



State of New Jersey Local Government Services

Year: **Municipal User Friendly Budget**

MUNICIPALITY:

Municode: **Filename:**

Website:

Phone Number:

Mailing Address:

[Email the UFB if not using Outlook](#)

Municipality: **State:** **Zip:**

Mayor

First Name	Middle Name	Last Name	Term Expires	Business Email
Thomas		Barbera	12/31/2018	tbarbera@laurelsprings-nj.com

Chief Administrative Officer

Ken		Cheeseman		kcheeseman@laurelsprings-nj.com
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Chief Financial Officer

Dean		Ciminera		dciminera@voorheesnj.com
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Municipal Clerk

Dawn		Amadio		dawn@laurelsprings-nj.com
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Registered Municipal Accountant

Kirk		Applegate		kapplegate@bowmanllp.com
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Governing Body Members

First Name	Middle Name	Last Name	Term Expires	Business Email
James		Redstreak	12/31/2018	jredstreak@laurelsprings-nj.com
Susan		DiGregorio	12/31/2018	sdigregorio@laurelsprings-nj.com
Kendra		Mochel	12/31/2016	kmochel@laurelsprings-nj.com
Eugene		Letts	12/31/2016	gletts@laurelsprings-nj.com
Richard		McCunney	12/31/2017	rmccunney@laurelsprings-nj.com
Joseph		Cruz	12/31/2017	jcruz@laurelsprings-nj.com



USER FRIENDLY BUDGET SECTION - ANTICIPATED REVENUE SUMMARY (ALL OPERATING FUNDS)

FCOA		% Difference Current vs. Prior Year	\$ Difference Current vs. Prior Year	Total Realized Revenue (Prior Year)	Total Anticipated Revenue (Current Year)	General Budget	Open Space Budget	Sewer Utility	Utility	Utility	Utility	Utility	Utility
08	Surplus	60.39%	\$117,848.00	\$195,152.00	\$313,000.00	\$299,000.00		\$14,000.00					
08	Local Revenue	-15.95%	(\$49,094.75)	\$307,894.75	\$258,800.00	\$107,800.00		\$151,000.00					
09	State Aid (without offsetting appropriation)	0.00%	\$0.00	\$318,210.00	\$318,210.00	\$318,210.00							
08	Uniform Construction Code Fees	-17.32%	(\$2,723.00)	\$15,723.00	\$13,000.00	\$13,000.00							
	Special Revenue Items w/ Prior Written Consent												
11	Shared Services Agreements	-10.80%	(\$6,400.36)	\$59,279.36	\$52,879.00	\$52,879.00							
08	Additional Revenue Offset by Appropriations	#DIV/0!	\$0.00		\$0.00								
10	Public and Private Revenue	-50.49%	(\$58,249.37)	\$115,372.08	\$57,122.71	\$57,122.71							
08	Other Special Items	-18.47%	(\$12,458.21)	\$67,458.21	\$55,000.00	\$55,000.00							
15	Receipts from Delinquent Taxes	8.15%	\$9,069.84	\$111,218.45	\$120,288.29	\$120,288.29							
	Amount to be raised by taxation												
07	Local Tax for Municipal Purposes	-6.01%	(\$117,151.48)	\$1,950,851.48	\$1,833,700.00	\$1,833,700.00							
07	Minimum Library Tax	#DIV/0!	\$0.00		\$0.00								
54	Open Space Levy Tax	#DIV/0!	\$0.00		\$0.00								
07	Addition to Local District School Tax	#DIV/0!	\$0.00		\$0.00								
08	Deficit General Budget	#DIV/0!	\$0.00		\$0.00								
	Total	-3.79%	(\$119,159.33)	\$3,141,159.33	\$3,022,000.00	\$2,857,000.00	\$0.00	\$165,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

USER FRIENDLY BUDGET SECTION - APPROPRIATIONS SUMMARY (ALL OPERATING FUNDS)

FCOA	Budgeted Positions		% Difference Current v. Prior Year	\$ Difference Current v. Prior Year	Total Modified Appropriation for Service Type (Prior Year)	Total Appropriation for Service Type (Current Year)	General Budget	Public&Private Offsets	Open Space Budget	Sewer Utility	Utility	Utility	Utility	Utility	Utility	
	Full-Time	Part-Time														
20	General Government	0.00	8.00	15.15%	\$33,500.00	\$221,100.00	\$254,600.00									
21	Land-Use Administration	0.00	3.00	37.50%	\$4,200.00	\$11,200.00	\$15,400.00									
22	Uniform Construction Code		1.00	-63.58%	(\$9,600.00)	\$15,100.00	\$5,500.00									
23	Insurance			-1.35%	(\$4,000.00)	\$296,000.00	\$292,000.00									
25	Public Safety	7.00	7.00	1.36%	\$9,310.64	\$684,389.36	\$693,700.00	\$82,400.00								
26	Public Works	0.00	11.00	103.67%	\$159,939.99	\$154,282.72	\$314,222.71	\$154,600.00	\$2,122.71	\$157,500.00						
27	Health and Human Services	0.00	2.00	4.38%	\$1,600.00	\$36,500.00	\$38,100.00	\$8,100.00	\$30,000.00							
28	Parks and Recreation	0.00	2.00	-88.93%	(\$45,800.00)	\$51,500.00	\$5,700.00									
29	Education (including Library)			#DIV/0!	\$47,952.00	\$47,952.00	\$47,952.00									
30	Unclassified			-73.12%	(\$48,952.00)	\$66,952.00	\$18,000.00									
31	Utilities and Bulk Purchases			3.09%	\$4,200.00	\$135,800.00	\$140,000.00									
32	Landfill / Solid Waste Disposal			0.15%	\$100.00	\$65,500.00	\$65,600.00									
35	Contingency			#DIV/0!	\$0.00	\$0.00	\$0.00									
36	Statutory Expenditures			-6.40%	(\$14,000.00)	\$218,800.00	\$204,800.00			\$2,500.00						
37	Judgements			#DIV/0!	\$0.00	\$0.00	\$0.00									
42	Shared Services		5.00	3.15%	\$5,803.10	\$184,375.90	\$190,179.00									
43	Court and Public Defender		2.00	-9.41%	(\$2,700.00)	\$28,700.00	\$26,000.00									
44	Capital			6.67%	\$1,000.00	\$15,000.00	\$16,000.00			\$1,000.00						
45	Debt			38.95%	\$117,244.24	\$301,002.05	\$418,246.29			\$4,000.00						
46	Deferred Charges			80.00%	\$4,000.00	\$5,000.00	\$9,000.00									
48	Debt - Type 1 School District			#DIV/0!	\$0.00	\$0.00	\$0.00									
50	Reserve for Uncollected Taxes			-4.47%	(\$12,500.00)	\$279,500.00	\$267,000.00									
55	Surplus General Budget			#DIV/0!	\$0.00	\$0.00	\$0.00									
	Total	7.00	41.00	9.07%	\$251,297.97	\$2,770,702.03	\$3,022,000.00	\$2,742,477.29	\$114,522.71	\$0.00	\$165,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

ASSESSED PROPERTY VALUATIONS - EXEMPT PROPERTY - PROPERTY TAX APPEAL DATA

<u>Property Tax Assessments - Taxable Properties (October 1, 2015 Value)</u>				<u>Property Tax Assessments - Exempt Properties (October 1, 2015 Value)</u>			
	# of Parcels	Assessed Value	% of Total		# of Parcels	Assessed Value	% of Total
1 Vacant Land	14	\$434,500.00	0.56%	15A Public Schools	1	\$1,221,700.00	22.58%
2 Residential	631	\$68,549,724.00	88.36%	15B Other Schools			0.00%
3A/3B Farm			0.00%	15C Public Property	20	\$1,943,500.00	35.91%
4A Commercial	37	\$6,784,050.00	8.74%	15D Church and Charities	8	\$1,527,700.00	28.23%
4B Industrial			0.00%	15E Cemeteries & Graveyards			0.00%
4C Apartments	3	\$1,810,000.00	2.33%	15F Other Exempt	5	\$718,700.00	13.28%
5A/5B Railroad			0.00%				
6A/6B Business Personal Property	152	\$100.00	0.00%				
Total	837	\$77,578,374.00	100.00%	Total	34	\$5,411,600.00	100.00%
Average Ratio (%), Assessed to True Value				Percentage of Exempt vs. Non-Exempt Properties			
67.54%				6.98%			
Equalized Valuation, Taxable Properties				County Tax Board			
\$114,862,857.57				9.00			
Total # of property tax appeals filed in 2015				State Tax Court			
9.00				1.00			
Number of 2015 County Tax Board decisions appealed to Tax Court				Number of pending property tax appeals in State Tax Court			
1.00				1.00			
Number of pending property tax appeals in State Tax Court				Amount paid out by municipality for tax appeals in 2015			
1.00				\$2,453.22			

<u>Prior Budget Year's Payments in Lieu of Tax (PILOT) - 5 Year Exemptions/Abatements</u>				
	# of Parcels	PILOT Billing/Revenue	Assessed Value	Taxes if Billed in Full 2015 Total Tax Rate
G Commercial/Industrial Exemption				
I Dwelling Exemption				
J Dwelling Abatement	9		\$69,500.00	\$5,097.83
K New Dwelling/Conversion Exemption				
L New Dwelling/Conversion Abatement				
N Multiple Dwelling Exemption				
O Multiple Dwelling Abatement				
Total 5 Yr Exemptions/Abatements	9	0.00	69,500.00	5,097.83

**USER FRIENDLY BUDGET SECTION
BUDGETED PERSONNEL COSTS**

Organization / Individuals Eligible for Benefit	# of Full-Time Employees	# of Part-Time Employees	Total Personnel Cost	Base Pay	Overtime and other Compensation	Pension (Estimate)	Health Benefits Net of Cost Share	Employment Taxes and Other Benefits
Governing Body		7.00	550.00	\$0.00	\$500.00	\$0.00	\$0.00	\$50.00
Supervisory Staff (Department Heads & Managers)		2.00	157,450.00	\$109,400.00	\$2,000.00	\$12,500.00	\$24,500.00	\$9,050.00
Police Officers (Including Superior Officers)	7.00		837,600.00	\$527,700.00	\$75,500.00	\$92,900.00	\$93,500.00	\$48,000.00
Fire Fighters (Including Superior Officers)			0.00					
All Other Union Employees not listed above			0.00					
All Other Non-Union Employees not listed above		32.00	255,800.00	\$183,100.00	\$5,000.00	\$22,700.00	\$28,000.00	\$17,000.00
Totals	7.00	41.00	1,251,400.00	\$820,200.00	\$83,000.00	\$128,100.00	\$146,000.00	\$74,100.00

Is the Local Government required to comply with NJSA 11A (Civil Service)? - YES or NO

No

Note - **Base Pay** is the annualized rate of pay to which overtime (if eligible) and/or pension is calculated. Either calculation is fine at the discretion of the Local Unit. Overtime and other compensation is any other item that is charged as a salary and wage expense but not included in Base Pay.

USER FRIENDLY BUDGET SECTION - HEALTH BENEFITS

	Current Year # of Covered Members (Medical & Rx)	Current Year Annual Cost Estimate per Employee	Total Current Year Cost	Prior Year # of Covered Members (Medical & Rx)	Prior Year Annual Cost per Employee (Average)	Total Prior Year Cost
<u>Active Employees - Health Benefits - Annual Cost</u>						
Single Coverage	3.00	\$11,247.24	\$33,741.72	3.00	\$10,851.84	\$32,555.52
Parent & Child	1.00	\$20,132.64	\$20,132.64	1.00	\$18,339.60	\$18,339.60
Employee & Spouse (or Partner)	0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00
Family	4.00	\$31,378.80	\$125,515.20	4.00	\$29,191.44	\$116,765.76
Employee Cost Sharing Contribution (enter as negative -)			(\$37,000.00)			(\$34,117.22)
Subtotal	8.00		\$142,389.56	8.00		\$133,543.66
<u>Elected Officials - Health Benefits - Annual Cost</u>						
Single Coverage	0		\$0.00			\$0.00
Parent & Child	0		\$0.00			\$0.00
Employee & Spouse (or Partner)	0		\$0.00			\$0.00
Family	0		\$0.00			\$0.00
Employee Cost Sharing Contribution (enter as negative -)			\$0.00			\$0.00
Subtotal	0.00		\$0.00	0.00		\$0.00
<u>Retirees - Health Benefits - Annual Cost</u>						
Single Coverage	0		\$0.00			\$0.00
Parent & Child	0		\$0.00			\$0.00
Employee & Spouse (or Partner)	0		\$0.00			\$0.00
Family	0		\$0.00			\$0.00
Employee Cost Sharing Contribution (enter as negative -)			\$0.00			\$0.00
Subtotal	0.00		\$0.00	0.00		\$0.00
GRAND TOTAL	8.00		\$142,389.56	8.00		\$133,543.66

Note - other health insurances such as dental and vision are not included in this analysis unless included in the employees total premium. Therefore, the total from this sheet may not agree with the budgeted appropriation.

Is medical coverage provided by the SHBP (Yes or No)?

YES

Is prescription drug coverage provided by the SHBP (Yes or No)?

YES

USER FRIENDLY BUDGET SECTION - OUTSTANDING DEBT; PER CAPITA AND BUDGET IMPACT

	Gross	Deductions	Net	Current Year	2017	2018	All Additional Future	
	Debt		Debt	Budget	Budget	Budget	Years' Budgets	
Local School Debt	\$2,052,000.00	\$2,052,000.00	\$0.00	Utility Fund - Principal	\$3,000.00	\$3,000.00	\$3,000.00	\$24,000.00
Regional School Debt			\$0.00	Utility Fund - Interest	\$1,000.00	\$700.00	\$700.00	\$3,000.00
Utility Fund Debt				Bond Anticipation Notes - Principal				
Sewer	\$33,630.00	\$33,630.00	\$0.00	Bond Anticipation Notes - Interest				
0			\$0.00	Bonds - Principal	\$323,000.00	\$342,000.00	\$351,000.00	\$1,691,000.00
0			\$0.00	Bonds - Interest	\$91,246.29	\$80,000.00	\$69,000.00	\$206,000.00
0			\$0.00	Loans & Other Debt - Principal				
0			\$0.00	Loans & Other Debt - Interest				
0			\$0.00					
0			\$0.00	Total	\$418,246.29	\$425,700.00	\$423,700.00	\$1,924,000.00
<u>Municipal Purposes</u>								
Debt Authorized	\$990.00	\$0.00	\$990.00	Total Principal	\$326,000.00	\$345,000.00	\$354,000.00	\$1,715,000.00
Notes Outstanding			\$0.00	Total Interest	\$92,246.29	\$80,700.00	\$69,700.00	\$209,000.00
Bonds Outstanding	\$2,705,350.00	\$83,157.17	\$2,622,192.83	% of Total Current Year Budget	13.84%			
Loans and Other Debt			\$0.00					
Total (Current Year)	\$4,791,970.00	\$2,168,787.17	\$2,623,182.83	Description	Debt Not Listed Above			
Population (2010 census)	1,908			Total Guarantees - Governmental	\$0.00	\$0.00	\$0.00	\$0.00
Per Capita Gross Debt	\$2,511.51			Total Guarantees - Other				
Per Capita Net Debt	\$1,374.83			Total Capital/Equipment Leases				
3 Yr. Average Property Valuation		\$116,284,043.33		Total Other				
Net Debt as % of 3 Year Avg Property Valuation		2.26%		Bond Rating	<u>Moody's</u>	<u>Standard & Poors</u>	<u>Fitch</u>	
				Rating	A1			
				Year of Last Rating	2015			
				Mark "X" if Municipality has no bond rating				

USER FRIENDLY BUDGET SECTION - Notes

(Press ALT-Enter to go to a new line in each cell)
