

**REORGANIZATION MEETING  
MAYOR AND COUNCIL OF THE BOROUGH OF LAUREL SPRINGS  
MONDAY, JANUARY 8, 2024 AT 7:00 P.M.  
MAYOR THOMAS BARBERA PRESIDING  
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**SALUTE TO THE FLAG** – Mayor Barbera lead the flag salute.

**OPEN PUBLIC MEETINGS LAW** – Adequate notice of this meeting was given by e-mailing notice to the Courier Post and The Retrospect on December 18, 2023 and posting on the website and Borough Hall bulletin board.

**ACKNOWLEDGEMENTS** – Mayor Barbera acknowledged Melanie Rodriques attending from Congressman Norcross' office.

**ELECTION RESULTS** – Municipal Clerk Dawn Amadio read the following results of the General Election held in the Borough of Laurel Springs, County of Camden and State of New Jersey on Tuesday, November 7, 2023:

- THOMAS A. BARBERA was duly elected to the office of Mayor for a four-year term from January 1, 2024 to December 31, 2027.
- JOSEPH A. CRUZ was duly elected to the office of Member of Council for a three-year term from January 1, 2024 to December 31, 2026.
- SAM DEL PIDIO was duly elected to the office of Member of Council for a three-year term from January 1, 2024 to December 31, 2026.

**OFFICIAL OATH OF OFFICE** was administered to Mayor Thomas A. Barbera by Borough Solicitor George Botcheos; to Councilperson Joseph A. Cruz by Councilperson Marc Riondino; and to Councilperson Sam DelPidio by Council President James Redstreak.

**ROLL CALL** - recorded as present Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak.

**RESOLUTIONS**

• **001-2024 – TEMPORARY BUDGET #1**

**WHEREAS**, N.J.S.A. 40A:4-19 provides that a governing body make Temporary Budget Appropriations to provide for the period between the beginning of the year and the adoption of the annual Municipal Budget;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Laurel Springs, that the following 2024 Temporary Budget Appropriations, be approved:

**GENERAL FUND**

REVENUES	Total	
Amount to be Raised by Taxation	\$848,649.00	
<b>TOTAL GENERAL FUND</b>		<b>\$848,649.00</b>

APPROPRIATIONS	SW	OE
<b>GENERAL GOVERNMENT:</b>		
Administration		
Salaries & Wages	\$9,500.00	
Other Expenses		\$210.00
Mayor and Council		
Salaries & Wages	150.00	
Other Expenses		475.00
Municipal Clerk		
Salaries & Wages	25,000.00	
Other Expenses		4,850.00
Financial Administration		
Salaries & Wages	15,000.00	
Other Expenses		5,100.00
Audit Services		
Other Expenses		8,700.00
Tax Collection		

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Salaries & Wages	1,837.50	
Other Expenses		656.00
Tax Assessment		
Salaries & Wages	1,865.00	
Other Expenses		709.00
Legal Services		
Other Expenses		4,620.00
Engineering Services		
Other Expenses		100.00
Economic Development		
Other Expenses		400.00
LAND USE ADMINISTRATION:		
Planning Board		
Salaries & Wages	\$2,150.00	
Other Expenses		\$1,600.00
CODE ENFORCEMENT:		
Code Enforcement		
Salaries & Wages	1,300.00	
Other Expenses		1.00
ELECTRICAL INSPECTOR:		
Salaries & Wages	500.00	
Other Expenses		0.00
UNIFORM CONSTRUCTION CODE:		
Construction Office		
Salaries & Wages	6,000.00	
Other Expenses		552.00
INSURANCE:		
Liability Insurance		
Other Expenses		29,000.00
Worker Compensation		
Other Expenses		21,500.00
Employee Group Insurance		
Salaries & Wages		
Other Expenses		41,000.00
Disability Insurance		
Other Expenses		400.00
Unemployment Insurance		
Other Expenses		300.00
PUBLIC SAFETY:		
Police Department		
Salaries & Wages	165,000.00	
Other Expenses		10,000.00
Emergency Management		
Salaries & Wages	375.00	
Other Expenses		100.00
Aid to Volunteer Fire Company		
Other Expenses		5,700.00
Municipal Prosecutor		
Other Expenses		1.00
UNIFORM FIRE SAFETY ACT:		
Fire Safety Official		
Salaries & Wages	1,250.00	
Other Expenses		265.00
Fire Hydrant Service		

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Other Expenses		9,765.00
PUBLIC WORKS:		
Road Department		
Salaries & Wages	28,000.00	
Other Expenses		1,300.00
Shade Tree		
Other Expenses		1,200.00
Property Maintenance Officer		
Salaries & Wages	\$875.00	
Other Expenses		\$1.00
Garbage & Trash		
Salaries & Wages	0.00	
Other Expenses		0.00
Buildings & Grounds		
Salaries & Wages	263.00	
Other Expenses		6,600.00
Vehicle Maintenance		
Other Expenses		6,000.00
HEALTH & HUMAN SERVICES:		
Vital Statistics		
Salaries & Wages	475.00	
Other Expenses		160.00
Animal Control		
Other Expenses		1,100.00
Board of Health		
Salaries & Wages	1,550.00	
Other Expenses		100.00
PARKS & RECREATION:		
Parks Commission		
Salaries & Wages	2,800.00	
Other Expenses		1.00
Celebration of Public Events		
Other Expenses		300.00
OTHER OPERATING FUNCTIONS:		
Accumulated Leave Compensation		
Salaries & Wages	0.00	
BUSINESS PERSONAL PROPERTY TAX:		
Transfer to Board of Education		
Other Expenses		0.00
UTILITY EXPENSES:		
Utilities		
Electricity - Other Expenses		16,857.50
Water - Other Expenses		1,000.00
Natural Gas - Other Expenses		4,000.00
Telephone - Other Expenses		4,000.00
Gasoline - Other Expenses		10,000.00
Other Telecommunications - Other Expenses		5,000.00
SOLID WASTE DISPOSAL COSTS:		
Solid Waste Disposal		
Other Expenses		30,000.00
Other Expenses (Outside Cap)		0.00
STATUTORY EXPENDITURES:		
Public Employee Retirement System		
Other Expenses		\$51,630.00

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Police & Fire Retirement System				
Other Expenses		219,004.00		
Social Security & Medicare Taxes				
Other Expenses		20,400.00		
Defined Contribution Retirement Plan				
Other Expenses		0.00		
STATE & FEDERAL GRANT PROGRAMS:				
Body Armor Replacement Grant				
Other Expenses		0.00		
Safe & Secure Communities Grant				
Salaries & Wages		0.00		
Other Expenses		0.00		
INTERLOCAL SERVICE AGREEMENTS				
Municipal Court - Somerdale				
Salaries & Wages	0.00			
Other Expenses		22,000.00		
Recycling Coordinator - Voorhees				
Other Expenses		0.00		
Garbage & Trash - Voorhees				
Other Expenses		26,500.00		
Tax Collector - Voorhees				
Other Expenses		5,100.00		
Construction Code Official - Voorhees				
Other Expenses				
MUNICIPAL COURT FUNCTIONS:				
Municipal Court				
Salaries & Wages	0.00			
Other Expenses		1,500.00		
Public Defender				
Other Expenses		1.00		
Subtotal	\$263,890.50	\$579,758.50	\$843,649.00	
CAPITAL IMPROVEMENTS:				
Capital Improvement Fund				
Other Expenses		\$5,000.00		
DEBT SERVICE:				
Bond Principal				
Other Expenses		0.00		
Note Principal				
Other Expenses		0.00		
Interest on Bonds				
Other Expenses		0.00		
Interest on Notes				
Other Expenses		0.00		
RESERVE FOR UNCOLLECTED TAXES:				
Reserve for Uncollected Taxes				
Other Expenses		\$0.00		
TOTAL GENERAL FUND	\$263,890.50	\$584,758.50	\$848,649.00	
SEWER UTILITY FUND				
REVENUES				
Sewer Rents		\$58,800.00		
Miscellaneous Revenues		0.00		
TOTAL SEWER UTILITY FUND			\$58,800.00	

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APPROPRIATIONS	SW	OE	
GENERAL OPERATING:			
Administration			
Salaries & Wages	\$3,000.00		
Other Expenses		\$4,300.00	
Operations			
Salaries & Wages	4,400.00		
Other Expenses		38,800.00	
Professional Services			
Other Expenses		7,000.00	
INSURANCE:			
Employee Group Insurance			
Other Expenses		0.00	
Liability Insurance			
Other Expenses		500.00	
Worker Compensation			
Other Expenses		0.00	
Disability Insurance			
Other Expenses		50.00	
Unemployment Insurance			
Other Expenses		50.00	
STATUTORY EXPENDITURES:			
Social Security & Medicare Taxes			
Other Expenses	700.00		
Public Employee Retirement System			
Other Expenses	0.00		
SUBTOTAL	\$7,400.00	\$51,400.00	\$58,800.00
CAPITAL IMPROVEMENTS:			
Capital Improvement Fund			
Other Expenses	\$0.00		
DEBT SERVICE:			
Bond Principal			
Other Expenses	0.00		
Note Principal			
Other Expenses	0.00		
Interest on Bonds			
Other Expenses	0.00		
Interest on Notes			
Other Expenses	0.00		
TOTAL SEWER UTILITY FUND	\$7,400.00	\$51,400.00	\$58,800.00

- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.
- #002-2024 - APPOINTING MUNICIPAL ATTORNEY
 

WHEREAS, professional services contracts may be awarded by criteria established pursuant to N.J.S.A. 19:44-01 et. seq.; and

WHEREAS, The Borough of Laurel Springs desires to appoint a municipal attorney who will be the chief, general legal officer of the Borough;

NOW, THEREFORE, BE IT RESOLVED by Mayor and Council of the Borough of Laurel Springs that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with George J. Botcheos, 1202 Laurel Oak Road, Suite 208, Voorhees, NJ 08043;

BE IT FURTHER RESOLVED that a notice of the appointment be published in a designated publication of the Borough of Laurel Springs.

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- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino and Redstreak in favor, DelPidio opposed, and no abstentions.
- **#003-2024 - APPOINTING LAND USE BOARD ATTORNEY**  
WHEREAS, the Combined Land Use Board of the Borough of Laurel Springs is in need of Professional Legal Services; and  
NOW, THEREFORE, BE IT RESOLVED that the firm of DeMichele and DeMichele, 313 White Horse Pike, Haddon Heights, New Jersey is hereby appointed as Attorney for the Combined Land Use Board of the Borough of Laurel Springs for a term beginning January 1, 2024 and ending December 31, 2024.  
BE IT FURTHER RESOLVED that Greg DeMichele will be primarily responsible for the work of the Board.
- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.
- **#004-2024 - APPOINTING MUNICIPAL BOND COUNSEL**  
WHEREAS, professional services contracts may be awarded by criteria established pursuant to N.J.S.A. 19:44-01 et. seq.; and  
WHEREAS, The Borough of Laurel Springs desires to appoint an attorney or firm who will be the primary legal representative of the Borough in all matters relating to the issuance of public debt instruments including bonds and bond anticipation notes of the Borough.  
NOW, THEREFORE, BE IT RESOLVED by Mayor and Council of the Borough of Laurel Springs that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with:  
Archer & Greiner, P.C.  
1025 Laurel Oak Road  
Voorhees, NJ 08043  
BE IT FURTHER RESOLVED that a notice of the appointment be published in a designated publication of the Borough of Laurel Springs.
- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.
- **#005-2024 - APPOINTING SPECIAL MUNICIPAL REDEVELOPMENT COUNSEL**  
WHEREAS, professional services contracts may be awarded by criteria established pursuant to N.J.S.A. 19:44-01 et. seq.; and  
WHEREAS, the Borough of Laurel Springs desires to appoint a Special Redevelopment Counsel for the term of January 1, 2024 through December 31, 2024;  
NOW, THEREFORE, BE IT RESOLVED that Emily K. Givens, Maley Givens, Counsellors at Law, 1150 Haddon Avenue, Suite 210, Collingswood, NJ 08108-2003, is hereby appointed as Special Redevelopment Counsel for the Borough of Laurel Springs for the year 2024 not to exceed a cost of \$25,000.  
BE IT FURTHER RESOLVED that a notice of the appointment be published in a designated publication of the Borough of Laurel Springs.
- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.
- **#006-2024 - APPOINTING MUNICIPAL ARCHITECT**  
WHEREAS, professional services contracts may be awarded by criteria established pursuant to N.J.S.A. 19:44-01 et. seq.; and  
WHEREAS, the Borough of Laurel Springs desires to appoint a firm to provide a Municipal Architect for municipal and consulting architectural services.  
NOW, THEREFORE, BE IT RESOLVED by Mayor and Council of the Borough of Laurel Springs that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with Rodier Ebersberger Architects, LLC, 946 South Main Street, Williamstown, NJ 08094 not to exceed a cost of \$60,000.

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**BE IT FURTHER RESOLVED** that a notice of the appointment be published in a designated publication of the Borough of Laurel Springs.

- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.

- **#007-2024 - APPOINTING MUNICIPAL ENGINEER AND MUNICIPAL PLANNER**

**WHEREAS**, professional services contracts may be awarded by criteria established pursuant to N.J.S.A. 19:44-01 et. seq.; and

**WHEREAS**, The Borough of Laurel Springs desires to appoint a firm to provide a Municipal Engineer for municipal and consulting engineering services and a Municipal Planner to the Borough of Laurel Springs and the Laurel Springs Combined Land Use Board who has knowledge to prepare all plans and documents necessary for the Borough of Laurel Springs and its Land Use Boards.

**NOW, THEREFORE, BE IT RESOLVED** by Mayor and Council of the Borough of Laurel Springs that the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with Environmental Resolutions, Inc., 815 East Gate Drive, Suite 103, Mt. Laurel, NJ 08054 not to exceed a cost of \$60,000.

**BE IT FURTHER RESOLVED** that a notice of the appointment be published in a designated publication of the Borough of Laurel Springs.

- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.

- **#008-2024 - APPOINTING MUNICIPAL AUDITORS**

**WHEREAS**, professional services contracts may be awarded by criteria established pursuant to N.J.S.A. 19:44-01 et. seq.; and

**WHEREAS**, the Borough of Laurel Springs desires to appoint a firm of certified public accountants to act as municipal auditors for the Borough of Laurel Springs that demonstrate knowledge of municipal auditing laws and regulations and experience in providing advice to municipal entities on records compliance issues.

**NOW, THEREFORE, BE IT RESOLVED** by Mayor and Council of the Borough of Laurel Springs that the appointment of Bowman and Company, LLP, 601 White Horse Road, Voorhees, NJ 08043-2493 be approved not to exceed a cost of \$60,000.

**BE IT FURTHER RESOLVED** that a notice of the appointment be published in a designated publication of the Borough of Laurel Springs.

- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.

- **#009-2024 - APPOINTING RISK MANAGEMENT CONSULTANT CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND**

**WHEREAS**, the Governing Body of the Borough of Laurel Springs is a member of the Camden County Municipal Joint Insurance Fund, a self-insurance pooling fund, and;

**WHEREAS**, the Bylaws of said Fund require that each municipality appoint a Risk Management Consultant to perform various professional services as detailed in the Bylaws and;

**WHEREAS**, the Bylaws indicate a fee not to exceed six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body and;

**WHEREAS**, NJSA 40A:11-5 (1) (m), specifically exempts the hiring of insurance consultants from competitive bidding as an extraordinary unspecifiable service; and

**WHEREAS**, the experience, knowledge of public insurance and risk management issues and judgmental nature required of a Risk Management Consultants are clearly an extraordinary unspecifiable service which therefore render competitive bidding impractical;

**NOW THEREFORE**, be it resolved that the governing body of the Borough of Laurel Springs does hereby appoint The Hardenbergh Insurance Group as its Risk Management Consultant in accordance with 40A:11-5 and;

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BE IT FURTHER RESOLVED that the governing body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5 (1), (a), (i).

- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.
- **#010-2024 - AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT FOR AN INDEPENDENT REGISTERED MUNICIPAL ADVISOR**

**WHEREAS**, a need exists for the services of an **INDEPENDENT REGISTERED MUNICIPAL ADVISOR** on behalf of the Borough of Laurel Springs, County of Camden, in the State of New Jersey; and **WHEREAS**, the law firm of **Phoenix Advisors, LLC** is a firm authorized to do business in the State of New Jersey;

**WHEREAS**, **Phoenix Advisors, LLC** has warranted that he is ready, willing and able to perform all necessary services and that it and/or members of its firm hold in good standing all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and

**WHEREAS**, the Borough desires to retain **Phoenix Advisors, LLC** for the purpose of providing legal services; and

**WHEREAS**, pursuant to N.J.S.A 40A:11-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Services" Contract and as such, the Contract itself and the authorizing Resolution will be available for public inspection; and

**WHEREAS**, the Borough's Chief Financial Officer has certified that funds are available for this purpose;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Laurel Springs, a body corporate and politic, as follows:

- The Borough's Mayor and Municipal Clerk are hereby authorized to execute an Agreement for Professional Services with the law firm of Phoenix Advisors, LLC.
- The term of this contract shall be January 1, 2024 through December 31, 2024
- This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.
- This resolution shall be published as required by law.
- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.

▪ **011-2024 - APPOINTING CHARLES WIGGINTON AS MUNICIPAL PUBLIC DEFENDER**

**WHEREAS**, the Borough of Laurel Springs (Laurel Springs) entered into a Shared Services Agreement with the Borough of Somerdale (Somerdale) to provide Municipal Court Service for Laurel Springs; and

**WHEREAS**, Somerdale has appointed and employed Charles Wigginton, duly licensed to practice law in the State of New Jersey, an attorney-at-law of the State of New Jersey to act as Municipal Public Defender in accordance with N.J.S.A. 2B:2-27;

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Laurel Springs that in accordance with the aforementioned Shared Services Agreement and N.J.S.A 2B:24-1, et. Seq. that Charles Wigginton be appointed as Municipal Public Defender for the Borough of Laurel Springs for a term of January 1, 2024 through December 31, 2024.

- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.

▪ **012-2024 - APPOINTING ANDREW W. VIOLA AS MUNICIPAL PROSECUTOR**

**WHEREAS**, the Borough of Laurel Springs (Laurel Springs) entered into a Shared Services Agreement with the Borough of Somerdale (Somerdale) to provide Municipal Court Service for Laurel Springs; and



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**WHEREAS**, Somerdale has appointed and employed Andrew W. Viola, duly licensed to practice law in the State of New Jersey, an attorney-at-law of the State of New Jersey to act as Municipal Prosecutor in accordance with N.J.S.A. 2B:2-27;

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Laurel Springs that in accordance with the aforementioned Shared Services Agreement and N.J.S.A 2B:12-1, et. Seq. that Alison B. Weinroth be appointed as Municipal Prosecutor for the Borough of Laurel Springs for a term of January 1, 2024 through December 31, 2024.

- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.

▪ **013-2024 - AUTHORIZING APPOINTMENT OF MUNICIPAL COURT JUDGE**

**WHEREAS**, the Laurel Springs Mayor has submitted to Borough Council the name of Charles Shimberg, Esq., to serve as the Municipal Court Judge.

**WHEREAS**, the Borough of Laurel Springs (Laurel Springs) has entered into a Shared Services Agreement with the Borough of Somerdale (Somerdale) to provide Municipal Court Service for Laurel Springs; and

**WHEREAS**, Somerdale has appointed Charles Shimberg, who possesses the necessary skills and qualifications for the position; and

**NOW, THEREFORE BE IT RESOLVED**, that the nomination of Charles Shimberg, Esq., is hereby confirmed, and that he is appointed by the position of Municipal Court Judge of the Borough of Laurel Springs county of Camden and State of New Jersey.

**BE IT FURTHER RESOLVED** that the term is three (3) years, effective: January 1, 2024 and the term ends December 31, 2026.

- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.

▪ **#014-2024 - APPOINTING A QUALIFIED PURCHASING AGENT AND INCREASING THE BID THRESHOLD TO \$44,000 PURSUANT TO N.J.S.A. 40A:11-3(A)**

**WHEREAS**, Contracting units that have appointed a Qualified Purchasing Agent pursuant to N.J.S.A. 40A:11-9(b) and take advantage of a higher bid threshold pursuant to N.J.S.A. 40A:11-3(a), can have their maximum bid threshold increased from \$17,500 to \$44,000.

**WHEREAS**, N.J.A.C. 5:34-5 et seq. establishes the criteria for certification of a Qualified Purchasing Agent; and

**WHEREAS**, Valerie Ciminera possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services; and

**WHEREAS**, the Borough of Laurel Springs desires to increase the bid threshold as provided;

**NOW, THEREFORE, BE IT RESOLVED**, that the governing body of the Borough of Laurel Springs hereby increases its bid threshold to \$44,000; and

**BE IT FURTHER RESOLVED** that the governing body hereby appoints Valerie Ciminera as the Qualified Purchasing Agent to exercise the duties of a purchasing agent with specific relevance to the authority, responsibility and accountability of the purchasing activity of the Borough of Laurel Springs; and

**BE IT FINALLY RESOLVED** that the Municipal Clerk of the Borough of Laurel Springs is hereby directed to forward a certified copy of the resolution and copy of Valerie Ciminera's certification to the Director of the Division of Local Government Services.

- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.

▪ **#015-2024 - APPOINTING THE FIRE OFFICIAL TO SUPERVISE THE LOCAL ENFORCING AGENCY OF THE UNIFORM FIRE CODE FOR THE BOROUGH OF LAUREL SPRINGS**

**WHEREAS**, the Uniform Fire Code is locally enforced in the Borough of Laurel Springs; and

**WHEREAS**, there exists a Bureau of Fire Prevention within the Laurel Springs Fire Department, which is the local enforcing agency; and

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**WHEREAS**, the local enforcing agency enforces the Uniform Fire Safety Act and the codes and regulations adopted under it in all buildings, structures and premises within the established boundaries of the Borough of Laurel Springs and faithfully complies with the requirements of the Uniform Fire Safety Act and the Uniform Fire Code; and

**WHEREAS**, the local enforcing agency shall be under the supervision of a Fire Official, who shall be appointed yearly by the governing body of the Borough of Laurel Springs;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Laurel Springs that Kenneth J. Cheeseman be duly appointed as Fire Official to supervise the Local Enforcing Agency of the Uniform Fire Code for the Borough of Laurel Springs.

- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.

▪ **#016-2024 - APPOINTING EMERGENCY MANAGEMENT COORDINATOR**

**WHEREAS**, in every municipality of the State of New Jersey the Governing Body shall appoint a municipal emergency management coordinator; and

**WHEREAS**, the Municipal Emergency Management Coordinator shall serve for a term of three years, for which Kenneth J. Cheeseman was appointed on January 8, 2024 with his term expiring on December 31, 2026; and

**WHEREAS**, the Mayor and Council of the Borough of Laurel Springs, for the sake of continuity and clarity desire to reaffirm and name Kenneth J. Cheeseman as Municipal Emergency Management Coordinator for the year 2024;

**NOW, THEREFORE, BE IT RESOLVED**, that the Governing Body of the Borough of Laurel Springs, County of Camden, State of New Jersey hereby affirm the three (3) year term appointment commencing January 1, 2024 and ending December 31, 2026 of Kenneth J. Cheeseman and name him Emergency Management Coordinator for the year 2024.

- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.

**#017-2023 – APPOINTMENTS FOR THE YEAR**

**BE IT RESOLVED**, by Mayor and Council of the Borough of Laurel Springs, County of Camden, State of New Jersey do hereby approve the appointment of the following Municipal Committees and Employees for 2024:

<u>POSITION</u>	<u>TERM</u>	<u>NAME</u>
<b><u>ADMINISTRATION</u></b>		
Borough/Public Safety Administrator	1 year	Kenneth J. Cheeseman
Municipal Clerk	Tenured	Dawn T. Amadio
Registrar	1 year	Dawn T. Amadio
Deputy Municipal Clerk	1 year	Cathy Sims
Deputy Registrar	1 year	Cathy Sims
Administrative Office Clerk – Part Time	1 year	Cindy Cheeseman
Acting Chief Financial Officer	1 year	Debbie DiMattia
Treasurer	1 year	Cathy Sims
Deputy Treasurer	1 year	Dawn T. Amadio
Tax Assessor	Tenured	Denise Campbell
Tax Collector	2022-2025	Jennifer Dukelow
Tax Search Officer	1 year	Jennifer Dukelow
Qualified Purchasing Agent	Shared Service	Valerie Ciminera
Purchasing Clerk – Part Time	1 year	Cindy Cheeseman
Payroll Clerk	1 year	Cathy Sims
<b><u>SERVICES</u></b>		
Construction		
Construction Code Official	10/20/2023	Colin Mahon
Building Inspector	thru	Peter Carbone

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Plumbing Inspector	02/14/2024	John Galvin
Electrical Inspector	"	"
Fire Inspector	"	"
Construction Secretary	1 year	Cathy Sims
Public Works		
Public Works Director – Part time	1 year	Kenneth J. Cheeseman
Public Works Employee – Part time	1 year	Walter Yates – Foreman
Public Works Employee – Part time	1 Year	James Burns
Public Works Employee – Part time	1 year	Mateus Reissmann
Public Works Employee – Part time	1 year	Dominic Krawchuk
Public Works Employee – Part time	1 year	Richard Roach
Public Works Employee – Part time	1 year	Joseph Jones
Public Works Support Personnel	When Needed	Ryan Bax
	"	Kasey Horan
	"	Matthew Holden
	"	Robert Lickfield
	"	Tyler Venuto
Certified Recycling Professional-P.T.	1 year	Township of Voorhees
Stormwater Coordinator	1 year	Walter Yates
Sewer Utility		
Utility Fund Collector	1 year	Cathy Sims
Utility Collection Systems Operator	1 year	Jason Kennedy
Code Enforcement		
Zoning Code Enforcement Officer-P.T.	1 year	Albert O. Hallworth, IV
Property Maintenance Officer	1 year	Dominic Krawchuk
	"	Lawrence Winters
Code Enforcement Secretary-P.T.	1 year	Cindy Cheeseman
Fire Safety		
Fire Chief	1 year	Kenneth J. Cheeseman
Fire Official	1 year	Kenneth J. Cheeseman
Fire Safety Inspector	1 year	Lawrence Winters
Emergency Management Council		
Coordinator/Fire Chief	2024-2026	Kenneth J. Cheeseman
Deputy Coordinator	1 year	Dominic Krawchuk
Deputy Coordinator/Evacuation Officer	1 year	Harrison Lickfield
Mayor, Public Official	1 year	Thomas A. Barbera
Public Works	1 year	Walter Yates
Public Information Officer/Shelter	1 year	Dawn T. Amadio
Communications Officer	1 year	Craig Reiner
Medical Officer	1 year	Lisa Winchester/Magnolia
Ambulance		
Resource Officer	1 year	Cathy Sims
Secretary/Shelter	1 year	Cindy Cheeseman
Misc. Services		
911 Coordinator	1 year	Craig Reiner
JIF/MEL Safety Director	1 year	Kenneth J. Cheeseman
JIF/MEL Fund Commissioner	1 year	Kenneth J. Cheeseman
JIF/MEL Alternate Fund Commissioner	1 year	Thomas A. Barbera
CDBG Representative	1 year	Thomas A. Barbera
Public Agency Compliance Officer	1 year	Cathy Sims

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Misc. Administrative Support	1 year	Jo Ann Weidler
Misc. Administrative Support	1 year	Sierra Dubuisson

**MUNICIPAL COURT**

Municipal Court Personnel	Shared Service	Borough of Somerdale
Municipal Court Judge	Shared Service	Charles Shimberg, Esq.

**POLICE DEPARTMENT**

Chief of Police	Contractual	Brian Mazziotta
Patrolman	Contractual	Michael Wolcott
Patrolman	"	Harrison Lickfield
Patrolman	"	David Woeppel
Patrolman	"	Franco Lombardi
Patrolman	"	Christian Abreu
Secretary	1 year	Cynthia Cheeseman
Crossing Guards – Part Time	1 year	Jo Ann Weidler
	1 year	Cynthia Cheeseman
	1 year	Kim Brisbin

Crossing Guard – Alternate	1 year	Larry Winters
	1 year	Kenneth J. Cheeseman
	1 year	Cathy Sims
	1 year	Dominic Krawchuk
	1 year	Walter Yates
	1 year	Joseph Jones
	1 year	Richard Roach

**BOARDS AND COMMISSIONS**

**Combined Land Use Board**

<u>Planning Config.</u>	<u>Zoning Config.</u>		
Class I	Cannot vote	Term as Mayor	Thomas A. Barbera
Class II	Regular #1	1 year	Ken Lippincott
Class III	Cannot vote	1 year	Councilman James Redstreak
Class IV	Regular #2	2021-2024 (4 yr)	Eric Hafer
Class IV	Regular #3	2022-2025 (4 yr)	Ken Weidler
Class IV	Regular #4	2024-2027 (4 yr)	Roy Kane
Class IV	Regular #5	2023-2026 (4 yr)	Margaret Ierley
Class IV	Regular #6	2024-2028 (4 yr)	Chris O'Keefe
Alternate I	Regular #7	2024-2025 (2yr)	Marie Nasuti
Alternate II	Alternate	1 year	Roy Kane
Alternate III	Alternate	1 year	George Weiss
Board Solicitor		1 year	Greg DeMichele
Board Secretary		1 year	Dawn T. Amadio

**Recreation Commission**

Recreation Commissioner	2022-2026 (5 yr)	Ryan Plotts
Recreation Commissioner	2021-2025 (5 yr)	Dianne Hafer
Recreation Commissioner	2023-2027 (5 yr)	Brian Hofacker
Recreation Commissioner	2023-2027 (5 yr)	Tim DiMarco
Recreation Commissioner	2024-2029 (5 yr)	
Recreation Commissioner	2024-2028 (5 yr)	Jacob Falana
Recreation Commissioner	2020-2024 (5 yr)	Mary Ann Tisera
Council Liaison	1 year	Samuel DelPidio
Recreation Commission Secretary	1 year	Dawn T. Amadio
Recreation Clerk	1 year	Cindy Cheeseman

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**Board of Health**

Member	2024-2026 (3 yr)	Wayne Bommer
Member	2023-2024 (2 yr)	Carolyn Redstreak
Member	2023-2024 (2 yr)	JoAnn Weidler
Member	1 year	Dawn T. Amadio
Secretary/Alternate Registrar/Member	1 year	Cindy Cheeseman

**COMMITTEES**

**Whitman Stafford Executive Committee**

President/Site Director	1 year	Richard Zimmermann
Vice President	1 year	Wayne Bommer
Treasurer	1 year	Dawn T. Amadio
Secretary	1 year	Marie Nasuti
Member	1 year	Ed Markart
Associate Member	1 year	Thomas Barbera
Associate Member	1 year	Carolyn Redstreak
Council Liaison	1 year	James Redstreak

**Ordinance Review**

Member	1 year	Thomas Barbera
Member	1 year	James Redstreak
Member	1 year	Kenneth J. Cheeseman
Member	1 year	Marie Nasuti
Member	1 year	
Secretary	1 year	Dawn T. Amadio

**Laurel Green (Sustainable Jersey)**

Council Liaison	1 year	James Redstreak
Member	1 year	Ken Cheeseman
Member	1 year	Kendra Mochel
Member	1 year	Marie Nasuti
Member	1 year	Matthew Minder
Member	1 year	Meg Simon
Secretary	1 year	Dawn T. Amadio

**Beautification Committee and Sustainable Jersey Creative Team**

President	1 year	Carolyn Redstreak
Vice President	1 year	Nancy Sachleben
Treasurer	1 year	Sharon Harris
Secretary	1 year	Dawn T. Amadio
Member	1 year	Marie Nasuti

- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.

▪ **#018-2024 - NAMING ANIMAL SHELTER SERVICES**

**WHEREAS**, Mayor and Council of the Borough of Laurel Springs has contracted to provide Animal Control Services for proper placement of surrendered and stray animals; and

**WHEREAS**, The Animal Orphanage, 419 Cooper Road, P. O. Box 1363, Voorhees, NJ 08043, provides the required services in the amount of \$200.00 per month; and

**WHEREAS**, a municipal contract was set forth in writing and mutually agreed upon for a term of 24 months commencing on January 1, 2023 and ending on January 1, 2025;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Laurel Springs, in the County of Camden, and the State of New Jersey that they hereby name the Animal Orphanage as the facility for placement and housing of cats and dogs confiscated or seized within the Municipality for the calendar year 2024.

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- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.
- **#019-2024 - NAMING ANIMAL CONTROL SERVICES AND AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH INDEPENDENT ANIMAL CONTROL**

**WHEREAS**, the Borough of Laurel Springs (the Borough) requires Animal Control Services to control stray, sick, and injured animals, provide general public with humane education, and enforce animal welfare and control ordinances which overall will promote good public health and make the municipality safe and more enjoyable.

**WHEREAS**, Independent Animal Care Services LLC. (IACS), is compliant with all statutory requirements and with all rules and regulations governing animal control and animal control officers pursuant to N.J.S.A. Title 4, Chapter 19, and Article 1; and

**WHEREAS**, the attached contract with IACS is for a term of 1 year(s) with a 2-year option to renew upon mutual consent between IACS and the Borough; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Laurel Springs, County of Camden, that they authorize the Mayor to execute a contract with Independent Animal Control P.O. Box 312, West Berlin, NJ 08091 in the amount of \$5,400 annually, and payable at the rate of \$450.00 per month plus applicable overtime charges; and

**BE IT FURTHER RESOLVED**, that the Mayor and Council of the Borough of Laurel Springs name IACS as Animal Control Officer for the year 2024.
- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.
- **#020-2024 - NAMING TOWING OPERATORS**

**WHEREAS**, in accordance with the Code of the Borough of Laurel Springs, the need for approved Towing Operators have been established; and

**WHEREAS**, Tomkinson Auto Repair has made application to the Borough of Laurel Springs; and

**WHEREAS**, Police Chief Mazziotta has approved the application and all necessary papers have been filed with the Municipal Clerk and the municipal fees paid according to Borough Ordinance.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Laurel Springs, in the County of Camden, and the State of New Jersey that the Towing Operators for the Year 2024 be: Tomkinson Auto Repair, 503 South White Horse Pike, Stratford, NJ 08084
- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.
- **#021-2024 - DESIGNATING NEWSPAPERS FOR LEGAL NOTICES**

**BE IT RESOLVED**, by Mayor and Council of the Borough of Laurel Springs, that during the year 2024, the following newspapers are hereby designated for the advertising of the legal notices and advertisements:

Courier-Post - 301 Cuthbert Blvd, Cherry Hill, NJ 08002  
The Retrospect - 732 Haddon Ave, Collingswood, NJ 08108
- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.
- **#022-2024 - DESIGNATING MEETING DATES**

**BE IT RESOLVED**, by the Governing Body of the Borough of Laurel Springs that Pursuant to N.J.S.A. 10:4-6, The Open Public Meetings Act, the Regular and Work Session meetings of the Mayor and Council of the Borough of Laurel Springs will be held in the Laurel Springs Recreation Center at 7:00 p.m. on the second and fourth Monday of each month, unless otherwise noted as follows:

<u>Regular Meetings - 7:00 p.m.</u>	<u>Work Session Meetings - 7:00 p.m.</u>
Monday, January 8, 2024(Reorganization)	Monday, January 22, 2024
Monday, February 12, 2024	Monday, February 26, 2024
Monday, March 11, 2024	Monday, March 25, 2024
Monday, April 8, 2024	Monday, April 22, 2024
Monday, May 13, 2024	No Meeting

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Monday, June 10, 2024  
Monday, July 8, 2024  
Monday, August 12, 2024  
Monday, September 9, 2024  
Monday, October 7, 2024  
Monday, November 4, 2024  
Monday, December 9, 2024

No Meeting  
No Meeting  
No Meeting  
Monday, September 23, 2024  
Monday, October 21, 2024  
Monday, November 18, 2024  
Monday, December 30, 2024

BE IT FURTHER RESOLVED that official action can take place at all Borough Meetings.

- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.

- **#023-2024 - AUTHORIZING TAX ASSESSOR TO FILE, STIPULATE, SETTLE BOTH REGULAR AND ADDED/OMITTED TAX APPEALS, AND ROLL BACK TAX COMPLAINTS FOR THE BOROUGH OF LAUREL SPRINGS**

BE IT RESOLVED By the Mayor and Borough Council of the Borough of Laurel Springs, County of Camden, State of New Jersey that Denise Campbell, Tax Assessor for the Borough of Laurel Springs, is hereby authorized to file, stipulate, settle both regular and Added/Omitted tax appeals and roll back tax complaints on behalf of the Borough of Laurel Springs for the year 2024.

- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.
- **#024-2024 - AUTHORIZING CERTIFIED TAX ASSESSOR TO RAISE OR LOWER ASSESSMENTS ON BEHALF OF THE BOROUGH**

**WHEREAS**, it is necessary for the Borough Tax Assessor to raise or lower assessments on behalf of the Borough of Laurel Springs for the 2024 tax year.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Laurel Springs that Denise Campbell, Tax Assessor, is hereby authorized to raise or lower assessments on behalf of the Borough of Laurel Springs for the 2024 tax year.

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be forwarded to the Camden County Board of Taxation Administrator and the Tax Assessor.

- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.
- **#025-2024 - AUTHORIZING THE TAX COLLECTOR TO CANCEL SMALL BALANCES**

WHEREAS, NJSA 40A:5-17 allows for the cancellation of property tax overpayments or delinquent amounts in the amounts of less than \$10.00; and,  
WHEREAS, the governing body may authorize the Tax Collector to process, without further action on their part, any cancellation of property tax overpayments or delinquencies of less than \$10.00.  
NOW, THEREFORE BE IT RESOLVED, that the Governing Body of the Borough of Laurel Springs, County of Camden, State of New Jersey, hereby authorize the Tax Collector to cancel said amounts as deemed necessary.  
BE IT FURTHER RESOLVED that a certified copy of the Resolution be forwarded to the Tax Collector, the Chief Financial Officer and the Municipal Auditor.
- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.

- **#026-2024 - DETERMINING RATE OF INTEREST AND ADDITIONAL PENALTIES ON DELINQUENT TAXES**

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Laurel Springs, County of Camden and State of New Jersey that **8% interest per annum** shall be charged on all delinquent taxes, as well as delinquent local improvements, assessments and sewer rents for the year 2024 except that **18% interest per annum** shall be charged whenever the accumulated charges exceed the total sum of \$1,500.00 against any particular property and further, that the Borough of Laurel Springs

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shall allow an additional **grace period of ten (10) days** before the imposition of said interest charges on delinquent taxes in accordance with NJSA 54:4-67.

In addition to all other penalties, interest and other charges permitted by New Jersey State Law, rule of regulation and/or otherwise fixed by resolution or ordinance by the Mayor and Borough Council of Laurel Springs, a penalty shall be fixed to each delinquent tax and/or other municipal charges account whose delinquent balance on December 31 of each calendar year is in excess of \$10,000.00. The amount of such

penalty shall be fixed by resolution of the Borough Council in accordance with NJSA 54:4-67, provided however, that the rate of such penalty on the date this section becomes effective shall be 6% of the delinquency balance on December 31 of the current year. For the purposes of this section, the term "delinquency balance" shall mean the sum of all taxes, municipal charges, interest and previously assessed penalties due on

a given tax parcel or parcels under the same tax and/or other municipal charges account covering any number of quarters or years.

- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.

▪ **#027-2024 – ADOPTING CASH MANAGEMENT PLAN**

WHEREAS, N.J.S.A. 40A: 5-14 requires every municipality to adopt a Cash Management Plan on an annual basis;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Laurel Springs, County of Camden, State of New Jersey, that the following requirements be a part of the 2024 Cash Management Plan, and be adhered to:

I. Cash Management and Investment Objectives

- A. Preservation of capital;
- B. Adequate safekeeping of assets;
- C. Maintenance of liquidity to meet operating needs;
- D. Diversification of the Township's portfolio to minimize risks associated with individual investments.

II. Designation of Official Depositories

- A. The following banks are hereby designated as legal depositories for all municipal funds:
  - 1. Republic Bank
  - 2. TD Bank
  - 3. PNC Bank
  - 4. Fulton Bank
  - 5. New Jersey State Cash Management Fund
- B. Each depository must submit to the Chief Financial Officer a copy of the Governmental Unit Deposit Protection Act (GUDPA) notification of eligibility, which is filed semi-annually with the Department of Banking each June 30th and December 31st;
- C. This list may be amended or supplemented from time to time as the Mayor and Borough Council deem necessary.

III. Cash Management

- A. All municipal funds received by any official or employee shall be either deposited within 48 hours to an account in the name of the Borough of Laurel Springs, or shall be turned over to the Chief Financial Officer or the Deputy Treasurer within 48 hours of receipt, in accordance with N.J.S.A. 40A: 5-15;
- B. The Chief Financial Officer shall minimize any accumulated idle cash in checking accounts, by assuring that excess balances are promptly swept into the investment portfolio;
- C. Investment decisions shall be guided by the cash flow projections prepared by the Chief Financial Officer;
- D. Change Funds and Petty Cash Funds are not required to be maintained in interest-bearing accounts.

IV. Permissible Investments

- A. Bonds or other obligations of the United States of America, or obligations guaranteed by the United States of America;



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- B. Government money market mutual funds;
  - C. Any federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors;
  - D. Bonds or other obligations of the local unit, or school districts of which the local unit is a part;
  - E. Any other obligations with maturities not exceeding 397 days, as permitted by the Division of Investments;
  - F. Local Government investment pools;
  - G. New Jersey State Cash Management Fund;
  - H. Notes issued by New Jersey municipalities, counties, fire districts and boards of education, pursuant to N.J.S.A. 40A:5-14.
  - V. Authority for Investment Management
    - A. The Chief Financial Officer is authorized and directed to make investments on behalf of the Borough. All investment decisions shall be consistent with this plan, and all appropriate regulatory constraints.
  - VI. Safekeeping
    - A. Securities purchased on behalf of the Borough shall be delivered electronically or physically to the Borough's custodial bank, which shall maintain custodial and/or safekeeping accounts for such securities on behalf of the Borough.
  - VII. Procedures for Disbursement of Funds
    - A. Payments shall be prepared by the Chief Financial Officer and/or the Deputy Treasurer and submitted to the Borough Council for their approval;
    - B. No municipal funds shall be disbursed by the Chief Financial Officer or Deputy Treasurer prior to approval of the Borough Council, except for:
      - 1. Debt Service payments;
      - 2. Investments;
      - 3. Payroll turnovers to agency accounts;
    - C. Tax payments to the other local taxing agencies, shall be made in accordance with schedules provided by each taxing district;
    - D. Checks approved for payment shall be signed by any two of the following 1) the Mayor, 2) the Chief Financial Officer, 3) the Borough Clerk, or 4) the Deputy Borough Clerk/Deputy Treasurer. All signatures must be an original signature;
    - E. Checks paid from the following accounts are permitted to have only one signature:
      - 1. Tax Title Lien Redemption Account;
      - 2. Municipal Court & Bail Accounts;
      - 3. Clerk Election Account;
    - F. Wire transfers and Automated Clearing House (ACH) payments are to be made by either the Chief Financial Officer or the Deputy Treasurer.
  - VIII. Reporting
    - A. The Chief Financial Officer shall report to the Borough Council all purchases of investments in accordance with N.J.S.A. 40A: 5-15.2;
    - B. The Chief Financial Officer shall also report to the Borough Council the available cash balances in each fund and/or bank account.
  - IX. Audit
    - A. This Cash Management Plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A: 5-14.
- The motion by Councilman Redstreake was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreake in favor, none opposed, and no abstentions.
  - 028-2024 AWARDING STATE CONTRACTS
    - WHEREAS, N.J.S.A. 40A: 11-12 allows municipalities, without advertising for bids, to purchase materials, supplies or equipment under any contract entered into on behalf of the State Department of the Treasury, Division of Purchase and Property;

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VENDOR	PRODUCT
ACCSES NJ	Cleaning & disinfection services
Activity Group, Inc.	Law enforcement equipment & supplies
All Hands Fire Equipment	Protective clothing & equipment
American Aluminum	Police & homeland security equipment
American Asphalt Co.	Road & highway materials
Applied Concepts	Police & homeland security equipment
Aramco, Inc.	Police & homeland security equipment
Atlantic Tactical	Police & homeland security equipment
Auto & Truck Parts	Heavy-duty truck parts
Axon Enterprises	Law enforcement equipment & supplies
Ben Shaffer Recreation	Park & Playground equipment
Beyer Ford	Pickups w/snowplow options
Bridgestone/Firestone	Tires & Tubes
Campbell Freightliner	Heavy-duty vehicle maint. & repairs
CDW Government, Inc.	Computer workstations & associated products
Central Jersey Equipment	Parts & repairs for lawn & grounds equipment
Cherry Valley Tractor	Parts & repairs for lawn & grounds equipment
Custom Bandag/Goodyear	Tires & tubes
David Weber Oil	Automotive lubricants
Delaware Valley Truck Services	Vehicle maintenance & repair services
Dell Computers	Computer workstations & associated products
Direct Energy	Aggregated purchase of electric supply
Ditschman/Flemington Ford	Vehicles, cargo vans
Draeger, Inc.	Police & homeland security equipment
Eagle Point Gun	Police & homeland security equipment
Elite Vehicle Solutions	Law enforcement equipment & supplies
Eventide	Radio communication equipment
Fastenal Company	Industrial supplies
Fire Dex, LLC	Firefighter protective clothing & equipment
Firestone Tire Co.	Tires & tubes
Garden State Highway	Street signs & road materials
Gen-El Safety & Industrial	Law enforcement equipment & supplies
General Sales Admin.	Law enforcement equipment & supplies
Genuine Parts Co./NAPA	Heavy duty truck parts
Gold Type Business Machines	Radio communication equipment
Goodyear Tire Co.	Tires & tubes
Grainger Supplies	Industrial maintenance, repairs & equipment
H.A. DeHart & Sons	Heavy-duty vehicle maint. & repairs
Hainesport Auto & Truck	Vehicle maintenance & repair services
Hale Trailer Brake & Wheel	Heavy duty truck parts
Herc Rentals	Equipment & space rental
Hertrich Fleet Services	Passenger vehicles & light-duty trucks
Hewlett Packard	Computer workstations & associated products
Home Depot	Building supplies & products
HON Company	Office Furniture
Hoover & Sons	Repair services & parts for heavy duty trucks
Houpert Truck Service	Vehicle maintenance & repair services
J-Bolts Industrial Supplies	Heavy duty truck parts
Johnson & Towers	Heavy duty truck parts
Johnson Controls/Simplex	Inspection of fire suppression systems
Just Tires/Bridgestone	Tires & tubes

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Konica-Minolta	Reprographics & digital copiers
Lanigan Associates	Police & homeland security equipment
Laser Technology	Police & homeland security equipment
Laurel Lawnmower	Parts & repairs for lawn & grounds equipment
Lawmen Supply	Police & homeland security equipment
Lexis Nexis	Data access services
Majestic Oil	Fuel Oil & Gasoline
Major Police Supply	Police & homeland security equipment
Mall Chevrolet	Police vehicles – SUV's & sedans
Marturano Recreation Co.	Park & playground equipment
Matthew Bender & Co.	NJ Register & NJ Code publications
McCarthy Tire Service/Goodyear	Tires & tubes
Monro Muffler & Brake	Tires & tubes
Morton Salt Co.	Bulk rock salt & sodium chloride
Motorola Corp.	Radio communication supplies & equipment
Mr. Tire Auto Center/Goodyear	Tires & tubes
MRA International	Computer workstations & associated products
Municibid	Online auction services
Old Dominion Brush	Parts & repairs for road maintenance equipment
Panasonic Computers	Computer workstations & associated products
Paratech, Inc.	Law enforcement equipment & supplies
Pitney Bowes	Mailroom maintenance & equipment
Reliable Tire Co./Bridgestone	Tires & tubes
Ricoh Corporation	Reproduction equipment
Rich Tree Service	Tree trimming & removal services
Riggins Inc.	Fuel oil & gasoline
RR Donnelley	Certified copies of vital records
Safariland	Law enforcement equipment & supplies
Service Tire Truck Center/Goodyear	Tires & tubes
SHI International Corp.	Software licenses & related services
Simplex Grennel	Inspection of fire suppression systems
Storr Tractor Co.	Parts & repairs for lawn & grounds equipment
Tactical Public Safety	Law enforcement equipment & supplies
Tire Corral/Goodyear	Tires & tubes
Transaxle Corp.	Parts & repairs for highway equipment
Verizon	Telecommunication data services
Vineland Auto Electric	Vehicle maintenance & repair services
W.B. Mason, Inc.	Office supplies
West Publishing	Data access services
Widmer Time Recorder	Mailroom maintenance & equipment
Winner Ford	Police vehicles, sedans & SUV's
Witmer Public Safety	Law enforcement equipment & supplies
Xerox Corporation	Copiers & multi-function devices

BE IT FURTHER RESOLVED that this list may be amended or supplemented from time to time, as the Mayor and Borough Council deem necessary.

- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.

▪ **#029-2024 - AUTHORIZING SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF LAUREL SPRINGS AND THE BOROUGH OF HI-NELLA RELATIVE TO THE USE OF VERIZON WIRELESS POLICE MODEMS BY THE BOROUGH OF HI-NELLA**

**WHEREAS**, the Borough of Hi-Nella (Hi-Nella) and the Borough of Laurel Springs (Laurel Springs) are both municipal entities located in Camden County, New Jersey, and

**REORGANIZATION MEETING  
MAYOR AND COUNCIL OF THE BOROUGH OF LAUREL SPRINGS  
MONDAY, JANUARY 8, 2024 AT 7:00 P.M.  
MAYOR THOMAS BARBERA PRESIDING  
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**WHEREAS**, Hi-Nella and Laurel Springs wish to enter into a Shared Services Agreement whereby Laurel Springs would aid and assist Hi-Nella in obtaining wireless police modems for use by the Hi-Nella Police Department; and

**WHEREAS**, Hi-Nella and Laurel Springs intend by virtue of a Shared Service Agreement herewith attached to set forth the terms and conditions of the agreement and the proper public officials of each Borough have been directed and authorized to execute this Shared Services Agreement pursuant to Resolutions of their respective governing bodies.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Clerk of the Borough of Laurel Springs be authorized to execute the Shared Service Agreements setting forth the provisions of services provided, and payments rendered.

- The motion by Councilman Redstreak was seconded by Councilman Cruz, with Cruz, DiGregorio, DiMarco, Riondino, DelPidio and Redstreak in favor, none opposed, and no abstentions.

**PRESIDENT OF COUNCIL** – A motion was made by DelPidio to nominate Councilman James Redstreak for Council President, which was seconded by Cruz, with no other nominations received, therefore, Mayor Barbera closed nominations. Roll call recorded the following votes to elect Councilman James Redstreak as Council President Cruz, DiGregorio, DiMarco, Riondino, DelPidio, and Redstreak in favor, none opposed and no abstentions.

**APPOINTMENT OF DEPARTMENT DIRECTORS** – Mayor Barbera made the following appointments for the following departments:

- Public Works, Services, Boards - Councilman Redstreak
- Public Buildings and Grounds – Councilman Cruz
- Municipal Court – Councilwoman DiGregorio
- Recreation - Councilman DelPidio
- Administration and Finance - Councilman Riondino
- Community Engagement - Councilwoman DiMarco

**ITEMS RECEIVED AFTER THE AGENDA WAS PRINTED**

- Correspondence was received from NJAWC regarding the installation of a water main on East Atlantic Avenue.

**ANNOUNCEMENTS**

- Dog Licenses are due during the months of January and February 2024
- Tuesday, January 9<sup>th</sup> Whitman Stafford Committee @ 7 pm @Farmhouse
- Monday, January 15<sup>th</sup> Borough Offices are closed for Martin Luther King Day
- Thursday, January 18<sup>th</sup> Combined Land Use Board @ 7pm @Recreation Center
- Monday, January 22<sup>nd</sup> Work Session Meeting of Mayor and Council @7 pm @Rec Center

**PUBLIC SESSION** – Mayor Barbera opened the meeting to the Public.

- Richelle Boyle – DiFrancesco Circle – Glassboro asked if anything had come in from Club 420 to which Mayor Barbera responded none is known.

**ADJOURNMENT**–Upon the motion of Councilman Redstreak the meeting was adjourned at 7:18 p.m.

Respectfully submitted,

Dawn T. Amadio, RMC  
Municipal Clerk