	Greg DeMichele
Board Secretary		1 year	Dawn T. Amadio
Recreation Commission			
Recreation Commissioner		2012-2016 (5 yr)	Michael Brown
Recreation Commissioner		2014-2018 (5 yr)	James Nicoludis
Recreation Commissioner		2011-2015 (5 yr)	Joe DiDonato
Recreation Commissioner		2013-2017 (5 yr)	Jerry Straub
Recreation Commissioner		2013-2017 (5 yr)	Paul Bobby
Recreation Commissioner		2014-2018 (5 yr)	Brian Hofacker
Recreation Commissioner		2014-2016 (3 yr)	Paul Bliem
Alternate Commissioner		2015-2016 (2 yr)	Leah Straub
Council Liaison		1 year	Joseph Cruz
Recreation Commission Secretary		1 year	Cathy Sims
Recreation Clerk		1 year	Michaela Bosler
Recreation Support Personnel		1 year	Michael Brown
		1 year	Brian Hofacker
		1 year	Cathy Sims

**COMMITTEES**

Whitman Stafford Executive Committee

President	2015 (1 yr)	Richard Zimmermann
Vice President	2014-2015 (2 yr)	Wayne Bommer
Treasurer/Site Director	2015-2016 (2 yr)	Frederick Lynch
Secretary	2014-2016 (3 yr)	Barbara Bassett
Member	2014-2015 (2 yr)	Brian Hofaker
Member	2015 (1 yr)	Edna Askew
Member	2015 (1 yr)	Barbara Hawk
Member	2015-2017 (3 yr)	Marilyn Lynch
Member	2013-2015 (3 yr)	Dawn T. Amadio
Ordinance Review		
Member	1 year	Thomas Barbera
Member	1 year	James Redstreak
Member	1 year	Kenneth J. Cheeseman
Member	1 year	Carmen Rabottino
Member	1 year	Ken Weidler
Secretary	1 year	Dawn T. Amadio
Laurel Green (Sustainable Jersey)		

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Council Liaison  
Member  
Member  
Member  
Member  
Member/Secretary

James Redstreak  
Ken Cheeseman  
Kendra Mochel  
Mike Brown  
Cathy Sims  
Dawn T. Amadio

Beautification Committee and Sustainable Jersey Creative Team

Member  
Member  
Member  
Member  
Member  
Member  
Member

Patricia Tamburino  
Nancy Sachleben  
Sharon Harris  
Marie Nasuti  
Caroline Redstreak  
Pamela Laurenzi  
Kristen Laurenzi  
Riccardo Veggian

Economic Improvement

Member  
Member  
Member  
Member  
Member

Thomas Barbera  
James Redstreak  
Kenneth J. Cheeseman  
Ken Weidler  
David A. Thatcher

- The motion by Councilman Redstreak was seconded by Councilman McCunney, with Letts, McCunney, Mochel, DiGregorio, Cruz and Redstreak in favor, none opposed, and no abstentions.

• **#011-2015- APPOINTING MUNICIPAL EMERGENCY MANAGEMENT COORDINATOR**

**WHEREAS**, every municipality of the State of New Jersey shall appoint a Municipal Emergency Management Coordinator, from among the residents of the municipality; and

**WHEREAS**, the Borough of Laurel Springs desires to appoint such as required by law;

**WHEREAS**, The Municipal Emergency Management Coordinator shall serve for a term of three years; and

**WHEREAS**, the position of Municipal Emergency Management Coordinator is based on provisions of public laws and directives which carry the force of law;

**NOW, THEREFORE, BE IT RESOLVED** by Mayor and Council of the Borough of Laurel Springs that the appointment of the Municipal Emergency Management Coordinator effective January 1, 2015 through December 31, 2017 be as follows:

Kenneth J. Cheeseman  
621 Tomlinson Avenue

- The motion by Councilman McCunney was seconded by Councilman Letts, with Letts, McCunney, Mochel, DiGregorio, Cruz and Redstreak in favor, none opposed, and no abstentions.

• **#012-2015-AWARDING STATE CONTRACTS**

**WHEREAS**, N.J.S.A. 40A: 11-12 allows municipalities, without advertising for bids, to purchase materials, supplies or equipment under any contract entered into on behalf of the State Department of the Treasury, Division of Purchase and Property;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council, that pursuant to N.J.S.A. 40A11-12, **the following State Contracts be awarded for the year 2015:**

**VENDOR**

Action Office Supplies  
Airgas East, Inc.  
American Asphalt Co.  
AON Consulting Services  
Applied Concepts  
Aramco, Inc.  
Asphalt Paving Systems  
Asplundh Tree Experts  
Bellmawr Truck Repair  
Binder Machinery  
Bridgestone/Firestone  
Carman Dodge  
CDW Government, Inc.  
Charles Becker & Brothers

**PRODUCT**

Office Supplies  
Specialty & Industrial gases  
Road & highway materials  
Health benefits consulting  
Police & homeland security equipment  
Police & homeland security equipment  
Road repairs & Hot-Mix asphalt  
Tree trimming & removal  
Parts & repairs for highway equipment & trucks  
Parts & repairs for road maintenance equipment  
Tires & Tubes  
Police vehicles – sedans & SUV's  
Computer workstations & associated products  
Park & playground equipment & parts

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Cherry Valley Tractor	Lawn & grounds maintenance equipment
Contractor Service	Parts & repairs for lawn & grounds equipment
Day Chevrolet	Police vehicles – SUV's & sedans
DeHart & Sons	Heavy-duty truck parts
Eagle Point Gun	Police & homeland security equipment
ELSAG North America	Police & homeland security equipment
Fastenal Company	Industrial supplies
Flanagan's Auto	Vehicle maintenance & repair services
Fleetparts (NAPA)	Heavy-duty truck parts
Gall's, Inc.	Police & homeland security equipment
Garden State Highway	Street signs & road materials
Genuine Parts Co. (NAPA)	Heavy-duty truck parts
Goodyear Tire Co.	Tires & tubes
Grainger Supplies	Industrial maintenance, repairs & equipment
Hertrich Fleet Services	Passenger vehicles & light-duty trucks
Hewlett Packard	Computer workstations & associated products
Hoover & Sons	Repair services & parts for heavy duty trucks
Houpert Truck Service	Vehicle maintenance & repair services
International Salt Co.	Rock salt & sodium chloride
Interstate Arms Corp.	Police & homeland security equipment
Johnson & Towers	Repair services & parts for heavy duty trucks
Konica-Minolta	Reproduction equipment
Lanigan Associates	Police & homeland security equipment
Lexis Nexis	Data access services
Liberty Parks & Playgrounds	Parks & playgrounds equipment
Majestic Oil	Fuel Oil & Gasoline
Major Police Supply	Police & homeland security equipment
Mall Chevrolet	Police vehicles – SUV's & sedans
Marturano Co., Inc.	Playground equipment
Matthew Bender & Co.	NJ Register & NJ Code publications
Mechanics Auto Parts (NAPA)	Heavy-duty truck parts
Mercer Spring	Parts & repairs for highway equipment & trucks
Motorola Corp.	Radio communication supplies & equipment
Mr. Tire Auto Center	Tires & tubes
Municipal Emergency Services	Police & homeland security equipment
Oakwood Uniforms	Protective clothing & footwear
Old Dominion Brush	Parts & repairs for road maintenance equipment
Pardo's Truck Service	Heavy-duty vehicle parts
Pitney Bowes	Mailroom maintenance & equipment
Public Safety Outfitters	Police & homeland security equipment
Quality Communications	Radio communication supplies & equipment
Ricoh Corporation	Reproduction equipment
Riggins Inc.	Fuel oil & gasoline
Service Tire Truck Ctr (Goodyear)	Tires & tubes
Sig Sauer, Inc.	Police & homeland security equipment
Sound Off, Inc.	Police & homeland security equipment
Staples Business Advantage	Office supplies
Stewart Business Systems	Reproduction equipment
Storr Tractor	Lawn & grounds equipment parts & repairs
Tactical Public Safety	Police & homeland security equipment
Taser International	Police & homeland security equipment
Tire Corral (Goodyear)	Tires & tubes
Transaxle Corp.	Parts & repairs for highway equipment
Turf Equipment Supply	Lawn & grounds equipment parts & repairs
Verizon	Telecommunication data services
Vespia Tire Center (Goodyear)	Tires & tubes
W.B. Mason, Inc.	Office supplies
West Publishing	Data access services
Winner Ford	Police vehicles, sedans & SUV's

**BE IT FURTHER RESOLVED** that this list may be amended or supplemented from time to time, as the Mayor and Borough Council deem necessary.

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- The motion by Councilman Redstreak was seconded by Councilwoman Mochel, with Letts, McCunney, Mochel, DiGregorio, Cruz and Redstreak in favor, none opposed, and no abstentions.
- **#13-2015- DETERMINING RATE OF INTEREST AND ADDITIONAL PENALTIES ON DELINQUENT TAXES**

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Laurel Springs, County of Camden and State of New Jersey that **8% interest per annum** shall be charged on all delinquent taxes, as well as delinquent local improvements, assessments and sewer rents for the year 2013 except that **18% interest per annum** shall be charged whenever the accumulated charges exceed the total sum of \$1,500.00 against any particular property and further, that the Borough of Laurel Springs shall allow an additional **grace period of ten (10) days** before the imposition of said interest charges on delinquent taxes in accordance with NJSA 54:4-67.

**BE IT ALSO RESOLVED** that in addition to all other penalties, interest and other charges permitted by New Jersey State Law, rule of regulation and/or otherwise fixed by resolution or ordinance by the Mayor and Borough Council of Laurel Springs, a penalty shall be fixed to each delinquent tax and/or other municipal charges account whose delinquent balance on December 31 of each calendar year is in excess of \$10,000.00. The amount of such penalty shall be fixed by resolution of the Borough Council in accordance with NJSA 54:4-67, provided however, that the rate of such penalty on the date this section becomes effective shall be 6% of the delinquency balance on December 31 of the current year. For the purposes of this section, the term "delinquency balance" shall mean the sum of all taxes, municipal charges, interest and previously assessed penalties due on a given tax parcel or parcels under the same tax and/or other municipal charges account covering any number of quarters or years.
- The motion by Councilman Redstreak was seconded by Councilwoman Mochel, with Letts, McCunney, Mochel, DiGregorio, Cruz and Redstreak in favor, none opposed, and no abstentions.
- **#014-2015- DESIGNATING SIGNATURES ON CHECKS DRAWN ON BOROUGH FUNDS**

**BE IT RESOLVED**, by Mayor and Council of the Borough of Laurel Springs, that for the year 2014, the signatures of the following Borough Officials shall appear on all checks and drafts drawn on the Borough funds for the following accounts:

  - General Account - Mayor/Municipal Clerk/CFO/Deputy Treasurer/Borough Administrator (Two of four)
  - Payroll Account - Deputy Treasurer/Municipal Clerk/CFO /Mayor/Borough Administrator (Two of four)
  - Dog Account - CFO/Deputy Treasurer/Municipal Clerk/Mayor/Borough Administrator(Two of four)
  - Recreation Commission Account - CFO/Deputy Treasurer/Municipal Clerk/Mayor/Borough Administrator(Two of four)
  - Escrow Trust Account - CFO/Deputy Treasurer/Municipal Clerk/Mayor/Borough Administrator(Two of four)
  - Special Law Enforcement Account – CFO/Deputy Treasurer/Municipal Clerk/Mayor/Borough Administrator (One of four)
  - Unemployment Reimbursement Account - CFO/Deputy Treasurer/Municipal Clerk /Mayor/Borough Administrator (One of four)
  - Tax Title Lien Redemption Account - Tax Collector, Deputy Tax Collector, CFO, Deputy Treasurer, Borough Administrator (One of four)
  - Capital Account - Mayor/Municipal Clerk/CFO/Deputy Treasurer/Borough Administrator(Two of four)
  - Police Donations Account – Mayor/Municipal Clerk/CFO/Deputy Treasurer/Borough Administrator(One of four)
  - Public Defender Trust Fund – CFO/Deputy Treasurer/Municipal Clerk/Mayor/Borough Administrator(Two of four)
  - Outside Police Services Account – Mayor/Municipal Clerk/CFO/Deputy Treasurer/Borough Administrator(two of four)
  - Municipal Court/Bail Account & Regular Account - Court Administrator & Deputy Court Administrator
  - Sewer Utility Fund - Utility Collector/CFO/Deputy Treasurer/Mayor/Borough Administrator(Two of four)
  - Sewer Capital Fund – CFO/Utility Collector/Deputy Treasurer/Borough Administrator(Two of three)

**BE IT FURTHER RESOLVED**, that all depositories of Borough Funds shall be notified by copy of this resolution that only check drafts which contain signatures of such Borough Officials shall be honored for the year 2015, unless otherwise instructed by such resolution of the Mayor and Council of the Borough of Laurel Springs, as may hereafter be adopted.

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- The motion by Councilman Redstreak was seconded by Councilwoman Mochel, with Letts, McCunney, Mochel, DiGregorio, Cruz and Redstreak in favor, none opposed, and no abstentions.
- **#015-2015- GRANTING PERMISSION TO PAY CERTAIN BILLS PRIOR TO COUNCIL MEETINGS**  
**WHEREAS**, payment of certain bills is occasionally needed prior to the Regular Meeting of Mayor and Council.  
**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Laurel Springs that the Mayor, Clerk, Deputy Treasurer, and Chief Financial Officer are hereby authorized to sign checks for the following purpose subject to approval at the next meeting of Council:
  1. Petty Cash - not to exceed \$500.00. Maximum of \$60.00 to be disbursed at any one time
  2. County Taxes if the Council Meeting takes place after the 15th of the month when payment is due
  3. School Taxes of the Board of Education if it is in need of money that is normally due during the month
  4. Payrolls
  5. New Jersey State Health Benefits and insurance premiums
  6. Social Security
  7. Unemployment Benefits Reimbursement
  8. Any contractual obligations
  9. All escrow monies
  10. Refund of certified check received by Clerk for Street Opening permit once street is returned to its original condition.
  11. Utility Bills
  12. Tax liens to CCMUA
  13. Refund of deposit rental of Jack H. Hagen Community Center
  14. Bulk mailings: Fee, postage, printing
  15. Trust a/c Expenditures
- The motion by Councilman Redstreak was seconded by Councilwoman Mochel, with Letts, McCunney, Mochel, DiGregorio, Cruz and Redstreak in favor, none opposed, and no abstentions.
- **#016-2015- APPOINTING A QUALIFIED PURCHASING AGENT AND INCREASING THE BID THRESHHOLD TO \$36,000 PURSUANT TO N.J.S.A. 40A:11-3(A)**  
**WHEREAS**, Contracting units that have appointed a Qualified Purchasing Agent pursuant to N.J.S.A. 40A:11-9(b) and take advantage of a higher bid threshold pursuant to N.J.S.A. 40A:11-3(a), can have their maximum bid threshold increased from \$29,000 to \$36,000.  
**WHEREAS**, N.J.A.C. 5:34-5 et seq. establishes the criteria for certification of a Qualified Purchasing Agent; and  
**WHEREAS**, Dean Ciminera possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services; and  
**WHEREAS**, the Borough of Laurel Springs desires to increase the bid threshold as provided;  
**NOW, THEREFORE, BE IT RESOLVED**, that the governing body of the Borough of Laurel Springs hereby increases its bid threshold to \$36,000; and  
**BE IT FURTHER RESOLVED**, that the governing body hereby appoints Dean Ciminera as the Qualified Purchasing Agent to exercise the duties of a purchasing agent with specific relevance to the authority, responsibility and accountability of the purchasing activity of the Borough of Laurel Springs; and  
**BE IT FINALLY RESOLVED**, that the Municipal Clerk of the Borough of Laurel Springs is hereby directed to forward a certified copy of the resolution and copy of Dean Ciminera's certification to the Director of the Division of Local Government Services.
- The motion by Councilman Redstreak was seconded by Councilwoman Mochel, with Letts, McCunney, Mochel, DiGregorio, Cruz and Redstreak in favor, none opposed, and no abstentions.
- **#017-2015- AUTHORIZING DENISE CAMPELL, CTA, TAX ASSESSOR TO FILE TAX APPEALS, ASSESSOR'S APPEALS AND ROLL BACK TAX APPEALS ON BEHALF OF THE BOROUGH**  
**WHEREAS**, it is necessary for the Borough Tax Assessor to file and settle Tax Appeals and Roll Back Appeals on behalf of the Borough of Laurel Springs for the 2014 tax year.  
**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Laurel Springs that Denise Campbell, Tax Assessor, is hereby authorized to file and settle Tax Appeals, Assessor's Appeals and Roll Back Tax Appeals on behalf of the Borough of Laurel Springs for the 2015 tax year.  
**BE IT FURTHER RESOLVED** that a copy of this resolution shall be forwarded to the Camden County Board of Taxation Administrator and the Tax Assessor.
- The motion by Councilman Redstreak was seconded by Councilwoman Mochel, with Letts, McCunney, Mochel, DiGregorio, Cruz and Redstreak in favor, none opposed, and no abstentions.

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• **#018-2015-ADOPTING CASH MANAGEMENT PLAN**

WHEREAS, N.J.S.A. 40A: 5-14 requires every municipality to adopt a Cash Management Plan on an annual basis;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Laurel Springs, County of Camden, State of New Jersey, that the following requirements be a part of the 2015 Cash Management Plan, and be adhered to:

I. Cash Management and Investment Objectives

- A. Preservation of capital;
- B. Adequate safekeeping of assets;
- C. Maintenance of liquidity to meet operating needs;
- D. Diversification of the Township's portfolio to minimize risks associated with individual investments.

II. Designation of Official Depositories

- A. The following banks are hereby designated as legal depositories for all municipal funds:
  1. TD Bank
  2. PNC Bank
  3. Republic Bank
  4. Fulton Bank
  5. New Jersey State Cash Management Fund
- B. Each depository must submit to the Chief Financial Officer a copy of the Governmental Unit Deposit Protection Act (GUDPA) notification of eligibility, which is filed semi-annually with the Department of Banking each June 30th and December 31st;
- C. This list may be amended or supplemented from time to time as the Mayor and Borough Council deem necessary.

III. Cash Management

- A. All municipal funds received by any official or employee shall be either deposited within 48 hours to an account in the name of the Borough of Laurel Springs, or shall be turned over to the Chief Financial Officer or the Deputy Treasurer within 48 hours of receipt, in accordance with N.J.S.A. 40A: 5-15;
- B. The Chief Financial Officer shall minimize any accumulated idle cash in checking accounts, by assuring that excess balances are promptly swept into the investment portfolio;
- C. Investment decisions shall be guided by the cash flow projections prepared by the Chief Financial Officer;
- D. Change Funds and Petty Cash Funds are not required to be maintained in interest-bearing accounts.

IV. Permissible Investments

- A. Bonds or other obligations of the United States of America, or obligations guaranteed by the United States of America;
- B. Government money market mutual funds;
- C. Any federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors;
- D. Bonds or other obligations of the local unit, or school districts of which the local unit is a part;
- E. Any other obligations with maturities not exceeding 397 days, as permitted by the Division of Investments;
- F. Local Government investment pools;
- G. New Jersey State Cash Management Fund;
- H. Repurchase agreements of fully collateralized securities.

V. Authority for Investment Management - The Chief Financial Officer is authorized and directed to make investments on behalf of the Borough. All investment decisions shall be consistent with this plan, and all appropriate regulatory constraints.

VI. Safekeeping - Securities purchased on behalf of the Borough shall be delivered electronically or physically to the Borough's custodial bank, which shall maintain custodial and/or safekeeping accounts for such securities on behalf of the Borough.

VII. Procedures for Disbursement of Funds

- A. Payments shall be prepared by the Chief Financial Officer and/or the Deputy Treasurer and submitted to the Borough Council for their approval;
- B. No municipal funds shall be disbursed by the Chief Financial Officer or Deputy Treasurer prior to approval of the Borough Council, except for:
  1. Debt Service payments;
  2. Investments;
  3. Payroll turnovers to agency accounts;

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C. Tax payments to the other local taxing agencies, shall be made in accordance with schedules provided by each taxing district;

D. Checks approved for payment shall be signed by any two of the following 1) the Mayor, 2) the Chief Financial Officer, 3) the Borough Clerk, or 4) the Deputy Borough Clerk/Deputy Treasurer. All signatures must be an original signature;

E. Checks paid from the following accounts are permitted to have only one signature:

1. Tax Title Lien Redemption Account;
2. Municipal Court & Bail Accounts;
3. Clerk Election Account;

F. Wire transfers and Automated Clearing House (ACH) payments are to be made by either the Chief Financial Officer, the Borough Clerk or the Deputy Borough Clerk/Deputy Treasurer.

**VIII. Reporting**

A. The Chief Financial Officer shall report to the Borough Council all purchases of investments in accordance with N.J.S.A. 40A: 5-15.2;

B. The Chief Financial Officer shall also report to the Borough Council the available cash balances in each fund and/or bank account.

**IX. Audit**

A. This Cash Management Plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A: 5-14.

- The motion by Councilman Redstreak was seconded by Councilwoman Mochel, with Letts, McCunney, Mochel, DiGregorio, Cruz and Redstreak in favor, none opposed, and no abstentions.

• **#019-2015- DESIGNATING NEWSPAPERS FOR LEGAL NOTICES**

**BE IT RESOLVED**, by Mayor and Council of the Borough of Laurel Springs, that during the year 2015, the following newspapers are hereby designated for the advertising of the legal notices and advertisements:

Courier-Post  
Central Record

- The motion by Councilman Redstreak was seconded by Councilwoman Mochel, with Letts, McCunney, Mochel, DiGregorio, and Redstreak in favor, none opposed, and no abstentions.

• **#020-2015- DESIGNATING COUNCIL MEETING NIGHTS**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Laurel Springs that the Regular Meetings of Mayor and Council shall be held on the second Monday of each month at 7:00 P.M. commencing with Monday, February 9, 2015, and shall be held at the Borough Hall, 135 Broadway, Laurel Springs, NJ, except the month of October, when the Regular Meeting shall be held on the first Monday, October 5, 2015; and

**BE IT FURTHER RESOLVED**, that the Work Session Meetings of Mayor and Council shall be held on the fourth Monday of each month at 7:00 P.M. commencing with Monday, January 26, 2015 and shall be held at the Borough Hall, 135 Broadway, Laurel Springs, NJ.

**BE FURTHER RESOLVED**, that there be no Work Session Meetings of Mayor and Council in the months of May, June, July and August.

- The motion by Councilman Redstreak was seconded by Councilwoman Mochel, with Letts, McCunney, Mochel, DiGregorio, Cruz and Redstreak in favor, none opposed, and no abstentions.

• **#021-2015- AUTHORIZING SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF LAUREL SPRINGS AND THE BOROUGH OF MAGNOLIA FOR MUNICIPAL COURT ADMINISTRATOR FOR THE YEAR 2015**

**WHEREAS**, the Borough of Magnolia (Magnolia) and the Borough of Laurel Springs (Laurel Springs) are both municipal entities located within the County of Camden, State of New Jersey; and

**WHEREAS**, Magnolia and Laurel Springs wish to enter into a Shared Services Agreement whereby Laurel Springs would aid and assist Magnolia in employing a Municipal Court Administrator to perform all required Municipal Court duties; and

**WHEREAS**, Laurel Springs is able to provide said services in consideration of the mutual promises set forth in the attached agreement;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Laurel Springs that the Mayor and Clerk be authorized to execute the Shared Service Agreement setting forth the provisions of services provided and payments to be rendered.

- The motion by Councilman Redstreak was seconded by Councilwoman Mochel, with Letts, McCunney, Mochel, DiGregorio, Cruz and Redstreak in favor, none opposed, and no abstentions.

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- **#022-2015- AUTHORIZING SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF LAUREL SPRINGS AND THE BOROUGH OF HI-NELLA RELATIVE TO THE USE OF VERIZON WIRELESS POLICE MODEMS BY THE BOROUGH OF HI-NELLA**

**WHEREAS**, the Borough of Hi-Nella (Hi-Nella) and the Borough of Laurel Springs (Laurel Springs) are both municipal entities located in Camden County, New Jersey, and

**WHEREAS**, Hi-Nella and Laurel Springs wish to enter into a Shared Services Agreement whereby Laurel Springs would aid and assist Hi-Nella in obtaining wireless police modems for use by the Hi-Nella Police Department; and

**WHEREAS**, Hi-Nella and Laurel Springs intend by virtue of a Shared Service Agreement herewith attached to set forth the terms and conditions of the agreement and the proper public officials of each Borough have been directed and authorized to execute this Shared Services Agreement pursuant to Resolutions of their respective governing bodies.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Clerk of the Borough of Laurel Springs be authorized to execute the Shared Service Agreements setting forth the provisions of services provided and payments rendered.

  - The motion by Councilman Redstreak was seconded by Councilwoman Mochel, with Letts, McCunney, Mochel, DiGregorio, Cruz and Redstreak in favor, none opposed, and no abstentions.
  
- **#023-2015-APPROVING SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF PINE VALLEY AND THE BOROUGH OF LAUREL SPRINGS FOR CERTIFIED RECYCLING PROFESSIONAL (CRP) TO PREPARE ANNUAL RECYCLING TONNAGE REPORT**

**WHEREAS**, each New Jersey Municipality is required to have mandatory Annual Recycling Tonnage Reports approved and “signed” by a Certified Recycling Professional (hereinafter CRP); and

**WHEREAS**, the Borough of Laurel Springs, by ordinance, has duly enacted a recycling plan for all recyclable materials as designated by the Camden County Solid Waste Management Plan and amendments thereto; and

**WHEREAS**, the Borough of Pine Valley is desirous of retaining CRP services of the Borough of Laurel Springs for preparation, to be signed by a NJ Certified Recycling Professional, of said Annual Recycling Tonnage Report; and

**WHEREAS**, the award of this contract to the Borough of Laurel Springs pursuant to N.J.S.A. Section 12:1E-99.14 is an exception to the bidding requirements as set forth in the “Local Public Contracts Law” pursuant to N.J.S.A. Section 40A:11-5(2).

**NOW THEREFORE, BE IT RESOLVED**, that in consideration of the terms, conditions, mutual benefits and covenants hereinafter set forth, the Borough of Pine Valley and the Borough of Laurel Springs agree to the following terms:

  - 1) Borough of Pine Valley shall retain the services of the Borough of Laurel Springs for a CRP that will be responsible for preparing the mandatory annual municipal recycling tonnage report, as provided in the Camden County Solid Waste Management Plan, and with the State of New Jersey.
  - 2) It is understood that the responsibility for the accuracy of all tonnage and materials reported lies with the designated preparer of the Recycling Tonnage Report, regardless if it is a municipal representative, or aforementioned CRP.
  - 3) It is the Borough of Pine Valley’s responsibility to retain the appropriate documentation for five years in the event of a field review.
  - 4) The Borough of Pine Valley reserves the right to reasonably amend the specifications of this Agreement by giving thirty (30) days written notifications to the Borough of Laurel Springs of any changes thereto.
  - 5) The Borough of Pine Valley shall pay a fee of \$500.00 for the CRP’s service to Laurel Springs Borough. The Borough of Pine Valley will pay all invoices within thirty (30) days.
  - 6) This agreement is the entire agreement between Borough of Pine Valley and the Borough of Laurel Springs and supersedes all previous agreements and discussions. Any amendments hereto must be in writing and must be duly executed by the Borough of Pine Valley and the Borough of Laurel Springs to become effective.
  - 7) This agreement will be entirely performed within the State of New Jersey and it shall be construed in accordance with the laws thereof.
  - 8) If any provisions of this Agreement are determined by a court of competent jurisdiction to be illegal, void, or unconstitutional, the remainder of this agreement shall continue in full force and effect.
  - The motion by Councilman Redstreak was seconded by Councilwoman Mochel, with Letts, McCunney, Mochel, DiGregorio, Cruz and Redstreak in favor, none opposed, and no abstentions.

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- **#024-2015- AUTHORIZING SHARED SERVICES AGREEMENT WITH THE COUNTY OF CAMDEN FOR ANIMAL CONTROL SERVICES**

**WHEREAS**, the Borough of Laurel Springs wishes to participate as a member within a joint municipal animal control group; and

**WHEREAS**, the County of Camden, Department of Central Service, Shared Services Division is willing to act as the coordinator of a joint municipal animal control group, to provide uniform, comprehensive animal control services for a term commencing January 1, 2015 through December 31, 2015; and

**WHEREAS**, the Borough of Laurel Springs shall pay to the County of Camden \$4,515.00 for the term of the contract in equal amounts of \$376.00 per month.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Laurel Springs, County of Camden, authorize the Mayor and Municipal Clerk to sign a Shared Services Agreement with the County of Camden for Animal Control Services.
- The motion by Councilman Redstreak was seconded by Councilwoman Mochel, with Letts, McCunney, Mochel, DiGregorio, Cruz and Redstreak in favor, none opposed, and no abstentions.
- **#025-2014 – APPROVING SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF PINE VALLEY AND THE BOROUGH OF LAUREL SPRINGS FOR CERTIFIED RECYCLING PROFESSIONAL (CRP) TO PREPARE ANNUAL RECYCLING TONNAGE REPORT**

**WHEREAS**, each New Jersey Municipality is required to have mandatory Annual Recycling Tonnage Reports approved and “signed” by a Certified Recycling Professional (hereinafter CRP); and

**WHEREAS**, the Borough of Laurel Springs, by ordinance, has duly enacted a recycling plan for all recyclable materials as designated by the Camden County Solid Waste Management Plan and amendments thereto; and

**WHEREAS**, the Borough of Pine Valley is desirous of retaining CRP services of the Borough of Laurel Springs for preparation, to be signed by Eric Warner, a NJ Certified Recycling Professional, of said Annual Recycling Tonnage Report; and

**WHEREAS**, the award of this contract to the Borough of Laurel Springs pursuant to N.J.S.A. Section 12:1E-99.14 is an exception to the bidding requirements as set forth in the “Local Public Contracts Law” pursuant to N.J.S.A. Section 40A:11-5(2).

**NOW THEREFORE, BE IT RESOLVED**, that in consideration of the terms, conditions, mutual benefits and covenants hereinafter set forth, the Borough of Pine Valley and the Borough of Laurel Springs agree to the following terms:
- Borough of Pine Valley shall retain the services of the Borough of Laurel Springs for a CRP that will be responsible for preparing the mandatory annual municipal recycling tonnage report, as provided in the Camden County Solid Waste Management Plan, and with the State of New Jersey.
- It is understood that the responsibility for the accuracy of all tonnage and materials reported lies with the designated preparer of the Recycling Tonnage Report, regardless if it is a municipal representative, or aforementioned CRP. The Borough of Pine Valley designates Eric Warner, NJ Certified Recycling Professional, as the preparer of the report. The report preparer is responsible should the NJDEP audit the report submitted.
- It is the Borough of Pine Valley’s responsibility to retain the appropriate documentation for five years in the event of a field review.
- The Borough of Pine Valley reserves the right to reasonably amend the specifications of this Agreement by giving thirty (30) days written notifications to the Borough of Laurel Springs of any changes thereto.
- The Borough of Pine Valley shall pay a fee of \$500.00 for the CRP’s service to Laurel Springs Borough. The Borough of Pine Valley will pay all invoices within thirty (30) days.
- This agreement is the entire agreement between Borough of Pine Valley and the Borough of Laurel Springs and supersedes all previous agreements and discussions. Any amendments hereto must be in writing and must be duly executed by the Borough of Pine Valley and the Borough of Laurel Springs to become effective.
- This agreement will be entirely performed within the State of New Jersey and it shall be construed in accordance with the laws thereof.
- If any provisions of this Agreement are determined by a court of competent jurisdiction to be illegal, void, or unconstitutional, the remainder of this agreement shall continue in full force and effect.
- The motion by Councilman Redstreak was seconded by Councilman Mochel, with Letts, McCunney, Mochel, DiGregorio, Cruz and Redstreak in favor, none opposed, and no abstentions.
- **RESOLVED TO PAY \$294,809.46 FROM CURRENT ACCOUNT AND \$21,279.109 FROM TRUST AND CAPITAL ACCOUNTS**
- The motion to approve by Councilman Redstreak was seconded by Councilman McCunney, with Letts, McCunney, Mochel, DiGregorio, Cruz and Redstreak in favor, none opposed and no abstentions.

**REORGANIZATION MEETING  
MAYOR AND COUNCIL OF THE BOROUGH OF LAUREL SPRINGS  
MONDAY, JANUARY 5, 2015  
AT 7:00 P.M. IN THE BOROUGH HALL  
MAYOR THOMAS BARBERA PRESIDING  
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**PRESIDENT OF COUNCIL** – A motion was made by Councilman McCunney to nominate Councilman James Redstreak for Council President. No other nominations were received. The motion to appoint James Redstreak as Council President by Councilman McCunney was seconded by Councilwoman DiGregorio with Letts, McCunney, Mochel, DiGregorio, Cruz and Redstreak in favor, none opposed and no abstentions.

**APPOINTMENT OF DEPARTMENT DIRECTORS** – Mayor Barbera made the following appointments for the following departments:

- Public Works, Services, Boards - Councilman Redstreak
- Public Buildings and Grounds - Councilman McCunney
- Recreation - Councilman Cruz
- Administration and Finance - Councilman Letts
- Police and Fire - Councilwoman Mochel
- Deputy Director of Public Safety – Councilman McCunney
- Municipal Court - Councilwoman DiGregorio

**CORRESPONDENCE** –

- From Bowman & Company sponsoring Municipal Budget Process Seminar

**ANNOUNCEMENTS**

- Dog Licenses are due during the months of January and February 2015
- LSYA Baseball/Softball signup Tuesday, January 6, 13, 20, 6 – 8 pm at the Recreation Center.
- The Recreation Commission meets Wednesday, January 7, 2015, 7 pm at the Recreation Center
- Christmas Tree Throwing Contest, Saturday, January 10, 1 pm at the Ball field
- The Whitman Stafford Farmhouse Committee, Tuesday, January 13, 7 pm in the Farmhouse.
- The Combined Land Use Board meets Thursday, January 15, 2015, 7 pm in Borough Hall.
- Borough Offices closed Monday, January 19, 2015 in observance of Martin Luther King Day.
- The School Board meets Wednesday, January 21, 2015, 7 pm at Laurel Springs School.
- Work Session meeting of Mayor and Council will be held Monday, January 26, 2015, 7:00 p.m.
- Rabies and Licensing Clinic will be held Saturday, January 31, 2015 from 10:00 a.m. to 11:00 a.m. at the Fire Station.

**PUBLIC SESSION** – Mayor Barbera opened the meeting to the Public. There being none, he closed the meeting to the public.

Freeholder Gentek – offered congratulations to Councilman Cruz on becoming a new member of Council, reflecting on her own days serving as an elected official in a municipality. She offered these assistance of the Freeholder Board saying how much she enjoyed coming to Laurel Springs.

State Assemblywoman Mosquera – Thanked the members of Council for their service, dedication and love for their town and putting their residents first. She thanked the residents of Laurel Springs saying they should be proud of the town they contribute towards.

State Senator Madden – offered Happy New Year wishes. Welcomed Councilman Cruz to the ranks of elected officials and reviewed upcoming matters pending in Trenton with regard to the State Government, offering the help of the State legislators to the citizens of Laurel Springs.

**BENEDICTION – PASTOR DAVE MELDRUM – LAUREL SPRINGS BAPTIST CHURCH**

**ADJOURNMENT**–Upon the motion of Councilman Redstreak, which was seconded by Councilwoman Mochel, the meeting was adjourned at 7:28 p.m.

Respectfully submitted,

Dawn T. Amadio, RMC  
Municipal Clerk